

**REDMOND CITY COUNCIL
FINANCE, ADMINISTRATION, AND COMMUNICATIONS COMMITTEE
MEETING SUMMARY**

Tuesday, September 28, 2021

Council

Vanessa Kritzer, Presiding Officer
Jeralee Anderson
David Carson
Steve Fields
Jessica Forsythe
Varisha Khan
Tanika Padhye

Staff

Julie Elsom, Financial Services Manager
Cathryn Laird, Human Resources Director
Judy Fani, Senior Planner
Jenny Lybeck, Environmental Sustainability
Program Manager
Nicole Bruce, Senior HR Analyst/Benefits
Administrator
Chip Corder, Finance Director
Cheryl Xanthos, MMC, City Clerk

Convened: 4:32 p.m.

Adjourned: 5:43 p.m.

Presiding Officer Vanessa Kritzer called the meeting to order, reviewed attendance, and overviewed the agenda.

Approve Consultant Agreement with Arthur J. Gallagher & Co. for Healthcare Broker Services in the Amount of \$110,000 Per Year

Nicole Bruce, Senior HR Analyst/Benefits Administrator, reported to the Members of the Committee regarding:

- Request that this item go forward for Council Action on the October 5, 2021, consent agenda;
- Benefits broker;
- Administration of plan;
- Current contract will expire at the end of the month;
- Completed a Request for Proposals (RFP) process; and
- Six-year rate guarantee.

General discussion ensued regarding RFP respondents; criteria; and cost.

Draft City of Redmond Operations Zero Carbon Strategy

Jenny Lybeck, Environmental Sustainability Program Manager, reported to the Members of the Committee regarding:

- Analysis;
- Policies;
- City operations; and
- Will be discussed at the October 12, 2021 study session.

General discussion ensued regarding building carbon footprint; funding; fleet sustainability; natural gas; recycling program; certification; capital construction materials; carbon offsets; electric vehicle infrastructure; clean energy generation options; and retrofitting existing buildings.

CIP Proviso Update - Project One-Pager

Judy Fani, Senior Planner, reported to the Members of the Committee regarding:

- One-page snapshot of projects;
- Existing projects;
- New projects; and
- Breakdown of one-pager.

General discussion ensued regarding priority of project; level of detail; updating throughout the stages of the project; readability; efficiencies; contingency status; carbon budget; environmental impact; and related projects and documents.

2020 Impact Fee Collection and Distribution Report

Julie Elsom, Financial Services Manager, reported to the Members of the Committee regarding:

- Breakdown of monies collected and spent;
- Does not include school impact fees; and
- Overview.

General discussion ensued regarding senior center funds collected; balance; capacity adding; and lifetime costs of the project.

Monthly Financial Report through August 2021

Chip Corder, Finance Director, reported to the Members of the Committee regarding:

- Revenues are above target due to construction activity;
- One-time revenue source;
- Expenditures are under budget; and
- Fund revenues.

General discussion ensued regarding body camera reserves.