

City of Redmond



Agenda

Regular Business Meeting

Tuesday, September 21, 2021

7:00 PM

**City Hall: 15670 NE 85th Street; Remote: Facebook (@CityofRedmond),
Redmond.gov/rctvlive, Comcast Ch. 21, Ziply Ch. 34, or 510-335-7371**

City Council

Mayor

Angela Birney

Councilmembers

Tanika Kumar Padhye, President

Jeralee Anderson, Vice-President

David Carson

Steve Fields

Jessica Forsythe

Varisha Khan

Vanessa Kritzer

REDMOND CITY COUNCIL

AGENDA SECTION TITLE REFERENCE GUIDE

Items From The Audience provides an opportunity for citizens to address the Council regarding any issue. Speakers must sign their intention to speak on a sheet located at the entrance of the Council Chamber, and limit comments to **four minutes**.

The **Consent Agenda** consists of routine items for which a staff recommendation has been prepared, and which do not require further Council discussion. A council member may ask questions about an item before the vote is taken, or request that an item be removed from the Consent Agenda and placed on the regular agenda for more detailed discussion. A single vote is taken to approve all items remaining on the Consent Agenda.

Public Hearings are held to receive public comment on important issues and/or issues requiring a public hearing by State statute. Citizens wishing to comment will follow the same procedure as for 'Items from the Audience', and may speak after being recognized by the Mayor. After all persons have spoken, the hearing is closed to public comment. The Council then proceeds with its deliberation and decision making.

Staff Reports are made to the Council by the department directors on issues of interest to the Council which do not require Council action.

The **Ombudsperson Report** is made by the Councilmember who is serving as ombudsperson. The ombudsperson designation rotates among Council members on a monthly basis. She/he is charged with assisting citizens to resolve problems with City services. Citizens may reach the ombudsperson by calling the Mayor's office at (425) 556-2101.

The **Council Committees** are created to advise the Council as a whole. They consider, review, and make recommendations to the Council on policy matters in their work programs, as well as issues referred to them by the Council.

Unfinished Business consists of business or subjects returning to the Council for additional discussion or resolution.

New Business consists of subjects which have not previously been considered by Council and which may require discussion and action.

Ordinances are legislative acts or local laws. They are the most permanent and binding form of Council action and may be changed or repealed only by a subsequent ordinance. Ordinances normally become effective five days after they are published in the City's official newspaper.

Resolutions are adopted to express Council policy or to direct certain types of administrative action. A resolution may be changed by adoption of a subsequent resolution.

Quasi-Judicial proceedings are either closed record hearings (each side receiving ten minutes maximum to speak) or public hearings (each speaker allotted four minutes each to speak). Proceedings are those in which the City Council determines the rights or privileges of specific parties (Council Rules of Procedure, Section IV., J).

Executive Sessions - all regular and special meetings of the City Council are open to the public except for executive sessions at which subjects such as national security, property acquisition, contract bid negotiations, personnel issues and litigation are discussed.

Redmond City Council Agendas, Meeting Notices, and Minutes are available on the City's Web Site:

<http://www.redmond.gov/CouncilMeetings>

FOR ASSISTANCE AT COUNCIL MEETINGS FOR THE HEARING OR VISUALLY IMPAIRED:

Please contact the City Clerk's office at (425) 556-2194 one week in advance of the meeting.

PLEASE NOTE: Masks are required for in person attendance at the meeting regardless of vaccination status.

I. SPECIAL ORDERS OF THE DAY

- A. Recognition of Redmond Sports Teams: Little League Girls Softball and Crossfire Premier Boys Soccer
- B. PROCLAMATION: National Hispanic Heritage Month: September 15, 2021-October 15, 2021

[Proclamation](#)

[Proclamation - Spanish Translation](#)

- C. PRESENTATION: King County Regional Homelessness Authority (KCRHA) Updates from Alexis Mercedes Rinck, Sub-Regional Planning Manager with KCRHA

II. ITEMS FROM THE AUDIENCE

In person public comment: Please use the speaker sign up sheet provided at City Hall at the time of the meeting. Masks are required for in person attendance regardless of vaccination status.

Remote public comment: Please contact the Clerk's Office (cityclerk@redmond.gov) by 3 p.m. on the day of the meeting with written comment (500 word limit - please label your comment as "Items from the Audience") or by providing your name and phone number for comment over the phone.

III. CONSENT AGENDA

A. Consent Agenda

- 1. Approval of the Minutes: September 7, 2021, Regular Business Meeting, (Digital recordings of Regular City Council meetings are available for purchase by contacting the City Clerk's Office, and on-demand videos are available online.)

[Regular Meeting Minutes for September 7, 2021](#)

- 2. Approval of Payroll/Direct Deposit and Claims Checks

[Payroll Check Approval Register, September 10, 2021](#)

[Check Approval Register, September 21, 2021](#)

3. [AM No. 21-137](#) Approval of an Interlocal Agreement with King County for the City to operate as a Public Safety Answering Point (911)
(Police)

[Attachment A: King County Enhanced 911 Participation Agreement \(2010\)](#)

[Attachment B: Additional Background Information](#)

[Attachment C: 2020-0170 PSAP ILA](#)

Legislative History

8/17/21 Committee of the Whole - referred to the City Council
Public Safety

4. [AM No. 21-138](#) Authorize the Mayor to sign a Memorandum of Understanding (MOU) with Eastrail Partners
(Parks and Recreation)

[Attachment A: Memorandum of Understanding](#)

Legislative History

9/7/21 Committee of the Whole - referred to the City Council
Parks and Human Services

5. [AM No. 21-139](#) Approval of an Ordinance Amending Park Rules RMC 9.31 and a Resolution Amending the Bail Schedule in Resolution No. 1490

a. Ordinance No. 3060: An Ordinance of the City of Redmond, Washington, Amending RMC 9.31.460 in Order to Classify the Civil Infractions Found in Article III of RMC 9.31, Park Rules, Providing for Severability and Establishing an Effective Date

b. Resolution No. 1548: A Resolution of the City Council of the City of Redmond, Washington, Amending the Bail Schedule Established by Resolution No. 1490 for Civil Infraction Violations of Article III of RMC 9.31, Park Rules

(Parks and Recreation)

[Attachment A: Ordinance](#)

[Attachment B: Resolution](#)

Legislative History

9/7/21

Committee of the Whole -
Parks and Human Services

referred to the City Council

6. [AM No. 21-140](#) Approval of the Redmond Senior and Community Center Consultant Supplement 1 with Opsis Architecture, in the Amount of \$2,412,514, for Final Design Services
(Parks and Recreation/Public Works)

[Attachment A: Community and Stakeholder Outreach and Involvement](#)

[Attachment B: Council Review Previous Contacts](#)

[Attachment C: Consultant Agreement Supplement 1](#)

Legislative History

9/14/21

Committee of the Whole -
Planning and Public Works

referred to the City Council

B. Items Removed from the Consent Agenda

IV. HEARINGS AND REPORTS

A. Public Hearings

B. Reports

1. Staff Reports

- a. [AM No. 21-141](#) Sound Transit Light Rail Quarterly Briefing - Focus on Downtown Redmond Link Extension Design Completion and Construction Progress
(Planning and Community Development)

[Attachment A: Supplemental Information for third Quarter 2020](#)

[Attachment B: Presentation](#)

- b. [AM No. 21-142](#) Redmond 2050 Quarterly Update - Third Quarter 2021
(Planning and Community Development)

[Attachment A: Redmond 2050 Overview](#)

[Attachment B: Housing, Economic Vitality, and Transportation Policy Options and Alternatives](#)

[Attachment C: Community Involvement Summary - Q2-Q3 2021](#)

[Attachment D: Presentation](#)

2. Ombudsperson Report

Khan

3. Committee Reports

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/21/2021
Meeting of: City Council
Day

File No. SPC 21-086
Type: Special Orders of the

Recognition of Redmond Sports Teams: Little League Girls Softball and Crossfire Premier Boys Soccer



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/21/2021
Meeting of: City Council
Day

File No. SPC 21-079
Type: Special Orders of the

PROCLAMATION: National Hispanic Heritage Month: September 15, 2021-October 15, 2021



PROCLAMATION

- WHEREAS, each year, the United States observes National Hispanic Heritage Month by celebrating the cultures, traditions, histories, heritage, and countless contributions of those whose ancestors were indigenous to North America as well as those who trace their roots to Spain or what is today known as Mexico, the Caribbean, Central America, and South America; and
- WHEREAS, the observation began in 1968 as Hispanic Heritage Week under President Lyndon B. Johnson, and was enacted into federal law on August 17, 1988, calling upon all the people of the United States to observe this time with ceremonies, activities, and programs; and
- WHEREAS, September 15-October 15 is recognized as National Hispanic Heritage Month, which is a time to honor the invaluable ways Hispanics, Chicana/os, and Latina/os contribute to our common goals, to celebrate their diverse and rich cultures, and to work together towards a stronger, more inclusive, and more prosperous society for all; and
- WHEREAS, this year's theme, *"Esperanza: A Celebration of Hispanic Heritage and Hope,"* invites us to celebrate Hispanic, Chicana/o, and Latina/o Heritage, inspires us to hold onto our resilience and hope, encourages us to reflect on all the contributions Hispanics, Chicana/os, and Latina/os have made in the past and will continue to make in the future, and reminds us that we are stronger together; and
- WHEREAS, Hispanic and Latina/o Americans represent a significant and fast-growing demographic of the City of Redmond, and we honor the invaluable contributions they make to our city;

NOW, THEREFORE, I, ANGELA BIRNEY, Mayor of the City of Redmond, Washington, do hereby proclaim September 15, 2021, through October 15, 2021, as

NATIONAL HISPANIC HERITAGE MONTH

in the City of Redmond and encourage our community to join us in celebrating the great contributions of Hispanic and Latina/o Americans to our city, state, and nation.





Angela Birney, Mayor

September 15, 2021
Date

DECRETO

CONSIDERANDO: que cada año los Estados Unidos conmemora el Mes Nacional de la Herencia Hispana mediante la celebración de culturas, tradiciones, historias, herencias e incontables contribuciones de aquellos cuyos ancestros fueron indígenas de Norteamérica, así como también aquellos que sus orígenes se remontan a España o lo que hoy se conoce como México, el Caribe, Centroamérica y Sudamérica; y

CONSIDERANDO: que la conmemoración comenzó en 1968 bajo el nombre de Semana de la Herencia Hispana con el presidente Lyndon B. Johnson y se decretó como parte de la ley federal el 17 de agosto de 1988, con el fin de convocar a todas las personas de los Estados Unidos a conmemorar esta ocasión con ceremonias, actividades y programas; y

CONSIDERANDO: que el período del 15 de septiembre al 15 de octubre se reconoce como el Mes Nacional de la Herencia Hispana, una ocasión para homenajear las incalculables maneras en que los hispanos/as, chicanos/as o latinos/as contribuyen a nuestros objetivos comunes, para celebrar sus ricas y diversas culturas, y para trabajar juntos hacia una sociedad más fuerte, inclusiva y próspera para todos; y

CONSIDERANDO: que la temática de este año, *"Esperanza: una celebración de la herencia y la esperanza hispana"*, nos invita a celebrar la herencia hispana, chicana y latina, nos inspira a aferrarnos a nuestra fortaleza y fe, nos motiva a reflexionar sobre todas las contribuciones que las personas de origen hispano, chicano y latino han aportado en el pasado y que continuarán aportando en el futuro, y nos recuerda que juntos somos más fuertes; y

CONSIDERANDO: que los/las estadounidenses de origen hispano y latino representan a un sector significativo y de rápido crecimiento demográfico en la ciudad de Redmond, honramos las valiosas contribuciones que aportan a nuestra ciudad;

POR LO CUAL, YO, ANGELA BIRNEY, alcaldesa de la ciudad de Redmond, Washington, por el presente proclamo el período del 15 de septiembre de 2021 al 15 de octubre de 2021 como el

MES NACIONAL DE LA HERENCIA HISPANA

en la ciudad de Redmond e invito a nuestra comunidad a acompañarnos en la celebración de las grandes contribuciones que los/las estadounidenses de origen hispano y latino aportaron a nuestra ciudad, nuestro estado y nuestra nación.




Alcaldesa Angela Birney

15 de septiembre de 2021
Fecha

City Hall

15670 NE 85th Street
PO Box 97010
Redmond, WA
98073-9710



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/21/2021
Meeting of: City Council
Day

File No. SPC 21-075
Type: Special Orders of the

PRESENTATION: King County Regional Homelessness Authority (KCRHA) Updates from Alexis Mercedes Rinck, Sub-Regional Planning Manager with KCRHA



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/21/2021
Meeting of: City Council

File No. SPC 21-087
Type: Minutes

Approval of the Minutes: September 7, 2021, Regular Business Meeting, (Digital recordings of Regular City Council meetings are available for purchase by contacting the City Clerk's Office, and on-demand videos are available online.)

CALL TO ORDER AND ESTABLISHMENT OF QUORUM

A Regular Meeting of the Redmond City Council was called to order by Mayor Angela Birney at 7:00 p.m. The meeting was held in-person and remotely. Council Members present and establishing a quorum were: Anderson, Carson, Fields, Forsythe, Khan, Kritzer and Padhye.

SPECIAL ORDERS OF THE DAY

A. PROCLAMATION: Eastside Welcoming Week

Mayor Birney read the proclamation into the record and presented the proclamation to Debbie Lacy, founder, CEO, and board member from Eastside for All.

B. PROCLAMATION: National Recovery Month

Mayor Birney read the proclamation into the record and presented the proclamation to Naveen Shetty, Quality Manager of the King County Behavioral Health and Recovery Division, and Miguel Messina, Chief Programs Officer for Youth Eastside Services.

ITEMS FROM THE AUDIENCE

Mayor Birney opened Items from the Audience at this time.

The following persons spoke regarding issues and concerns with King County's purchase of the Silver Cloud Inn for the purpose of sheltering the homeless: Ying; Phuong; Fredlund; George Bullock; Lu Evers; Jose Grimaldo; Kan Qui; Andrew Solomon; Jim Jordan; Ying H; David N; Anna; Beatrice Smith; and Qinqin Zhang.

The following persons spoke regarding benefits with King County's purchase of the Silver Cloud Inn for the purpose of sheltering the homeless: Karen Tennyson; John Lyon; Howard Harrison; Tom Buddy; and Jim Lyon.

The following persons spoke regarding transportation: Brent Schmaltz and John Lyon.

The following person spoke regarding carbon pollution: David Morton.

There being no one else requesting to provide comment, Mayor Birney closed Items from the Audience at this time.

CONSENT AGENDA

MOTION: Councilmember Padhye moved to approve the Consent Agenda. The motion was seconded by Councilmember Carson.

1. Approval of the Minutes: August 17, 2021, Regular Business Meeting, and August 24, 2021, Special Meeting.
2. Approval of Payroll/Direct Deposit and Claims Checks

PAYROLL/DIRECT DEPOSITS AND WIRE TRANSFERS:

#186799 through #186815
#117869 through #118575
#1348 through #1352

\$3,603,443.46

#118576 through #118582
#1353 through #1353

\$10,076.92

CLAIMS CHECKS:

#434633 through #434985

\$7,571,603.33

3. AM No. 21-135: Appointment of Lodging Tax Advisory Committee Member

VOTE: The motion passed (7 - 0).

HEARINGS AND REPORTS

PUBLIC HEARING

1. AM No. 21-136: Adoption of 2022-2027 Six Year Transportation Improvement Program (TIP)
 - a. Resolution No. 1547: A Resolution of the City Council of the City of Redmond, Washington, Adopting a Six Year Transportation Improvement Program for the Years 2022-2027 and Directing the Same to be Filed with the State

Secretary of Transportation and the Transportation
Improvement Board

Carol Helland, Director of Planning and Community Development introduced this item and Micah Ross, Senior Engineer, provided a report and responded to Councilmember inquiries.

The public hearing opened at this time.

The following persons spoke regarding transportation choices and infrastructure: John Lyon and Brent Schmaltz.

There being no one else to address the Council, the public hearing closed.

MOTION: Councilmember Anderson moved to approve AM No. 21-136. The motion was seconded by Councilmember Carson.

VOTE: The motion passed (7 - 0).

OMBUDSPERSON REPORT

Councilmember Forsythe reported receiving resident contacts regarding: providing public comment at a meeting; public comment timer; sustainability language choices; Lime scooters blocking sidewalks; and a gas leak.

Councilmember Khan reported receiving resident contacts regarding: pedestrian walkways; City of Redmond sticker; customer service response issue; Health Through Housing program; Welcoming Week invitation; and an unemployment issue.

Councilmember Fields reported receiving resident contacts regarding: business concerns near the Health Through Housing hotel.

NEW BUSINESS

A. Public Safety Committee of the Whole Discussion

Discussion ensued regarding adding sustainability as a standing topic to the Public Safety Committee of the Whole.

MOTION: Councilmember Anderson moved to add an item called climate emergency to the remaining 2021 public safety committee meetings. The motion was seconded by Councilmember Fields.

September 7, 2021

MOTION: Councilmember Forsythe called the question.
The motion was seconded by Councilmember Khan.

VOTE: The motion passed (7 - 0).

VOTE: The main motion passed (7 - 0).

ADJOURNMENT

The regular meeting adjourned at 10:04 p.m.

ANGELA BIRNEY, MAYOR

CITY CLERK

Minutes Approved: September 21, 2021



City of Redmond

15670 NE 85th Street
Redmond, WA

Memorandum

Date: 9/21/2021
Meeting of: City Council

File No. SPC 21-088
Type: Check Register

Approval of Payroll/Direct Deposit and Claims Checks

City of Redmond
Payroll Check Approval Register
Pay period: 8/16 - 8/31/2021
Check Date: 09/10/2021

Check Total:	\$ 53,311.68
Direct Deposit Total:	\$ 2,139,671.59
Wires & Electronic Funds Transfers:	\$ 1,316,168.27
Grand Total:	<u>\$ 3,509,151.54</u>

We, the undersigned Council members, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Redmond, and that we are authorized to authenticate and certify to said claim.

All Checks numbered **186818** through **186834** ,
Direct deposits numbered **118584** through **119282** , and
Electronic Fund transfers **1354** through **1358**
are approved for payment in the amount of **\$3,509,151.54**
on this **21 day of September 2021**.

Note:

Lauren Hewitt check reprint, check # 186816
Jessica Lester lost check reprint, check # 186817

City of Redmond
Payroll Final Check List
Pay period: 8/16 - 8/31/2021
Check Date: 09/10/2021

Total Checks and Direct deposit:	\$ 3,131,015.67
Wire Wilmington Trust RICS (MEBT):	\$ 378,135.87
Grand Total:	<u>\$ 3,509,151.54</u>

I, the Human Resources Director, do hereby certify to the City Council, that the checks and direct deposits for the month of March are true and correct to the best of my knowledge.

DocuSigned by:
Cathryn Laird
7C0092BC9C549B

Human Resources Director, City of Redmond
Redmond, Washington

I, the Finance Director, do hereby certify to the City Council, that the checks for the months of September 2021 are true and correct to the best of my knowledge.

Chip Corder

Chip Corder, Finance Director
City of Redmond
Redmond, Washington

We, the undersigned Councilmembers, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Redmond, and that we are authorized to authenticate and certify to said claim. All checks numbered 434986 through 435227, and Wire Transfers are approved for payment in the amount of \$3,566,430.72 This 21st day of September 2021.



Memorandum

Date: 9/21/2021
Meeting of: City Council

File No. AM No. 21-137
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Police	Chief Darrell Lowe	425-556-2529
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DEPARTMENT STAFF:

Police	Sheryl Mullen	Support Services Manager
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TITLE:

Approval of an Interlocal Agreement with King County for the City to operate as a Public Safety Answering Point (911)

OVERVIEW STATEMENT:

The Interlocal Agreement between City of Redmond and King County describes the 911 related services to be provided by the County and the Public Safety Answering Point (PSAP) and the rights and responsibilities of the parties to each other.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Police Department Policy 801 The Communications Center
- **Required:**
Interlocal agreements require approval by the Council.
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

Redmond residents and community members will continue to be served by the local Redmond Police Department PSAP in alignment with the regionally collaborative guiding principles of the King County E911 Strategic Plan.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

\$5,472,306 Budgeted for Dispatch Services (including 911) in 2021-2022

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:

#226 Police Dispatch and Support

Budget Priority:

Safe and Resilient

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

The interlocal agreement provides reimbursement for WAC eligible expenses through the Excise Tax Revenue Distribution.

Funding source(s):

\$214,629 2021 KC E911 Excise Tax Revenue Distribution

\$209,318 2022 KC E911 Excise Tax Revenue Distribution

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
8/17/2021	Committee of the Whole - Public Safety	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

The interlocal agreement commences upon execution by the County and the City PSAP and includes an initial term through December 31, 2023. The agreement may be extended upon mutual agreement for consecutive renewal terms of five years each.

ANTICIPATED RESULT IF NOT APPROVED:

If this ILA is not approved, the Redmond PSAP will not be considered eligible for excise tax revenue disbursements of Washington Administrative Code (WAC) eligible expenses. Further, absent a signed contract, Redmond could lose the ability to operate as a PSAP, which would require King County to enter an agreement with another PSAP to provide 911 services in the City.

ATTACHMENTS:

Attachment A: King County Enhanced 911 Participation Agreement (2010) - expired 4/26/2015.
Attachment B: Memo - Additional Background Information
Attachment C: 2020-0170 PSAP ILA RPD

Redmond

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ENHANCED 911 PARTICIPATION AGREEMENT

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F.	EXHIBIT 6 - STUDY ON ENHANCED 911 FUNDING POLICIES	

KING COUNTY ENHANCED 911 PARTICIPATION AGREEMENT

THIS AGREEMENT is made and entered into this 26th day of April, 2010 by and between the City of Redmond on behalf of the Redmond Police Department (hereinafter "Public Safety Answering Point" (PSAP)), and King County, a Home Rule Charter County Government in the State of Washington, (hereinafter "County").

WHEREAS, it is in the public interest to provide 911 emergency telephone service so that the public may summon emergency public safety assistance as quickly and efficiently as possible; and

WHEREAS, Ch. 82.14B RCW et seq. provides for funding of an emergency services communication system through the imposition of an excise tax on switched access lines and on radio access lines; and

WHEREAS, the operation of the County's Enhanced 911 emergency telephone system (hereinafter the "System"), is governed by 911 Tariffs filed with the Washington Utilities and Transportation Commission by Qwest Corporation (hereinafter "Qwest"), Verizon Northwest Incorporated, and Century Telephone; and

WHEREAS, the County has entered into a Service Agreement which complements the 911 Tariff with Qwest for the operation of the System; and

WHEREAS, said 911 Tariffs and Service Agreement, attached hereto as Exhibit 1, impose terms and conditions concerning the use of the E-911 equipment that must be complied with by all PSAPs; and

WHEREAS, the County coordinates with each of the Wireless Carriers who offer service in King County for the provision of E-911 service to their customers; and

WHEREAS, the operation of any large and complex 911 system requires considerable coordination within and among the participating agencies; and

WHEREAS, the parties hereto desire to establish the policies, procedures, and responsibilities necessary to operate and provide continuity for the Enhanced 911 emergency telephone system for King County:

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. DEFINITIONS

The following terms shall have the meanings set forth below whenever they are used in this Agreement. All other terms shall be as defined in the 911 Tariffs and The Service Agreement.

- A. 911 Tariffs shall jointly refer to: Qwest Corporation Section 9.2.1, "Universal Emergency Number Service - 911", filed with the Washington Utilities and Transportation Commission as Docket No. UT-071173 (Qwest 911 Tariff); Verizon Northwest Incorporated, Section 12, "E9-1-1 Emergency Telephone Service", filed with the Washington Utilities and

Transportation Commission as Docket No. UT-041765 (Verizon 911 Tariff); and Century Telephone of Washington Incorporated Schedule 37, "9-1-1 Emergency Service", filed with the Washington Utilities and Transportation Commission as Docket No. UT-031151 (Century Telephone 911 Tariff), and to subsequent 911 tariffs replacing these specified tariffs. Each of these tariffs may also be referred to individually by their company name; e.g. "Qwest 911 Tariff".

- B. E-911 Equipment shall mean the site equipment necessary at a PSAP to terminate incoming 911 lines, control 911 calls, and obtain and display the telephone number and location information of the 911 caller at the 911 call taker positions.
- C. PSAP Consolidation shall refer to two or more PSAPs who combine their operations and services to form one new PSAP or one or more PSAPs who merge their operations and services with an existing PSAP.
- D. Public Safety Answering Point (PSAP) shall mean a public safety agency communications center where 911 emergency calls for a specific geographic area are answered and handled. PSAPs are designated as primary or secondary, which refers to the order in which calls are directed for answering. Primary PSAPs receive 911 calls directly from the public; Secondary PSAPs receive 911 calls only on a transfer or relay basis from the Primary PSAP. Current PSAPs are listed in Exhibit 2.
- E. Public Safety Response Agency shall mean a public police, fire, or emergency medical agency which provides public safety services in response to 911 calls. It may be a public agency that is not a PSAP, but has a contractual relationship with a PSAP to provide public safety services in response to 911 calls.
- F. Radio Access Line shall mean the same as defined in RCW 82.14B.020(5).
- G. Service Agreement shall refer to the Agreement signed between King County and Qwest Corporation for Enhanced 911 Service. The Agreement with Qwest Corporation, formerly US West Communications, Inc., was signed on December 22, 1998, amended on May 24, 2002, May 22, 2003, and May 3, 2006 and will remain in effect until December 31, 2012. This Agreement may also be referred to by the company name, "Qwest 911 Service Agreement".
- H. Switched Access Line shall mean the same as defined in RCW 82.14B.020(3).
- I. System shall mean the Enhanced 911 (E-911) emergency telephone system described in the "Enhanced 911 Service Agreement Between King County and Qwest Corporation" signed on December 22, 1998 and contracted for under King County Contract Number M10135M. System shall include the Next Generation 911 (NG911) Emergency Services Internet Protocol Network (ESInet) and Automatic Location Information (ALI) Database as described in Washington State Contract Number E09-196.

- J. Telephone Companies shall refer to Qwest Corporation, Verizon Northwest Incorporated, and Century Telephone jointly or independently, depending on the function to be performed.
- K. Wireless 911 Calls shall refer to 911 calls generated from Radio Access Lines.
- L. Wireless Carriers shall mean the same as defined in RCW 80.04.010.

2. TERM OF AGREEMENT

- A. This Agreement shall commence upon execution by both parties. The Agreement shall continue from year to year as a one-year Agreement, but shall in no event continue for more than five (5) consecutive years.
- B. In the event two or more PSAPs combine their operations and services to form one new PSAP or one or more PSAPs merge their operations and services with an existing PSAP, which events shall hereinafter be referred to as a consolidation, or a PSAP changes status; i.e., primary to secondary or vice versa, the terms of this Agreement that apply to the PSAP's new status shall be binding on the newly formed PSAP, or PSAP with changed status, subject to the provisions of Article 22 herein. The PSAP shall notify the County of a planned consolidation or change in status not less than one hundred twenty (120) calendar days prior to the effective date of such consolidation or change in status.
- C. The parties understand that termination of E-911 service jeopardizes the safety of the public in King County. In the event the PSAP fails to comply with the terms of this Agreement, County intends to enforce the provisions specified in Article 8.G. and any other remedies available to County.

3. SCOPE OF AGREEMENT

A. County Responsibility

- 1. The County shall provide E-911 Service as procured from the Telephone Companies under the 911 Tariffs and the Service Agreement to the PSAP.
- 2. The County shall coordinate with the Wireless Carriers who provide service in King County for the provision of E-911 service to their customers.
- 3. The County shall coordinate with the Voice over Internet Protocol (VoIP) service providers who provide service in King County for the provision of E-911 service to their customers.
- 4. The County will assure the installation of E-911 equipment with a capacity adequate to handle the number of incoming 911 lines as prescribed by Qwest's traffic study as described in the Qwest 911 Tariff and the County shall pay the cost of additional E-911 equipment required as a result of said study. The exception shall be for new PSAPs added to the E-911 System after the initial installation of the System as specified in Article 10 herein.

B. PSAP Responsibility

In addition to meeting the requirements specified elsewhere in this Agreement, the PSAP and its employees and agents shall act consistently with the terms and conditions of the 911 Tariffs and shall accept the following responsibilities:

1. Each PSAP shall meet the operational standards outlined in Exhibit 3.
2. Each PSAP shall follow the operational procedures and protocols outlined in Exhibit 4.
3. Each PSAP shall provide the County with verification and certification of the accuracy and completeness of street address data within its serving area as specified in the 911 Tariffs. Such address data shall be provided by the County to the PSAP in the form of a quarterly computer printout of all street segments and address ranges on those segments within the jurisdictional boundaries of the agencies served by that PSAP. The PSAP shall proofread said printout and notify the County of any errors therein. All errors noted by the PSAP shall be corrected by the County and Qwest in the Master Street Address Guide (MSAG). When all errors have been corrected, the PSAP shall certify in writing to the E-911 Program Manager the accuracy of the corrected printout. The County shall have no responsibility for the accuracy of address entries certified by the PSAPs as being correct. PSAPs may delegate these tasks to the Public Safety Response Agencies they provide service to, but each PSAP is responsible for ensuring that these requirements are met.
4. Each PSAP shall be responsible for maintaining an up-to-date MSAG definition of its serving area and verify the accuracy of new telephone subscriber information when requested by the County. This information shall be provided to the PSAP in the form of an MSAG Change Form. The PSAP shall verify that the information presented on said form is correct, or shall note any corrections on said form, and return it to the County within ten (10) business days. PSAPs may delegate these tasks to the Public Safety Response Agencies they provide service to, but each PSAP is responsible for ensuring that these requirements are met.
5. In the event that a dispute arises between Public Safety Response Agencies regarding jurisdiction over addresses in the MSAG, and the Public Safety Response Agency is not a PSAP, the PSAP and the Public Safety Response Agency may agree in writing to allow the Public Safety Response Agency to act on behalf of the PSAP to resolve the dispute. Such dispute shall be resolved by the Public Safety Response Agencies outside of and independent of this Agreement. At such time as the County becomes aware of such dispute, no further MSAG changes within the disputed area will be made until the County is notified in writing by both parties that agreement has been reached regarding jurisdiction.
6. The PSAP shall provide the County with adequate notice of any annexations and incorporations to allow sufficient time for the County and Qwest to process the MSAG changes before the effective date of the

annexation or incorporation. PSAPs may delegate this task to the Public Safety Response Agencies they provide service to, but each PSAP is responsible for ensuring that this requirement is met.

4. INSTALLATION AND SITE PREPARATION

- A. The PSAP shall be responsible for all PSAP site preparation, and for meeting and maintaining proper environmental conditions at the site, including but not limited to, temperature requirements (including air conditioning if applicable), cleanliness, commercial power, backup power, grounding, conduits, and power poles, as required by the Telephone Companies in accordance to requirements of the equipment manufacturers. The PSAP may seek reimbursement from the County for that portion of the cost of site preparation which is directly due to the requirements of the E-911 Equipment, according to the following procedures:
 1. The PSAP shall request County reimbursement of such cost in writing not less than ninety (90) calendar days prior to the scheduled installation of E-911 equipment at the affected site at that PSAP.
 2. The E-911 Program Manager will evaluate all written requests for the reimbursement of PSAP site preparation costs and provide each PSAP submitting such a request with a written response either approving or denying said request or portions thereof within thirty (30) calendar days of the submission of said request. Failure to respond within thirty (30) calendar days shall not be deemed approval by the County. There will be a two (2) week period for the appeal and resubmission of denied requests.
 3. Vouchers or invoices for PSAP site preparation costs approved for County reimbursement shall be submitted to the County by the PSAP within fifteen (15) calendar days of the date in which the voucher or invoice was received by the PSAP. Said vouchers and invoices shall be reviewed and, if approved as stipulated in paragraph 2. herein, certified by the E-911 Program Manager for reimbursement to the PSAP and said reimbursement shall be made by the County as Excise Tax revenues are available based on the priorities for Excise Tax revenue distributions defined in Article 8, Paragraphs B. and C.
- B. The County shall provide the PSAP with written information containing complete dimensions, space requirements, electrical requirements, and mounting requirements of all PSAP E-911 equipment within five (5) calendar days of the date said information is provided to the County by the Telephone Companies.
- C. The PSAP shall provide the County with a detailed floor plan showing the location of each piece of existing equipment and the space provided and electrical outlets available for the installation of PSAP E-911 equipment not less than forty (40) calendar days prior to the scheduled installation of said equipment at each PSAP. Changes to the floor plan made after submission to the County may result in charges to the PSAP in the amount equal to charges levied against the County by the Telephone Companies as a result of said changes. If the Telephone Companies deem the site unacceptable, the County shall provide written notice to the PSAP specifying items which need correction within fifteen (15) calendar days

of the date the County receives written notice from the Telephone Companies that the site is unacceptable and the PSAP shall, as soon as feasible, make all necessary corrections.

- D. When the PSAP provides inside wiring, all station cable, riser cable, distribution and feeder cable will be tested and identified by the PSAP at the main and any intermediate distribution frame(s). All telephone and data jacks will be properly labeled and a corresponding floor plan will be provided to the County by the PSAP.
- E. The PSAP shall certify to the County in writing prior to the scheduled installation date that the locations, space, and electrical outlets designated for PSAP equipment installation are available and free of any and all encumbrances which the Telephone Companies have advised would inhibit installation and security of said equipment.
- F. The PSAP shall perform its site preparation as stipulated herein in compliance with all applicable building codes, fire codes, National Fire Protection Association regulations, and all other codes, ordinances, and regulations which are applicable.
- G. The PSAP shall ensure that its personnel are available to receive delivery of E-911 equipment at site, at a date and time to be determined between the Telephone Companies and the PSAP.
- H. The PSAP agrees to grant reasonable right of entry to the Telephone Companies' representatives to deliver the E-911 equipment and/or perform all installation, maintenance, and other required services of said equipment, and will make available a reasonable amount of appropriate secure space for storage of said equipment or parts as necessary.
- I. All necessary interfacing between the E-911 equipment and trunks and the telephone equipment at the PSAP shall be provided by the County.

5. SYSTEM PERFORMANCE

- A. The PSAP shall prepare Automatic Location Identification (ALI) and Selective Routing discrepancy reports in a format as agreed to by Qwest, the County, and the PSAP Committee for review and transmittal by the County to Qwest. Said discrepancy reports will indicate incidents when incorrect or no ALI data is displayed at the PSAP and incidents when 911 calls other than alternate or default routed calls have been incorrectly routed.
- B. The PSAP shall contact Qwest immediately upon the failure of a unit of E-911 equipment provided by the County and shall record the time of failure or discovery of failure, the time of arrival of maintenance personnel, and the time of full restoration of equipment in writing and report those times to the County. The PSAP shall notify the E-911 Program Manager as defined in Article 11 herein of said failure in a timely manner.
- C. During periods of E-911 equipment downtime the PSAP may use operable equipment when such action does not interfere with maintenance of inoperable equipment, as determined by the Telephone Companies.

- D. Upon the discovery of the failure of any non-E-911 equipment provided to the PSAP by the County, including equipment which tracks 911 call statistics or interconnects the PSAPs for the exchange of data, the PSAP shall notify the County of such equipment failure by the next business day following the equipment failure.

6. EVALUATION

The PSAP agrees to cooperate with the County in the evaluation of the System and to make available all information desired by the County to perform the evaluation. Evaluation information requested by the County and provided by the PSAP shall be limited to data available to the PSAP from systems or procedures in place at the time of the request. Said data may be provided to the County in a raw format to be compiled or summarized by the County.

7. CONDITIONS OF USE

The PSAP and the County concur in and agree to the following conditions relating to the use and operation of the E-911 System:

- A. The System shall be provided only to allow the PSAPs to receive and transfer reports of emergencies by the public according to the procedures and protocols outlined in this Article and in Exhibits 3 and 4, and the PSAPs shall defend and hold the County harmless from and against any and all claims, demands, and causes of action, including costs and attorneys fees associated therewith, arising out of the performance of the PSAPs' usual functions and duties as public safety emergency call answering/dispatch agencies which functions and duties are not substantially altered by the installation and operation of the System.
- B. The PSAPs shall list only 911 in the telephone directories serving their respective areas as the telephone number to call to report police, fire, and medical emergencies. The PSAPs shall maintain ten-digit or other existing numbers for reporting emergencies, but shall not list those numbers as emergency numbers in telephone directories.
- C. The 911 emergency telephone number is not intended as a total replacement for the telephone service of the PSAPs. The PSAPs will not use the E-911 System for administrative purposes, for placing outgoing calls, or for receiving non-emergency calls. The PSAPs shall list a separate number for non-emergency calls in the telephone directory for their respective areas.
- D. The E-911 System is arranged for one-way incoming service to the appropriate PSAP. Outgoing calls can only be made on a transfer basis.
- E. ALI shall not be exclusively relied upon for the dispatch of emergency services. Prior to any dispatch, the PSAP Call Receiver will attempt, where feasible, to verify the location of the incident with the caller.
- F. ANI/ALI information consisting of the names, addresses, and telephone numbers of telephone subscribers whose listings are not published in directories or listed in directory assistance offices is confidential. Such information will be provided on a

call-by-call basis only for the purpose of handling emergency calls and any permanent record of such information shall be secured by the PSAPs and disposed of in a manner which will retain that security except as otherwise required by applicable law. Should the PSAP not take the necessary steps to protect this confidential information, the Telephone Companies may restrict access to such confidential customer information.

- G. In the event a PSAP receives a 911 call reporting an incident outside its serving area, that PSAP shall transfer such call or relay the information derived from the caller when a transfer is not feasible to the appropriate PSAP or agency immediately upon determining that the incident is outside its serving area.
- H. It is understood and agreed that the furnishing or automatic display of number and location identification pertaining to incoming 911 calls hereunder and the information provided thereby is to be used by the PSAPs solely for the purpose of answering and responding to emergency calls in a manner consistent with the nature of the emergency and in accordance with the terms of this Agreement. Any other use of the database may result in immediate termination of E-911 Service to the violating PSAP. Any PSAP provided systems, such as Computer Aided Dispatch (CAD), will be used and configured only to monitor the output of the ALI/DMS as it relates to a specific emergency call. Data acquired by a PSAP via the monitoring of the ALI/DMS output may be used to enhance or facilitate the operations or management information systems of that PSAP but the PSAP shall maintain the confidentiality of individual telephone subscriber records as stipulated in F. above.
- I. Pursuant to WAC 480.120.452, the PSAP may make a reverse search of information in the Automatic Location Identification (ALI) database when, in the judgment of the PSAP representative, an immediate response to the location of the caller or to the location of another telephone number reported by the caller is necessary because of an apparent emergency.
 - 1. Absent a judicial order, reverse search must not be used for criminal or legal investigations or other non-emergency purposes.
- J. It is understood and agreed that the E-911 Equipment provided by the County to the PSAP under this Agreement remains the property of the County and the PSAPs shall allow the removal of said equipment at the termination of this Agreement.

8. EXCISE TAX REVENUE DISTRIBUTION

The County shall levy the E-911 Excise Tax pursuant to Ch. 82.14B RCW and at a rate adequate to pay system operation charges and E-911 administration costs incurred by the County, and to provide for Excise Tax revenue distributions to the PSAPs subject to the following conditions, policies, and procedures:

- A. The County shall adopt such legislation as may be necessary to direct the investment of any monies in the E-911 Emergency Telephone System Fund (E-911 Fund) which are not required for immediate expenditure in securities legally permitted for investment under the provisions of the first paragraph of R.C.W.

36.29.020. The investment authority provided by this legislation shall not negate or affect the authority of the County to include the retained cash balance in the E-911 Fund as part of the residual treasury cash invested under the second paragraph of R.C. W. 36.29.020 as now or hereafter amended. All proceeds from investments under the first paragraph of R.C.W. 36.29.020 shall be retained by the County in the E-911 Fund to defray future costs of the System as stipulated herein; provided, the County is authorized and directed to charge and collect investment service fees as provided in R.C.W. 36.29.020.

- B. Excise Tax revenues collected and any interest which may accrue thereon shall be used first to purchase and maintain E-911 PSAP Equipment, including upgrades necessary for Next Generation 911 (NG911) system requirements ; second, to defray all costs of operation payable to the Telephone Companies as defined in the 911 Tariffs and the Service Agreement, including upgrades necessary for Next Generation 911 (NG911) system requirements; third, to pay the costs incurred by the County to administer the E-911 Program, to provide for the risks to the County of the E-911 Program as determined by the King County agent responsible for risk management, and to pay the PSAPs' costs of naming the County as an additional insured under the requirements of Article 19 herein; fourth, to defray any costs associated with E-911 resulting from the consolidation of PSAPs; fifth, to defray the costs associated with County approved E-911 PSAP GIS CAD System GIS and IT System Specialist positions; and sixth, to defray operational and/or equipment costs of the PSAPs directly attributable to and resulting from the operation of the System. Any revenues not expended as described above and any interest which may accrue thereon shall be retained by the County to defray any future costs of a County-wide Enhanced 911 emergency telephone system, including any costs of termination thereof.
- C. Any PSAP that deems that it has incurred or will incur costs that are attributable to the System may submit a written request to the County for a defrayal of those costs from Excise Tax revenues. Said written request shall include a complete itemization of those costs including: (1) a complete description of equipment purchased or to be purchased with a comprehensive statement of need for said equipment; a thorough explanation demonstrating that said need is resultant from the System; costs per unit or item of equipment; and total costs for said equipment. All costs submitted in said written requests for County subvention shall be derived through accepted accounting practices.
- D. The E-911 Program Manager will evaluate all requests for Excise Tax revenue funding and assign priorities to those requests on an item by item basis according to the policies and procedures stipulated herein. Allowable costs for Excise Tax revenue funding in priority order may include but are not necessarily limited to:
 - 1. Costs necessitated by a consolidation of PSAPs, including costs associated with the relocation and reinstallation of E-911 equipment, modifications to the database supporting selective routing and transfer, and other costs associated with the System.
 - 2. Equipment costs including costs of devices or components used for the functions of receiving, distributing, transferring, recording, producing statistical data about, or handling E-911 emergency calls; and/or costs of

equipment used to support those functions; e.g., back-up emergency power devices required to support E-911 Equipment.

3. Other costs attributable to E-911.

- E. The E-911 Program Manager will provide each PSAP submitting a written request with a written response either approving or disapproving said request or portions thereof within six (6) weeks following the receipt of the written request. Failure to respond within six (6) weeks shall not be deemed approval by the County. There will be a two (2) week period for the appeal and resubmission of denied PSAP Excise Tax revenue distribution requests to the County immediately following the date of said written response by the E-911 Program Manager.
- F. Excise Tax revenue distributions granted to PSAPs through the processes defined herein shall be made within thirty (30) calendar days of the receipt of an invoice or invoices by the County, or a voucher or vouchers for equipment received or services rendered. Said invoices or vouchers shall be reviewed and certified by the E-911 Program Manager for payment.
- G. The annual wireline revenue generated from switched access lines shall be distributed to the PSAPs based on the number of switched access lines served by each PSAP. The number of switched access lines served by each PSAP shall be determined by Qwest in January of the year the revenue is to be distributed. The total amount of revenue to be distributed shall be determined by the E-911 Program Manager. The percentage of the total amount to be distributed to the Primary and Secondary PSAPs shall be based on the percentage of 911 calls transferred by the Primary PSAPs to the Secondary PSAPs during the previous year, as specified in Exhibit 6. The revenue shall be distributed to the PSAPs on a quarterly basis.

The annual wireless revenue generated from radio access lines shall be distributed to the PSAPs based on the percentage of wireless 911 calls answered by each PSAP during the previous year. The total amount of wireless revenue to be distributed shall be determined by the E-911 Program Manager. The percentage of the total amount to be distributed to the Primary and Secondary Wireless PSAPs shall be based on the percentage of 911 calls transferred by the Primary Wireless PSAPs to the Secondary Wireless PSAPs during the previous year, as specified in Exhibit 6.

The PSAPs shall only expend E-911 revenue that has been distributed to them to fund items which have been determined to be appropriate to fund with E-911 funds as specified in Exhibit 6.

E-911 revenue will only be distributed to a PSAP if the PSAP has met all of the standards established in Exhibit 3 of this Agreement. These standards include the Minimum Acceptable, Funded, and Operational standards listed in the exhibit. If a PSAP does not meet the standards for one quarter, they will still receive their revenue for the quarter, but they will also receive a notice from the E-911 Program Office informing them that the standards have not been met. If the PSAP has not brought their performance up to standard by the end of the quarter in which they received their notice from the program office, their revenue

will be discontinued. If the PSAP then meets their quarterly standard within six months, they will begin receiving revenue for the quarter in which they met the standards as well as receive any revenue which was withheld. If the PSAP has still not met the quarterly standards after the six month period, they will once again receive revenue for the quarter in which they met the standards, but they will not receive any withheld revenue.

The County reserves the right to discontinue the distribution of Excise Tax revenues to any PSAP or PSAPs at any time if the affected PSAP or PSAPs fail substantially to comply with any of the other terms of this Agreement provided the County notifies the affected PSAP in writing of the PSAP's failure to comply with the terms of this Agreement and the nature of that failure and provided the affected PSAP shall have thirty (30) calendar days after such notice to correct said failure and notify the County in writing of said correction or the reasons for said failure and the PSAP's plans for correcting said failure including the time of correction. Within five (5) business days following the thirty-day correction period provided above, the County shall review the PSAP's written response and actions taken and determine whether to continue or discontinue the distribution of Excise Tax revenue to the affected PSAP. If the PSAP does not provide a written response, the County shall determine whether to continue or discontinue the distribution of Excise Tax revenue to the affected PSAP. The County shall inform the affected PSAP in writing of such determination, and the County shall inform the PSAP Committee as defined in Article 11 of the action taken.

9. NETWORK CHARGES

The PSAP shall reimburse the County on a monthly basis for charges for messages transferred by that PSAP from the E-911 System over exchange facilities as billed to the County by the Telephone Companies according to filed tariff rates applicable from the E-911 Control Office to the point of termination of the transfer. These are toll or message unit charges for calls transferred off the E-911 network. Reimbursement of said charges shall be made within thirty (30) calendar days of the receipt by the PSAP of a bill from the County. If these monthly charges are minimal, the County may choose to cover these costs for the PSAP.

10. ADDITION, DELETION, OR MOVEMENT OF PSAPS

Payment for the addition or movement of a PSAP or PSAP equipment, including E-911 equipment, made after the initial installation of the E-911 System that does not result from a consolidation shall be the responsibility of that PSAP. Such payment shall be in an amount equal to the actual costs billed to the County by the Telephone Companies for effecting a relocation of a PSAP or PSAP equipment and shall also include any costs associated with canceling or terminating any contracts. Relocation of a PSAP or PSAP equipment shall be arranged by the PSAP with the Telephone Companies. If addition or movement of a PSAP affects the routing of E-911 calls, changes to the database and/or MSAG shall be charged to said PSAP on a cost per conversion basis as billed by the Telephone Companies to the County.

The PSAP may request reimbursement from the County for the costs directly due to moving the E-911 equipment according to the following procedures:

1. The PSAP shall request County reimbursement of such cost in writing not less than ninety (90) calendar days prior to the scheduled move of E-911 equipment.
2. The E-911 Program Manager will evaluate all written requests for the reimbursement of E-911 equipment move costs and provide each PSAP submitting such a request with a written response either approving or denying said request or portions thereof within thirty (30) calendar days of the submission of said request. Failure to respond within thirty (30) calendar days shall not be deemed approval by the County. There will be a two (2) week period for the appeal and resubmission of denied requests.
3. Vouchers or invoices for E-911 equipment move costs approved for County reimbursement shall be submitted to the County by the PSAP within fifteen (15) calendar days of the date in which the voucher or invoice was received by the PSAP. Said vouchers and invoices shall be reviewed and, if approved as stipulated in paragraph 2. herein, certified by the E-911 Program Manager for reimbursement to the PSAP and said reimbursement shall be made by the County as Excise Tax revenues are available based on the priorities for Excise Tax revenue distribution defined in Article 8, Paragraphs B. and C.

11. SYSTEM MANAGEMENT

- A. The County shall designate an E-911 Program Manager to coordinate and manage the operation and maintenance of the System. The County shall notify the PSAPs of said designation by the date of this Agreement and immediately upon any change in said designation thereafter.
- B. A PSAP Committee shall stand throughout the term of this Agreement. The PSAP Committee shall be chaired by the E-911 Program Manager designated by the County under this Article and shall be composed of one representative designated by each PSAP. The PSAP Committee shall make recommendations to the County regarding the operation and management of the System.
- C. The County reserves the right to final judgment regarding E-911 System Management and the administration of E-911 excise tax proceeds.

12. ACCESS TO PSAP

The County and the Telephone Companies and their subcontractors shall at any reasonable time be provided access by the PSAP to premises where the E-911 equipment is located. This access shall be for the purposes of installing, inspecting, testing, and repairing equipment provided by the County under the terms of this Agreement and for removing E-911 equipment provided by the County.

13. VENDOR LIAISON

Only designated representatives of PSAPs participating in the System under this Agreement may request System maintenance from the Telephone Companies. The PSAP shall not request alterations, additions, or deletions in or to the service provided hereunder, except upon the prior written consent of the E-911 Program Manager. The

PSAP agrees that the Telephone Companies shall not be responsible for the resolution of disputes regarding the use of the System which may arise among participating or non-participating jurisdictions, municipalities and agencies.

14. MAINTENANCE

- A. The County shall provide preventative and remedial maintenance for the System.
- B. The PSAP shall identify the individual(s) to be responsible for reporting equipment or System failures. Said individual(s) shall promptly notify Qwest's designated agent of the time of failure and record said time as well as the time of arrival of maintenance personnel and the time of equipment restoration.

15. TRAINING

- A. The County shall provide training as procured from Qwest to the PSAP as follows:
 - 1. Operational training shall include instructional materials and classroom and/or on-the-job training covering the use of E-911 equipment for PSAP personnel designated by the PSAP to the County and employed at the time of new E-911 equipment installation.
 - 2. Maintenance training will be included in the operational training.
 - 3. The County shall provide as procured from Qwest one (1) copy of all appropriate and applicable operational manuals for each PSAP.
 - 4. All training by Qwest subsequent to new E-911 equipment installation shall be negotiated by the PSAP and Qwest.
- B. Except as specified in this Article, the PSAP shall train appropriate PSAP personnel on the operation of E-911 equipment, call-answering protocol, and database maintenance. Said training is not the responsibility of the County.

16. DOCUMENTATION

- A. Qwest and the County shall provide without charge to the PSAP all current and future System documentation required by the PSAP for database preparation and PSAP operations and maintenance as described in this Agreement.
- B. All System documentation provided to the PSAP under this Agreement may be reproduced by the PSAP, provided that such reproduction is solely for the internal use of the PSAP and further provided that no charge other than a printing or duplicating charge is made to anyone for such reproductions.

17. ATTACHMENTS

- A. The PSAP may, with the prior written consent of the County and Qwest, which consent shall not be unreasonably withheld, attach features or devices of other vendors to the E-911 equipment provided by Qwest. Qwest's consent will be based upon a determination by Qwest that said attachments will not degrade

System performance as defined in the 911 Tariffs. The County's consent will be based on Qwest's consent, and if necessary, Qwest will conduct an in-depth study to determine whether said attachments degrade the System.

- B. When any attachments are made to the equipment, unless such attachments are consented to by Qwest and the County:
 - 1. Qwest and the County shall not be held responsible for defects in System Software or Documentation if such defects are caused by or result directly or indirectly from said attachments;
 - 2. Qwest and the County shall not be liable for any performance degradation of the E-911 equipment caused by or resulting directly or indirectly from said attachments;
 - 3. Qwest and the County will not be responsible for the proper or efficient operation of any System Software or Documentation affected directly or indirectly by said attachments.
 - 4. Resultant repair calls and E-911 equipment damages will be charged to the PSAP on a time and materials basis if said attachments cause any E-911 equipment to malfunction.
- C. Qwest shall not be responsible for maintenance of any attachments unless provided by Qwest.
- D. If at any time after installation, it becomes apparent that an attachment degrades System performance, Qwest or the County may require removal of said attachment.

18. LIABILITY

- A. The word "fault" as used throughout this article shall have the meaning ascribed to it in RCW 4.22.015 as of the date of the Service Agreement.
- B.
 - 1. The PSAP agrees to defend, protect, and save the County, its elected and appointed officials, employees and agents, harmless from and against any and all claims, demands, and causes of action of any kind or character, including claims for attorneys' fees, and the cost of defense thereof, including reasonable attorneys' fees, arising out of the PSAP's sole fault with respect to the subject matter of this Agreement.
 - 2. The County agrees to defend, protect, and save the PSAP, its directors, its elected and appointed officials, and its employees and agents, harmless from and against any and all claims, demands, and causes of action of any kind or character, including claims for attorneys' fees, and the cost of defense thereof, including reasonable attorneys' fees, arising out of the County's sole fault with respect to the subject matter of this Agreement.
 - 3. Each party shall be responsible for any liability for damages to its own property as are caused by the concurrent or joint fault of the parties or due

to causes arising out of the subject matter of this Agreement which cannot be traced to the sole fault of one party.

- C. In the event the parties agree that one party shall defend the other party pursuant to section 18.B above, the defending party shall have the sole right to select legal counsel to defend against the claim, demand, or cause of action. In the event either party agrees to defend, protect, and save the other harmless, the defending party shall be empowered to settle or compromise the claims, demand, or cause of action, and the defended party shall not interfere therewith.
- D. In the case of liability for damages or injuries to persons other than employees of any party and in the case of liability for damages or injuries to property not belonging to either party, when the damages or injuries are due to causes arising out of the subject matter of this Agreement which cannot be traced to the sole fault of one party, the County and the PSAP shall be responsible for such damages or injuries in proportion to their respective shares of the fault, or equally if the parties' proportionate shares of fault cannot be determined.
- E. The PSAP agrees that it may be joined and has the right to join in any suit or claim wherein the County or the Telephone Companies or the Telephone Companies' subcontractors are affected or named as a party or parties, provided, however, that this joinder provision shall apply only when the claim or suit arises out of, is related to, or involves the subject matter of this Agreement or the PSAP's usual functions and duties as a public safety emergency call answering/dispatch agency. The County agrees that it may be joined and has the right to join in any suit or claim wherein the PSAP is affected or named as a party, provided, however, that this joinder provision shall apply only when the claim or suit arises out of, is related to, or involves the subject matter of this Agreement.
- F. This liability clause shall not be interpreted, construed or regarded either expressly or impliedly as creating a right of action for the benefit of or creating any obligation toward any third person legal entity other than the parties to this Contract.

19. LIABILITY INSURANCE

Prior to execution of this Agreement, the PSAP shall provide to the County evidence of general liability insurance with limits not less than two million dollars (\$2,000,000) per occurrence, with an aggregate limit of not less than four million dollars (\$4,000,000). Such evidence shall be in the form of a duly signed County or Insurance Industry Standard Certificate of Insurance form, substantially in the form provided herein as Exhibit 5, except that PSAPs which are self-insured shall provide to the County a written statement signed by the person authorized to sign this Agreement indicating the PSAP is self-insured. Any commercial liability insurance policy shall name King County as an additional insured with respect to the liabilities and obligations assumed by the PSAP under Articles 7.A and 18 of this Agreement. The PSAP shall procure or maintain, under this paragraph, sufficient and appropriate insurance or self-insurance to cover the liabilities and obligations assumed by the PSAP under Article 18 of this Agreement. Any commercial insurance referred to in this paragraph shall be maintained in full force and effect throughout the term of this Agreement, and shall be primary to any other valid and collectible insurance.

The County shall use E-911 Excise Tax revenues to pay or reimburse the PSAP for the

cost of naming the County as an additional insured on the PSAP's liability insurance policy and such payment or reimbursement shall be made according to the following procedures:

- A. The PSAP shall request County payment of such costs in writing not less than ninety (90) calendar days prior to the procurement of said insurance policy.
- B. The E-911 Program Manager with the PSAP Committee as defined in Article 11 herein will evaluate all written requests for the reimbursement of liability insurance costs and provide each PSAP submitting such a request with a written response either approving or denying said request or portions thereof within thirty (30) calendar days of the submission of said request. Failure to respond within thirty (30) calendar days shall not be deemed approval by the County. There will be a two (2) week period for the appeal and resubmission of denied requests.
- C. Vouchers or invoices for liability insurance costs approved for County reimbursement shall be submitted to the County by the PSAP within fifteen (15) calendar days of the date in which the voucher or invoice was received by the PSAP. Said vouchers and invoices shall be reviewed and, if approved as stipulated in paragraph B. herein, certified by the E-911 Program Manager for reimbursement to the PSAP and said reimbursement shall be made by the County as Excise Tax revenues are available based on the priorities for Excise Tax revenue distribution defined in Article 8, Paragraphs B. and C.

20. MEDIATION

Nothing in this subsection precludes any party from seeking relief from King County Superior Court or the U.S. District Court for the Western District of Washington, in Seattle. If a dispute arises out of or relates to this Contract, or the breach thereof, and if said dispute cannot be settled through direct discussions, the parties agree to first endeavor to settle the dispute in an amicable manner by mediation.

21. INDEPENDENT STATUS OF PARTIES

Both parties hereto, in the performance of this Agreement will act in their individual capacities and not as agents, employees, partners, joint venturers or associates of one another.

22. DELEGATION AND ASSIGNMENT

The PSAP shall not delegate its responsibilities under this Agreement nor shall any use of equipment provided by the Telephone Companies or the County hereunder be assigned, sublet or transferred by the PSAP without the prior written consent of the County, which consent shall not be unreasonably withheld.

23. GENERAL PROVISIONS

- A. This Agreement supersedes any prior agreement between the parties relating to the same subject matter and there are no contemporaneous verbal agreements between the parties relating to the same subject matter. This Agreement may not be altered or modified in any way unless the modification is reduced to writing and

signed by both parties.

- B. Any termination of this Agreement shall not terminate any duty of either party incurred prior to such termination.
- C. No waiver by either party of any term or condition of this Agreement shall be deemed or construed as a waiver of any other term or condition, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach whether of the same or a different provision of this Agreement.
- D. The County and the PSAP agree in all their employment policies and practices to refrain from illegal discrimination against any person on the basis of race, color, creed, religion, nationality, sex, age, marital status, sexual orientation, or the presence of any mental, physical or sensory handicap, including but not limited to hiring, firing, lay-off, promotion or demotion, job assignment, wages, and other terms and conditions of state and local rules, laws or ordinances and regulations regarding any such discrimination.
- E. If any term or condition of this Agreement or the application thereof to any persons(s) or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.
- F. PSAP records and documents with respect to the distribution of E-911 Excise Tax revenues shall be available and subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the County and/or Federal/State officials so authorized by law, rule, regulation, or contract during the performance of this Agreement and six (6) years after termination or expiration of this Agreement.
- G. This Agreement shall be governed by, subject to, and construed according to the Constitution and laws of the State of Washington and the Charter and Ordinances of King County and may be subject to the applicable rules and regulations of the Washington Utilities and Transportation Commission.
- H. All notices provided for in this Agreement shall be in writing addressed to the appropriate party to its representative designated below or in Exhibit 2, at the respective address set forth or to such other address or representative as is specified by notice provided:

County

Marlys R. Davis
E-911 Program Manager
7300 Perimeter Road South, Room 128
Seattle, Washington 98108-3825

PSAPs

See Exhibit 2

- I. Article headings are included in this Agreement for convenience only and are not

to be deemed to be a part of this Agreement.

J. Time is of the essence in this Agreement.

24. EXHIBITS

The following exhibits are attached and incorporated by reference into this Agreement:

- A. Exhibit 1 - 911 Tariffs and Service Agreement
- B. Exhibit 2 - Public Safety Answering Points
- C. Exhibit 3 - Operational Standards
- D. Exhibit 4 - Operating Procedures and Protocols
- E. Exhibit 5 - Certificate of Insurance
- F. Exhibit 6 - Study on Enhanced 911 Funding Policies

Changes to Exhibit 1 identified above shall be provided to the PSAP representative designated in Exhibit 2 without amendment to this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the last date signed below.

KING COUNTY

PARTICIPANT (PSAP)

Caroline Whalen
Signature

Tim Fuller
Signature

Caroline Whalen
Name (Typed or Printed)

Tim Fuller
Name (Typed or Printed)

County Administrative Officer
Title

Police Chief
Title

4/26/18
Date

3/18/10
Date

Approved as to Form Only:

Approved as to Form Only:

King County Deputy Prosecuting Attorney

Attorney for Participant

Amy Eiden
Signature

James E. Haney
Signature

Amy Eiden
Name (Typed or Printed)

JAMES E. HANEY
Name (Typed or Printed)

4/22/10
Date

3/2/10
Date

EXHIBIT 3

OPERATIONAL STANDARDS

A. General Provisions

1. There shall be two (2) types of operational standards for PSAPs: minimum acceptable standards and funded standards. Minimum acceptable standards are those which an agency must meet in order to be qualified as a primary or secondary PSAP. Any costs incurred by an agency to meet these standards are the responsibility of that agency. Funded standards are those which an agency also must meet in order to be qualified as a primary or secondary PSAP; however, PSAPs are eligible to receive E-911 excise tax revenue, as available, to offset costs that are reasonably necessary to meet these standards, provided that those costs are directly traceable through a reliable accounting method and are approved according to the procedures specified in Article 8 of the Agreement.
2. Barring unforeseen circumstances or consolidation of operations, each PSAP shall meet operational standards for the period of this contract.

B. Minimum Acceptable Standards for Primary and Secondary PSAPs

1. 24 Hour Service Standard - All primary and secondary PSAPs shall answer 911 calls on a twenty-four (24) hour, seven (7) day a week basis.
2. Call Recording Standard - Primary and secondary PSAPs shall make an audio record of each call. Tapes shall be held as required by state law.
3. Emergency Power Standard - Primary and secondary PSAPs shall be equipped with an emergency power source capable of supplying electrical power to at least serve their basic power requirements; e.g., environmental lighting, phone lights and bells.
4. Training Standards - Each PSAP shall ensure that all personnel within their PSAP who answer 911 calls are trained in the answering and handling of 911 calls and shall ensure that all personnel have successfully completed an adequate training program before answering 911 calls.
5. TDD/TTY Standards - The County shall equip all PSAP answering positions with TDD/TTY capabilities. Each PSAP shall ensure that all personnel within their PSAP who answer 911 calls are trained in the answering and handling of TDD/TTY 911 calls and shall ensure that all personnel have successfully completed an adequate training program before answering 911 calls.
6. Wireline Abandoned Calls - Each PSAP shall respond to all abandoned or "hang-up" Wireline 911 calls by attempting to call back the telephone number provided on the ANI/ALI display. If contact with the caller cannot be made through a call back attempt, each PSAP shall make a reasonable effort to contact the caller through other means as deemed to be appropriate. Each PSAP shall establish policies and procedures to document the actions to be taken by their personnel in responding to abandoned 911 calls.

7. Wireless Calls – Each PSAP shall make a reasonable effort to respond to all Wireless 911 calls based on the location information that is available. The location information may be provided on the ANI/ALI display or by the caller. If the call is disconnected prior to determining the location of the caller, each PSAP shall attempt to call back the telephone number provided on the ANI/ALI display. If contact with the caller cannot be made through a call back attempt, each PSAP shall make a reasonable effort to contact the caller through other means as deemed to be appropriate. Each PSAP shall establish policies and procedures to document the actions to be taken by their personnel in responding to Wireless 911 calls.

- a. The following specific procedures are to be followed when responding to Phase I and Phase II Wireless 911 calls, as defined by the Federal Communications Commission in CC Docket No. 94-102:

Phase I Wireless 911 Calls:

- If the caller can be heard in the background and no problem is indicated, the call-taker should disconnect the call and attempt a call-back. If the call-back is unsuccessful, no additional response is warranted.
- If it is a silent open line call, the call-taker should do a TTY query. If no response, the call-taker should disconnect the call and attempt a call-back. If the call-back is unsuccessful, no additional response is warranted.
- On an abandoned (hang-up) call, the call-taker should disconnect the call and attempt a call-back. If the call-back is unsuccessful, no additional response is warranted.

Phase II Wireless 911 Calls:

- On an open line call in which the caller can be heard in the background and no problem is indicated, the call-taker should disconnect the call and attempt a call-back. If the call-back is unsuccessful, no additional response is warranted.
- On a silent open line call, the call-taker should remain on the call, and the PSAP shall make a reasonable effort to contact the caller through other means as deemed to be appropriate. Each PSAP shall establish policies and procedures to document the actions to be taken by their personnel in responding to Phase II silent open line 911 calls.
- On an abandoned (hang-up) call, the call-taker should disconnect the call and attempt a call-back. If the call-back is unsuccessful, a police officer should be dispatched to the location to attempt to locate the caller.
- Providing an emergency is not known to be in progress, the responding officer may choose a "non-response" if the location is determined or is known to be inaccurate or in a congested area, such as a mall or a high-rise building.

8. Voice over Internet Protocols (VoIP) and Automatic Collision Notification (ACN) Calls – Each PSAP shall make a reasonable effort to respond to all VoIP and ACN 911 calls based on the location information that is available. The location

information may be provided on the ANI/ALI display, by the caller, or by a private call center. If the call is disconnected prior to determining the location of the caller, each PSAP shall attempt to call back the telephone number provided on the ANI/ALI display, by the caller, or by the private call center. If contact with the caller cannot be made through a call back attempt, each PSAP shall make a reasonable effort to contact the caller through other means as deemed to be appropriate. Each PSAP shall establish policies and procedures to document the actions to be taken by their personnel in responding to VoIP and ACN 911 calls.

C. Funded Standards for Primary and Secondary PSAPs

Call Answering Standard - The County shall equip enough answering positions with Automatic Number Identification (ANI) and Automatic Location Identification (ALI) and the PSAPs shall assign enough operators such that, barring major disasters or other extraordinary events, during each hour of a calendar quarter a minimum of 90% of those 911 calls received by each PSAP shall be answered within ten (10) seconds. An extra three (3) seconds shall be added to this standard to accommodate the telephone equipment ring cycle. The time of answer shall be considered to be the time when a person answers the call. The electronic answering of a call shall be included in the queue time. The percentage of hours in a quarter in which PSAPs are allowed to not meet the standard and still be eligible to receive their revenue distribution shall be reviewed and set on an annual basis.

D. Operational Requirements of all PSAPs

1. Call Documentation - The County shall provide each PSAP with a call data printer and/or other call data analysis equipment. The E-911 Program Manager and PSAP Committee shall have access to 911 call data for the purpose of documenting compliance with PSAP operational standards. Each PSAP shall keep a copy 911 call data for a minimum of six months.
2. 911 as Primary Emergency Telephone Number - The digits "911" shall be the primary emergency telephone number in King County and the only telephone number that shall be listed in King County telephone directories for reporting police, fire, and medical emergencies. Each PSAP, however, shall maintain a separate ten-digit emergency back-up number and list a separate number for non-emergency telephone calls in the telephone directory serving its area.
3. Night Service Routing - Each PSAP shall establish night service routing (back-up routing) at another PSAP which is capable of handling its 911 calls if for any reason the PSAP is unable to handle its own calls. Each PSAP shall test their night service routing at least once every month to ensure that it is operating properly. Each PSAP shall also establish disaster procedures which follow the guidelines of their emergency management authority which will allow their personnel to function on site for a minimum of three (3) calendar days or relocate to their night service routing location, depending on requirements dictated by the disaster situation.

EXHIBIT 4

OPERATING PROCEDURES AND PROTOCOLS

The operating procedures and protocols for PSAPs are as follows:

- A. Extenuating Circumstances.
 1. Extenuating circumstances as identified by the PSAP call taker can alter the handling of an emergency call from this procedure, and in such situations the call taker shall follow their local PSAP procedures for those extenuating circumstances.
 2. Examples of extenuating circumstances include but are not limited to:
 - Combined call taker/dispatcher coordinating an officer safety situation on the radio.
 - Combined Police, Emergency Medical Services (EMS) situation when pre-arrival instructions are in progress.
- B. 911 Call Answering.
 1. Primary PSAP call takers shall answer all incoming 911 calls with an initial phrase containing "911", such as "911, what are you reporting?"
 2. Secondary PSAP call takers shall answer all incoming 911 calls with an initial phrase that includes a listing of the services supported by that PSAP; e.g., "Fire and emergency medical", etc.
- C. 911 Call Screening.
 1. One of the basic functions of Primary PSAPs is the initial screening of 911 calls from the public and when appropriate, the distribution/transfer of those calls to the appropriate agency.
 2. Primary PSAP call takers shall not interview callers except as required to determine the nature and location (including city or area) of the emergency, unless the call takers at the Primary PSAP are also the dispatchers for one or more of the three (3) basic services (Police, Fire, and EMS). All other calls shall be immediately transferred to the PSAP dispatching the appropriate service. A Primary PSAP call taker shall only interview callers reporting incidents requiring the service(s) for which they also dispatch; e.g., when a Primary PSAP operator is also a dispatcher for police in the jurisdiction(s) encompassed within that PSAP's boundaries, the operator will interview a caller reporting an incident requiring police services only and will immediately transfer a caller reporting an incident requiring fire and/or EMS services.
 3. One of the basic functions of Secondary PSAPs shall be the receipt of calls reporting incidents requiring the services of agencies supported by the Secondary PSAP as transferred by a Primary PSAP, the interview of callers reporting such incidents, the triaging of such calls, and the allocation of appropriate resources to resolve such incidents.

4. Secondary PSAP call takers shall interview so as to derive the location of the incident as the first priority. In the event that the location of the incident is in a jurisdiction served by agencies supported by another PSAP, the call taker shall immediately transfer the call to the appropriate PSAP.

D. Transferring Emergency Calls.

1. All PSAP call takers transferring a 911 call to another PSAP shall advise the caller to not hang up, and that they are connecting the caller with the appropriate agency or (name of PSAP agency)."
2. If the call drops, the transferring PSAP shall call the receiving PSAP to relay the caller's information to enable the receiving PSAP to call the caller back. If the transferring call taker has had the opportunity to verify the ALI, they shall report that ALI has been verified to the receiving PSAP.
3. The call taker shall remain on the line long enough to assure that the transfer has been successfully completed and to verify that the receiving PSAP has the location and all other pertinent information.
4. The transferring PSAP shall announce the name of their PSAP and inform the answering PSAP call taker that they are transferring a call; e.g., "This is the King County Sheriff's Office with a transfer".
5. If a PSAP receives an emergency call that belongs to another PSAP and all trunks to that PSAP are busy, the transferring PSAP call taker shall tell the caller to remain on the line and the call taker shall reasonably stay on the line with the caller until the transfer can be completed. If there are multiple calls for the same incident and all trunks to the receiving PSAP are busy, it is acceptable for the transferring PSAP to screen the calls for new information, then disconnect the calls and relay the information to the receiving PSAP.
7. The call taker shall verify that they have transferred the call to the correct PSAP. If they have transferred to a PSAP that does not dispatch to the caller's location, the original PSAP shall retain the call until they have transferred it to the correct PSAP. In cases where the call needs to be transferred to a county with multiple PSAPs and the call taker is unsure of which PSAP to transfer to, the call shall be transferred to the default PSAP for that county.
8. PSAP call takers shall transfer all emergency calls using the 3-Digit Star (*) Transfer Codes. It is recommended that these Codes be programmed into the 911 equipment at each PSAP.

E. Combined Police, Fire/EMS Incidents.

1. Examples of Combined Police, Fire/EMS incidents are as follows: assaults, controlled substance overdoses, vehicle accidents with injuries and/or fire, suicides, etc.
2. In a Combined Police, Fire/EMS incident where there are no extenuating

circumstances that make the scene unsecured or unsafe for EMS personnel, the dispatch of EMS services is the priority.

3. If the answering PSAP does not dispatch EMS for the caller's location, they shall immediately transfer the caller to the correct PSAP supporting EMS services. The transferring PSAP call taker shall remain on the line to get additional information as needed.
4. In these circumstances, the EMS PSAP call taker shall conduct the initial interview regarding location and injuries only and then turn the caller over to the Police PSAP call taker.
5. When the incident scene is still unsecured or unsafe for EMS personnel, the Police PSAP call taker shall conduct the initial interview and then turn the caller over to the EMS PSAP call taker.
6. The initial interviewing call taker for a Combined incident shall remain on the line long enough to assure that the transfer has been completed and the answering PSAP call taker has adequate location information and is aware of conditions at the scene.
7. In the event that a caller reporting a Combined incident is disconnected before being questioned by both appropriate PSAP call takers, the call taker that conducted the interview shall relay relevant incident information to the other PSAP.

F. Non-Emergency Calls Received on Emergency Lines.

1. If a non-emergency call is received on an emergency line, the PSAP call taker shall advise the caller that they have called on an emergency line and shall free up the 911 trunk as soon as possible.
2. It is not recommended that the call be transferred to the business number, since that may tie up the 911 trunks.

Attachment B Additional Background Information

Approval of Interlocal Agreement with King County for the City to operate as a Public Safety Answering Point (911)

911 service in the State of Washington is provided through a partnership between the Washington Military Department State E911 Coordinator's Office (SECO) and individual counties. King County E911 implements this 911 service through a partnership with the 12 Public Safety Answering Points (PSAPs) in the county. The Redmond Police Communications Center is one of those 12 PSAPs. King County E911 is responsible for providing call and data delivery systems and equipment to connect the State Emergency Services IP Network (ESInet) to the PSAP (per RCW 38.52.510). The PSAP is responsible for processing the calls received.

Redmond Police has operated as a PSAP through an agreement with King County E911 since the mid 1990's. In March 2010, Redmond signed an Enhanced 911 Participation Agreement, which had a maximum 5- year term. This agreement outlined the responsibilities for the county and for the City's PSAP related to the delivery of 911 services. As that agreement was set to expire, efforts were underway to review E911 operations and develop a Strategic Plan. The existing PSAPs continued to operate within the structure of the Enhanced 911 Participation Agreement.

The King County E911 Strategic Plan was developed over a two-year period with stakeholder involvement from elected officials, PSAPs, police and fire representatives, and county staff. The Plan included strategic directions addressing governance and decision structure, technology investment strategy, and a 10-year sustainable financial plan. After adoption of the Strategic Plan in 2018, the county and representatives from each PSAP in King County began the process of drafting an Interlocal Agreement (ILA) to replace the expired Enhanced 911 Participation Agreement.

The new ILA is similar to the previous agreement but provides additional detail about the RCW and WAC requirements related to state, county, and PSAP roles. It further accounts for the updated methods for communicating with 911 (voice, text, or any emerging next generation 911 technology), includes references to the Strategic Plan to address conflicts between the agreement and the Strategic Plan, and outlines the dispute resolution process, which is consistent with the Strategic Plan.

The individual agreements between King County and the PSAPs are intended to be substantially similar to ensure consistent services throughout the county. Creation and review of the draft ILA included review by Redmond's City Attorney as well as management, finance representatives, and legal representation from other agencies.

The ILA includes a PSAP Funding Process Policy, as required by the Strategic Plan. The Funding Process Policy was developed in 2019-2020 through a collaborative, facilitated process that included staff from Redmond Finance and Police Departments. The King County E-911 Program Office uses 911 excise tax revenue funds to pay for system network and equipment related to receipt of 911 calls from the State Emergency Services IP Network (ESInet) and delivery to the PSAPs. Available funds are also used to support other PSAP 911 costs through reimbursement using an escrow fund. Redmond is currently receiving approximately \$200,000/year in escrow funding available through reimbursement for WAC eligible expenses.

INTERLOCAL AGREEMENT BETWEEN
PUBLIC SAFETY ANSWERING POINT
AND KING COUNTY

**INTERLOCAL AGREEMENT BETWEEN
PUBLIC SAFETY ANSWERING POINT (PSAP)
AND KING COUNTY**

This Agreement ("Agreement") is entered into between King County ("County"), and City of Redmond, a Public Safety Answering Point ("PSAP"). The County and the PSAP are each a "Party" and collectively the "Parties" to this Agreement. In consideration of the payments, covenants, and agreements set forth herein to be made and performed by the County and the PSAP, the Parties agree as follows.

RECITALS

A. The state of Washington emergency services communication system is a multicounty or county-wide communications network including an enhanced 9-1-1 (911) system, which provides rapid public access for coordinated dispatching of services, personnel, equipment, and facilities for police, fire, medical, or other emergency services. WAC 118-66-030 (22). The state of Washington 911 Network is a system of circuits, networks and/or equipment managed and maintained by the Washington state E-911 office to provide 911 communications from a 911 demarcation point to the PSAP demarcation point. WAC 118-66-030 (3). The PSAP demarcation point is where the 911 network accesses the PSAP's equipment to receive and process 911 communications. WAC 118-66-030 (62), (18).

B. In accordance with RCW 38.52.510 (Statewide enhanced 911 service – Funding by counties), the County implements the countywide enhanced 911 (E-911) emergency communications system so E-911 is available throughout the state. King County must provide funding for the E-911 system in an amount equal to the amount the maximum tax under RCW 82.14B.030(1) would generate in the County less any applicable administrative fee charged by the Department of Revenue or the amount necessary to provide full funding of the E-911 system in the County.

C. King County E-911 Program Office uses the 911 excise tax revenue funds to pay for system network, components and equipment related to receipt of 911 calls from the State Emergency Services IP Network (ESInet) and delivery to the public safety answering points (PSAPs). In addition, funds are used to support other PSAP 911 costs for the delivery, receipt and processing of 911 calls at the PSAP.

D. The PSAP, together with other PSAPs, are the public's direct link to the dispatchers of emergency services, and who thereby directly link police, fire and medical first responders to members of the public requesting aid, protection or rescue.

E. The County provides certain communication services to facilitate the E-911 System and in support of the PSAP and in providing such services, installs, operates and maintains systems at the PSAP, the costs of which the County is responsible.

F. The Parties desire that a portion of the funding described in paragraph B above continues to be provided to the PSAP for its provision of dispatch services consistent with state law.

G. The purpose of this Agreement is to describe the services to be provided by the County and the PSAP, and the rights and responsibilities of the Parties to each other.

DEFINITIONS

1.1 **Attachment** means any software or hardware added to the Call Processing System that is not provided by the original manufacturer or vendor.

1.2 **Call** means traditional telephony voice, text or any emerging next generation 911 technology.

- 1.3 **E-911 Program Office** means the section of the Regional Services Division within the King County Department of Information Technology that administers E-911 service in King County.
- 1.4 **E-911 System** means a public communications system consisting of a network, database, and on-premises equipment that is accessed by dialing or accessing 911 and that enables reporting police, fire, medical, or other emergency situations to a public safety answering point.
- 1.5 **National Emergency Number Association or NENA** is a standard-setting body for 911 related technology and operations.
- 1.6 **Next Generation 911 or NG911** means the transition of the E-911 System from analog to digital technology.
- 1.7 **Public Safety Answering Point or PSAP** as used in this Agreement refers to the Party to this Agreement that is the call answering location for 911 calls in a given area. The term is intended to incorporate any different term adopted by NENA and the Parties to describe the PSAP. In the context of this Agreement PSAP is also intended to include the Association of Public-Safety Communication Officials (APCO) term for an emergency communications center or ECC.
- 1.8 **Regional Advisory Governing Board or RAGB** is the governing board of the King County regional E-911 System established by Ordinance 18695 to inform and advise the King County E-911 Program Office, the King County Executive, and the King County Council on the King County regional E-911 System.
- 1.9 **State** means Washington State unless otherwise indicated.
- 1.10 **Virtualize** means the process of creating a software-based virtual version of something, including virtual computer hardware platforms, storage devices, and computer network resources.

2. CONFLICTS

- 2.1 Strategic Plan. In the event of a conflict between this Agreement and the King County E-911 Strategic Plan as amended ("Strategic Plan"), the Strategic Plan will control.
- 2.2 Laws and Regulations. In the event of a conflict between this Agreement and laws or regulations including but not limited to the Revised Code of Washington (RCW) or the Washington Administrative Code (WAC), the law(s) or regulation(s) shall take precedence. All provisions of this Agreement shall be interpreted and enforced in a manner that fully complies with applicable law and regulations as they now exist or are hereafter amended.

3. TERM AND TERMINATION.

- 3.1 Term. This Agreement shall commence upon execution by the County and the PSAP. The Agreement shall include an initial term beginning on the effective date and running through December 31, 2023. The Agreement may be extended upon mutual agreement of the Parties for consecutive renewal terms of five years each, or as agreed to by the Parties as provided herein.

3.2 Termination.

3.2.1 Convenience. This Agreement may be terminated by either Party without cause upon providing the other with twelve (12) months' notice of the termination. If the Agreement is terminated pursuant to this section, the PSAP will be eligible for reimbursement of Eligible Expenditures up to the date of termination.

3.2.2 Default. If either Party fails to materially perform its obligations under this Agreement, the other Party may terminate the Agreement for default as follows:

3.2.2.1 A "notice to cure" shall be served on the defaulting Party by personal delivery or certified registered mail, return receipt requested. The defaulting Party shall have no more than one-hundred eighty (180) business days from the date of receipt to cure the default or to provide a detailed written plan for review and acceptance by the other Party. The detailed written plan shall be served by personal delivery or certified registered mail, return receipt requested.

3.2.2.2 If the defaulting Party has not cured the default or provided a detailed written plan to cure, or if the written plan to cure is not acceptable to the other Party, either Party may pursue dispute resolution under Section 8. Provided, however, that during a period of dispute resolution, the Parties will continue to fulfill their obligations under this Agreement.

3.2.2.3 If the default is not resolved at the conclusion of the dispute resolution process under Section 8, either Party may terminate the Agreement with thirty (30) business days' notice.

4. **ROLES, RESPONSIBILITIES, SERVICES AND STAFFING.**

4.1 County. In addition to the County's services required by state law and regulation, the County's roles, responsibilities and services under this Agreement are as follows:

4.1.1 Unless and until the State provides network and service from telecommunication providers to the PSAP demarcation point, the County shall fund and provide this network and the following services:

4.1.1.1 Call and data delivery systems and equipment to connect the State 911 network to PSAP; Call handling equipment; E-911 telephone maps; aggregated location and GIS data; network and system security.

4.1.1.2 Operations and maintenance for network security, telephony equipment and databases; asset tracking; software licensing, updates, upgrades, fixes; vendor and PSAP coordination.

4.1.1.3 Project and vendor management project planning, budget and management; vendor delivery oversight and compliance.

4.1.1.4 System access and social marketing strategies; education campaigns, events, training and materials; language interpretation services.

4.1.1.5 Administration and finance program, vendor, and asset management; policies; staffing; data analysis; communications; budget; finance; strategic planning.

- 4.1.1.6 A standalone Uninterrupted Power Supply (UPS) system for protection of the E-911 System in the event the PSAP is unable to provide a building UPS system.
- 4.1.2 The County shall adopt policies and procedures following national, state and local standards and best practices to provide sufficient control and auditing mechanisms for the ongoing security of mission critical systems and operations necessary to protect PSAP-owned equipment and systems at or used by the County.
- 4.1.3 The County shall not allow County personnel to access the PSAP systems without permission from the PSAP.
- 4.1.4 The County shall not interact with the PSAP's contractor(s) to request service which would create a financial obligation for the PSAP.
- 4.1.5 The County will provide the PSAP with prior notice of any service impacting maintenance as required by law or contract, or if no law or contract applies, then the notice shall be reasonable under the circumstances. In the event of emergent or unplanned outages, the County will provide notice to the PSAP as soon as reasonably possible.
- 4.1.6 The County will follow the Strategic Plan providing review and modification of the Strategic Plan as needed.
- 4.1.7 In the event the County becomes aware of a cyber-security breach of the call answering system/s, the County will notify the PSAP as soon as required by law or contract, or if no law or contract applies, then as soon as reasonably possible.
- 4.2 PSAP. In addition to the PSAP's services required by state law and regulation, the PSAP's role, responsibilities and services under this Agreement ("PSAP Services") are as follows:
 - 4.2.1 Process calls for service received at the PSAP on County E-911 equipment.
 - 4.2.2 Adhere to the call answer standards as defined by NENA 56-005. The E-911 Program Office will provide a common and consistent report for measuring the PSAP call answer standard on a monthly basis.
 - 4.2.3 Provide such services to County-owned and operated projects, equipment and systems at the PSAP as may be requested by County and agreed to by the PSAP.
 - 4.2.4 Upon reasonable notice by the County, provide access to its facilities for County personnel or approved contractor support staff for the purpose of E-911 System support, maintenance, updates installation or removal of E-911 hardware and software. The PSAP shall not be responsible for costs incurred by the County should access be denied due to lack of notice.
 - 4.2.5 Adopt policies and procedures following national, state and local standards and best practices to provide sufficient control and auditing mechanisms for the ongoing security of mission critical systems and operations necessary to protect County-owned equipment and systems at or used by the PSAP.
 - 4.2.6 Provide secure facilities and space for E-911 equipment supporting the receipt and delivery of 911 calls and data.

- 4.2.7 Provide the County with verification and certification of the accuracy and completeness of street address data within its service areas.
 - 4.2.7.1 PSAP shall be responsible for maintaining an up-to-date definition of its service area and for verifying the accuracy of street address data and/or responding agency information when requested by the County.
 - 4.2.7.2 PSAP shall provide the County any and all identified Automatic Location Identification (ALI) discrepancy reports within 24 hours of creation of the report.
 - 4.2.7.3 Once the PSAP becomes aware of any annexations or incorporations within its service area, it shall, within ten (10) calendar days, provide the County with notice to allow sufficient time for the County and the vendor to process the changes prior to the effective date of the annexation or incorporation.
- 4.2.8 Be responsible for billable charges the County incurs due to PSAP initiated events for:
 - 4.2.8.1 Unique system configuration requirement changes.
 - 4.2.8.2 E-911 System and/or equipment moves due to facility remodel/renovation/cleaning.
 - 4.2.8.3 E-911 System power up/down due to PSAP facility or infrastructure test or changes.
 - 4.2.8.4 E-911 System relocation.
- 4.2.9 The PSAP shall not:
 - 4.2.9.1 Allow PSAP personnel access to the E-911 System without permission from the County, which permission may be granted on an ongoing basis.
 - 4.2.9.2 Create a financial obligation with the County's contractor(s) without the County's agreement and/or authorization.
 - 4.2.9.3 Interact with the County's contractor(s) to request service in which a County financial obligation is created.
 - 4.2.9.4 Add any Attachments to the E-911 System provided by the County.
- 4.2.10 In the event the PSAP becomes aware of a cyber-security breach of any system that could affect the call answering system/s, the PSAP will notify the County as required by law or contract, or if no law or contract applies, then as soon as reasonably possible.
- 4.2.11 The PSAP will provide the County with prior notice of any service impacting maintenance as required by law or contract, or if no law or contract applies, then the notice shall be reasonable under the circumstances. In the event of emergent or unplanned outages, the PSAP will provide notice as soon as reasonably possible.

5. FUNDING POLICY

- 5.1 Funding Policy. The Funding Policy attached to this Agreement as Exhibit A is incorporated into this Agreement and is directed by the Strategic Plan - 10 Year Sustainable Financial Plan

section f. The Funding Policy establishes procedures and guidance for the King County E-911 Program Office and the PSAP for the following:

- 5.1.1 The Program Office disbursement of excise tax revenue through an established escrow account to reimburse the PSAP for basic service operating expenses, equipment and staff support expenses identified in RCW 38.52.545, WAC 118-66-050, and WAC 118-66-060; and
- 5.1.2 PSAP use of excise tax revenue to support the costs of equipment, operational, technical, and staffing needs related to answering and handling of 911 calls.
- 5.2 Funding Policy Review and Amendment. In conjunction with RAGB, the Funding Policy will be reviewed and/or modified annually following the King County biennial budget calendar timeline. Amendments to the Funding Policy shall be incorporated into this Agreement by amendment of Exhibit A as provided in Section 10.

6. LEGAL RELATIONS; INDEMNITY AND INSURANCE.

6.1 Independent Status and No Third-Party Beneficiaries.

- 6.1.1 In the performance of this Agreement, the County and the PSAP act in their individual, corporate or governmental capacities and not as agents, employees, partners, joint ventures, or associates of one another. The PSAP is responsible for all federal and/or state tax, industrial insurance, wages, benefits, or other compensation by or on behalf of the PSAP and its employees. The County is responsible for all federal and/or state tax, industrial insurance, wages, benefits, or other compensation by or on behalf of the County and its employees.
- 6.1.2 It is understood and agreed that this Agreement is solely for the benefit of the Parties and gives no right to any other person or entity.

6.2 Indemnification and Hold Harmless.

- 6.2.1 To the maximum extent permitted by law and except to the extent caused by the negligence of the County or the County's employees, agents, or contractors, the PSAP shall indemnify and hold harmless the County, its officers, officials, agents and employees, from and against any and all suits, claims, actions, losses, costs, penalties and damages of whatsoever kind or nature arising out of, in connection with, or incident to negligent acts or omissions of the PSAP, its employees, agents, or contractors. In addition, the PSAP shall assume the defense of the County and its officers and employees in all legal or claim proceedings arising out of, in connection with, or incidental to this Agreement; shall pay all defense expenses, including reasonable attorney's fees, expert fees and costs incurred by the County on account of such litigation or claims. It is further specifically and expressly understood that the indemnification provided herein constitutes the PSAP's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement. In the event the County incurs any judgment, award and/or cost including attorney's fees arising from the provisions of this section or to enforce the provisions of this section, any such judgment, award, fees, expenses and costs shall be recoverable from the PSAP. In the event of litigation between the County and the PSAP to enforce the rights under this section, reasonable attorney fees shall be allowed to the substantially prevailing Party.

6.2.2 To the maximum extent permitted by law and except to the extent caused by the negligence of the PSAP or the PSAP's employees, agents or contractors, the County shall indemnify and hold harmless the PSAP, its officers, officials, agents and employees, from and against any and all suits, claims, actions, losses, costs, penalties and damages of whatsoever kind or nature arising out of, in connection with, or incident to negligent acts or omissions of the County, its employees, agents or contractors. In addition, the County shall assume the defense of the PSAP and its officers and employees in all legal or claim proceedings arising out of, in connection with, or incidental to this Agreement; shall pay all defense expenses, including reasonable attorney's fees, expert fees and costs incurred by the PSAP on account of such litigation or claims. It is further specifically and expressly understood that the indemnification provided herein constitutes the County's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Agreement. In the event the PSAP incurs any judgment, award and/or cost including attorney's fees arising from the provisions of this section, or to enforce the provisions of this section, any such judgment, award, fees, expenses and costs shall be recoverable from the County. In the event of litigation between the PSAP and the County to enforce the rights under this section, reasonable attorney fees shall be allowed to the substantially prevailing party.

6.3 Insurance Requirements.

6.3.1 Each Party shall obtain and maintain the minimum insurance set forth below, either through contracts of insurance or a fully funded self-insurance program for all of its liability exposures for this Agreement, including but not limited to injuries to persons and damage to property. Each Party agrees to provide the other Party with: (i) at least thirty (30) days prior written notice of any material change in its insurance program; and (ii) a certificate of insurance and additional insured endorsements, or, if self-insured, a letter of self-insurance as adequate proof of coverage on or prior to the commencement of Term and at any time during the Term of this Agreement upon receipt of other Party's written request.

6.3.2 Minimum Scope and Limits of Insurance

Each Party shall maintain the following insurance coverage and limits no less than:

6.3.2.1 General Liability: \$10,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage, and for those policies with aggregate limits, a \$10,000,000 aggregate limit. CG 00 01 current edition, or its substantive equivalent, including coverage for, but not limited to, Premises/Ongoing Operations, Contractual Liability, Products and Completed Operations. Such limits may be satisfied with the use of an umbrella or excess liability policy, which is at least as broad as the underlying policy.

6.3.2.2 Professional Liability, Errors and Omissions Coverage: In the event that services pursuant to this Agreement either directly or indirectly involve or require professional services, Professional Liability, Errors and Omissions coverage shall be Provided with minimum limits of \$10,000,000 per claim and in the aggregate.

6.3.2.3 Workers' Compensation: Workers' Compensation coverage, as required by the Industrial Insurance Act of the State of Washington, as well as any similar

coverage required for this Work by applicable federal or "Other States" State Law.

6.3.2.4 Employers Liability or "Stop Gap": \$1,000,000 each occurrence and shall be at least as broad as the protection provided by the Workers Compensation Policy Part 2 (Employers Liability) or, in states with monopolistic state funds, the protection provided by the "Stop Gap" endorsement to the General Liability policy.

6.3.2.5 Cyber Liability or Technology Errors and Omissions: Coverage with a minimum limit of \$5,000,000 per occurrence or claim and in the aggregate. Coverage shall include loss resulting from data security/privacy breach, cyber extortion, unauthorized access, denial of service attacks, introduction of virus and malicious code, dissemination or destruction of electronic data, business interruptions, privacy law violations. Coverage shall include notification and other expenses incurred in remedying a privacy breach as well as costs to investigate and restore data. If the PSAP is a member of the Washington Cities Insurance Authority risk pool, the following language shall apply: Notwithstanding the Cyber Liability insurance requirements described above, Cyber Liability sub-limits and deductibles required by the Washington Cities Insurance Authority risk pool shall be acceptable in meeting such limits required for this coverage.

6.3.2.6 Other Insurance Provisions

The insurance policies required in this Agreement are to contain, or be endorsed to contain the following provisions:

- a. Liability Policies (except Workers' Compensation and Professional Liability):
 - i. The County, its officers, officials, employees and agents are to be covered as additional insureds, for full policy limits, as respects liability arising out of activities performed by or on behalf of the PSAP in connection with this Agreement. (CG 20 10 current edition or its substantive equivalent).
 - ii. To the extent of the PSAP's negligence, PSAP's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and agents. Any insurance and/or self-insurance maintained by the County, its officers, officials, employees or agents shall not contribute with the insurance or benefit PSAP in any way.
 - iii. PSAP's insurance shall apply separately to each insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of the insurer's liability.

6.3.3 Deductibles and Self-Insured Retentions. Any deductibles and/or self-insured retentions of a Party shall not limit or apply to a Party's liability to the other Party.

6.3.4 Workers' Compensation and Work Site Safety. Each Party shall provide insurance as required by the Industrial Insurance Act of the State of Washington. Each Party shall bear the sole responsibility for its job site conditions and job site safety, and for a Party's

work at the other Party's job site and locations. Each Party shall comply with all applicable federal, state and local safety regulations governing a job site, employees and Subcontractors. Each Party shall be responsible for its Subcontractor's compliance with these provisions.

7. RECORDS AND AUDITS.

7.1 Retention of Records, Audit Access and Proof of Compliance with Agreement.

7.1.1 Retention of Records. Each Party shall maintain books, records and documents of its performance under this Agreement in accordance with generally accepted accounting principles and applicable law including RCW 40.14.060 and the relevant records retention schedules adopted thereunder (Washington State Local Government Common Records Retention Schedule (CORE) and the Emergency Communications (911) Records Retention Schedule).

7.1.2 Audit Access. The PSAP shall provide access to its facilities, including those of any Subcontractors the state and/or federal agencies or officials at all reasonable times to monitor and evaluate the use of E-911 excise taxes provided under this Agreement. If the County is required to pay the state for any reimbursements that an audit finds the PSAP did not spend in compliance with the Funding Policy attached as Exhibit A and any amendments to the policy, the PSAP shall be responsible for reimbursing the County for the full amount the County was required to pay the state.

7.1.3 County Audit. Following a state audit of the King County E-911, RAGB members will be invited to review the auditor's Summary of Findings with the County.

7.2 Public Records Requests.

7.2.1 This Agreement is a public document and will be available for inspection and copying in accordance with the Public Records Act, chapter 42.56 RCW ("PRA").

7.2.2 Each Party shall be responsible for responding to public disclosure requests addressed to it in accordance with the PRA. Nothing in this Agreement waives any rights or privileges of a Party under the PRA, including the withholding of records when authorized by the PRA or other law.

7.3 Data Management. The County is solely responsible for the security, integrity and completeness of all call data or other data it receives from the state of Washington 911 Network or other sources, and for transferring same to the Call Answering Equipment. The PSAP is not responsible for the security, integrity or accuracy of any data prior to it reaching the PSAP Call Answering Equipment. The County shall not be responsible for call data and other data not directly processed, transmitted, or provided by the County.

7.4 Data Ownership. PSAP acknowledges it has no property interest in and may assert no lien on or right to withhold from the County, any data it receives from, receives addressed to, or stores on behalf of the County. All records, data and files stored by the PSAP as archives of the County's data, including the media on which they are stored, are the exclusive property of the County, and PSAP may assert no lien on or right to any of the same. The PSAP will conspicuously mark all such archival storage media as King County's property whenever possible. Once the call record data is delivered from the County's Call Processing Equipment to the PSAP systems, the ownership and responsibility for said data transfers to the PSAP.

- 7.5 Nondisclosure of Data. Data provided by the County either before or after this Agreement is fully executed shall only be used for its intended purpose.

8. DISPUTES.

- 8.1 Dispute Resolution. If a dispute arises out of or relates to this Agreement, the Parties shall endeavor to resolve the dispute through direct negotiations between them. If the Parties are unable to resolve the dispute within sixty (60) days of its occurrence, either Party may refer the dispute to the executive director of the PSAP (or equivalent officer if the PSAP does not have an executive director) and the director of the E-911 Program Office with notice to the other Party. If the dispute is not resolved by the executive director and the E-911 Program Office director within sixty (60) days of referral, either Party may refer any dispute within the purview of the Strategic Plan to the decision making and dispute resolution process under the Strategic Plan. If the dispute resolution process under the Strategic Plan does not resolve the dispute to the Parties' satisfaction, and for each dispute outside the purview of the Strategic Plan, either Party may refer the dispute to non-binding mediation. Referral of the dispute to the executive officer and E-911 Program Office director, to the decision making and dispute resolution process under the Strategic Plan (as applicable), and to mediation shall be conditions precedent to a Party's pursuit of other available legal remedies.
- 8.2 Continued Performance. At all times during periods of dispute resolution under this Agreement, the PSAP and the County will proceed diligently with the performance of this Agreement unless otherwise provided by law or court order.
- 8.3 Applicable Law and Forum. This Agreement shall be governed by and construed according to the laws of the State of Washington. Any claim or suit between the County and the PSAP arising out of this Agreement may only be filed and prosecuted in King County Superior Court.

9. NOTICE. Unless otherwise specified in this Agreement, all notices or documentation required or provided pursuant to this Agreement shall be in writing and shall be deemed duly given when received at the addresses first set forth below via certified or registered first class mail, return receipt requested, personal delivery or electronic mail. Either Party may give written notice of another or different person or office to receive notice under this Agreement.

KING COUNTY	PSAP
Department of Information Technology E-911 Program Office Ben Breier	City of Redmond Police Department Manager Sheryl Mullen
20811 84 th Ave South, Suite 105	PO Box 97010
Kent, WA. 98032	Redmond, WA 98073-9710
206.477.4911	425-556-2561
bbreier@kingcounty.gov AND kcE911managers@kingcounty.gov	SMullen@redmond.gov

10. AMENDMENT. All changes to this Agreement shall be made in writing through an Amendment, signed by the King County Executive and the executive director of the PSAP (or equivalent officer if the PSAP does not have an executive director), or their designees. No oral statement or other conduct by either Party shall change or modify the Agreement. If laws, regulations, policies or administrative practices established after

the effective date of this Agreement apply to the Agreement, then the Parties agree to implement those laws, regulations, policies or administrative practices through an amendment as provided in this Section.

11. FORCE MAJEURE. The term “force majeure” shall include, without limitation by the following enumeration: acts of nature, acts of civil or military authorities, terrorism, fire, accidents, shut-downs for purpose of emergency repairs, industrial, civil or public disturbances, causing the inability to perform the requirements of this Agreement. If any Party is rendered unable, wholly or in part, by a force majeure event to perform or comply with any obligation or condition of this Agreement, upon giving notice and reasonably full particulars to the other Party, such obligation or condition shall be suspended only for the time and to the extent practicable to restore operations. The Parties acknowledge the E-911 System is a significant priority during periods of force majeure and shall attempt to restore operations as soon as practicable.

12. GENERAL.

- 12.1 Successors and Assigns. This Agreement is binding on the successors and assignees of the Parties, including but not limited to such successors and assignees as are necessary for the PSAP, at its election, to participate in consolidation, regionalization and/or sharing services, or the adding of fire, police or medical agencies to be served on the PSAP. For purposes of this Section 12.1, consolidation, regionalization or resource sharing includes two or more PSAPs combining some or all operations and services to form a new PSAP or one or more PSAPs merging or sharing some or all operations and services with an existing PSAP including another PSAP that has entered into an agreement with the County similar to this Agreement. If the PSAP elects to consolidate, regionalize, Virtualize or share resources or services in partnership with another PSAP under agreement with the County, the PSAPs’ agreements will be modified to the degree necessary to achieve their overall purpose and terms. The PSAP shall notify the County in writing of a planned consolidation, regionalization, resource change or other change in status not less than one hundred twenty (120) days prior to the effective date of such consolidation or change in status.
- 12.2 Compliance with Laws. During the term of this Agreement, the Parties agree to comply with all federal, state, and local laws as necessary to carry out the terms of this Agreement. Further, to the extent that any services involve the retention, security, confidentiality or other handling of certain “protected” health information under the federal Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and its implementing regulations thereunder by the U.S. Department of Health and Human Services and other applicable laws including chapter 70.02 RCW, the Washington Uniform Health Care Information Act, as amended, the Parties agree to comply with such laws and execute documents as necessary to implement the requirements under such laws.
- 12.3 Severability. Whenever possible, each provision of this Agreement shall be interpreted to be effective and valid under applicable law. If any provision is found to be invalid, illegal or unenforceable, then such provision or portion thereof shall be modified by the Parties to the extent necessary to render it legal, valid and enforceable and have the intent and economic effect as close as possible to the invalid, illegal and unenforceable provision.
- 12.4 Non-Waiver of Breach. No action or failure to act by a Party shall constitute a waiver of any right or duty afforded to the other Party under the Agreement; nor shall any such action or failure to act by a Party constitute an approval of, or acquiescence in, any breach hereunder, except as may be specifically stated by the Party in writing.

- 12.5 Complete Agreement. The Agreement constitutes the entire agreement and understanding between the Parties and supersedes any and all prior agreements and understandings, oral or written, relating to the subject matter hereof.

13. ACKNOWLEDGEMENT, EXECUTION AND AUTHORITY.

- 13.1 Each Party acknowledges that it consulted with its respective attorneys who had the opportunity to review this Agreement. Therefore, the Parties expressly agree that this Agreement shall be given full force and effect according to each and all of its express terms and provisions and the rule of construction that any ambiguities are to be resolved against the drafting Party shall not be employed in the interpretation of this Agreement.

- 13.2 Each Party's representative executing this Agreement represents and warrants that the representative has the authority to sign and bind the Party to this Agreement.

PSAP

Authorized Signature

Angela Birney, Mayor

Name and Title (Print or Type)

Date

Accepted:

KING COUNTY



Authorized Signature

Dow Constantine, King County Executive

Name and Title (Print or Type)

Date

Accepted: 5/24/21

Exhibit A to ILA between PSAP and King County King County E-911 Program Office PSAP Funding Process Policy

I. Overview

In accordance to RCW 38.52.510 'Statewide enhanced 911 service – Funding by counties', King County is responsible to implement a countywide enhanced 911 (E911) emergency communications system so enhanced 911 is available throughout the state. King County must provide funding for the E911 system in the county in an amount equal to the amount of the maximum tax under RCW 82.14B.030(1) would generate in the county less any applicable administrative fee charged by the Department of Revenue or the amount necessary to provide full funding of the system in the county¹.

King County E-911 Program Office uses the 911 excise tax revenue to pay for system network, components, equipment, and staff support related to the receipt of 911 calls from the State Emergency Services IP Network (ESInet) and delivery to the PSAP. In addition, excise tax revenue may be used to support PSAP 911 technical, operational and staffing costs to ensure the delivery, receipt and processing of 911 calls at the PSAP.

II. Intent

This policy is directed by the King County Regional E-911 Strategic Plan - 10 Year Sustainable Financial Plan and establishes procedures and guidance for the King County E-911 Program Office (PO) and King County PSAPs for the following.

1. The Program Office disbursement of excise tax revenue through an established escrow account to reimburse King County PSAPs for basic service operating expenses, equipment and staff support expenses identified in RCW 38.52.545, WAC 118-66-050, and WAC 118-66-060. PSAPs will not be considered eligible for excise tax revenue disbursements of WAC eligible expenses unless they have entered into a contract with the PO. Disbursements will be made, contingent upon available E-911 Program Office excise tax revenue.
2. PSAP use of excise tax revenue to support the costs of equipment, operational, technical, and staffing needs related to answering and handling of 911 calls.

III. Responsibility

A. E-911 Program Office:

1. Use E-911 excise tax revenue to support network, key operational functions, and equipment purchases and maintenance used in receipt of 911 calls from the State ESInet and delivery to the PSAP as defined in WAC 118-66-060.
2. Hire and train an appropriate level of staff to manage and maintain the E-911 Program and equipment.

B. PSAPs:

1. To purchase and maintain equipment for operations after the call is delivered to the PSAPs.

¹ RCW 38.52.510, King County Code Title 4A, Sections 4A.200.280, 4A.200.2805, 4A.510.220

2. To hire and train staff to answer 911 calls and support 911 services in the PSAP. 911 excise tax revenue may only be used to support the 911 system² and may not be used for dispatch costs.
3. Ensure use of excise tax revenue are within current policy guidelines and disbursement requests do not exceed their escrow account balance.
4. Ensure all records related to purchases are accurate and available for year-end reporting. PO and PSAPs will work together to reallocate PSAP costs identified as RCW & WAC eligible items if, through the year-end reporting process, it is determined the PSAP spent excise tax revenue outside the terms of the policy or guidelines.
5. Submit a year-end spending category report to the Program Office on a form to be provided by the Program Office.
6. Upon request, provide data to the PO in support of State 911 funding deliverables.

IV. Program Office Available Funds³

Based on available funds, the Program Office will:

1. Fund the 911 system and the Program Office⁴
2. Maintain a minimum fund balance of 10% of operating expenses
3. Maintain a capital reserve of \$1million
4. In cooperation with RAGB, determine annual escrow distribution amount
5. In cooperation with RAGB, review and/or modify this policy following the King County biennial budget calendar.

V. Escrow Fund Disbursement Procedure

A. Distribution Formula:

1. Each PSAP shall receive a \$100,000 baseline disbursement amount per year
2. Following the baseline disbursement, remaining PSAP excise tax revenue will be distributed using call volume:
 - a) The distribution formula shall be based on the PSAPs percentage of 9-1-1 calls answered over a trailing two year rolling average (e.g. for 2021 distribution, the number of 9-1-1 calls answered in 2018 and 2019 will be averaged; 2022 will use the average of 2019 and 2020).
 - b) The PowerMetrics (ECaTS) "Top PSAP Metrics – Answer Time" report shall be used to determine the number of 911 calls answered.

B. Funding disbursement process:

1. Excise tax revenue disbursements to escrow will occur no later than the last business day of the months of March, June, September, and December.

² RCW 38.52.540 & WAC 118-66-060 (3)

³ RAGB approved items 2, 3, and 4 on June 10, 2020

⁴ RCW 38.52.545

2. Excise tax revenue reimbursement requests will be due to the Program Office no later than the 15th of January, April, July and October. Requests will be processed and distributed by the end of that same month.
 - a. Requests may be submitted in any or all of the months listed above and may be for any amount not less than \$500 and up to the full balance.
 - b. Requests must be submitted using the provided Escrow Reimbursement Request Form.

C. Year-end review process:

PSAPs will be required to submit an annual report by February 15th, listing all items or staff time where excise tax revenue was used, including warrant numbers, warrant dates, item description, purchase date, justification and any related approval documents, including back up materials and receipts where appropriate.

VI. Escrow Account Rollovers

PSAPs may be asked to provide a plan to spend down their escrow accounts if future laws, codes, or rules could impact the funds remaining in an escrow account.

VII. Equipment Ownership

Equipment purchased with excise tax revenue will become a PSAP asset. However, King County reserves the right to audit the equipment usage to ensure the equipment is used in compliance with established guidelines. In the event a PSAP is decommissioned or the asset is to be sold, the PSAP must notify the Program Office. King County may want the option to take ownership of the equipment. All equipment purchased with excise tax revenue must be tracked by PSAPs and information (e.g. an asset tag number, location, etc.) must be available to the Program Office for audit purposes.

VIII. Equipment Maintenance

Any equipment purchased with excise tax revenue will be the financial and operational responsibility of the PSAP, including maintenance, support, licenses, repairs and overall operational costs.

IX. PSAP Call Receivers

Call Receivers⁵ are defined as a person(s) whose primary function (at least 50 percent of their time) is sitting at a console, hired, trained/in training and prepared or available to answer 911 calls. This can include part-time employees, as well as supervisor and dispatcher classifications that include call taking as part of their duties.

X. Unspent or Additional Revenue

A. Unspent/Unencumbered Funds

At the close of a biennium and Program office budget commitments are fulfilled, in conjunction with evaluation of strategic objectives for future investments, available unspent funds may be shared with PSAPs if:

1. Fund balance and operational reserves are within policy guidelines

⁵ State Emergency Coordination Office (SECO) County Contract Policy 07-01-2019

2. Strategic objectives identified during the strategic planning process have a sufficient funding plan

Unspent funds will become part of the fund balance after the biennium closes. During the budget preparation cycle for the next biennium, a portion of the unspent funds may be appropriated to increase the total PSAP distribution amount.

B. Additional Revenue

When additional revenue becomes available through taxation:

1. Evaluate Program Office needs and future investments
2. Consider adjustment of the distribution amount for PSAPs

XI. PSAP Decommission or Governance Change

A. Definitions

1. Decommission of a PSAP shall mean the closing of the PSAP and Program Office partnership and the dismantling of the PSAP concluding the PSAPs operation of answering 911 calls.
2. PSAP governance change shall mean the change of authority and/or governance of a PSAP wherein the PSAP and Program Office partnership remains intact and the PSAP operation of 911 continues.
3. 911 equipment shall mean items purchased with 911 funds, directly from the Program Office or indirectly through escrow reimbursements and may include but not limited to items such as furniture, equipment, and networking.
4. Escrow Distribution shall mean the moving of 911 excise tax revenue to an established account by the county for PSAP use at the end of the quarter in which revenue was incurred.
5. PSAP reimbursements shall mean the act of moving funds from the Escrow account to the PSAP for WAC eligible items.

B. Decommission of PSAP

1. 911 excise tax revenue will continue to be earned, on a prorated basis, until the PSAP ceases to answer 911 calls, at which time the fund balance will be frozen.
2. A PSAP may request reimbursement of earned escrow funds within 90 days of when the PSAP ceases to answer 911 calls.
3. Program Office will pay transition costs of 911 networking and equipment for the receiving PSAP to answer 911 calls. The Program Office will not pay transition costs of non-911 lines and equipment.
4. Program Office will be responsible for removing 911 networking and equipment from the decommissioned PSAP.
5. The receiving PSAP's capacity to receive and process the additional 911 calls and/or workload will be reviewed, and funding of corresponding network and equipment additions and changes will be addressed in the transition planning process.
6. Program Office staff will work with the affected PSAPs, ensuring all financial variables are addressed and there is a smooth transition and transfer of 911 calls.

C. Unused Escrow Funds

Upon completion of the decommissioned PSAP's reimbursement process, remaining unused escrow funds will be transferred to the receiving PSAP's escrow accounts on the next distribution cycle. Methodology of the distribution for multiple PSAPs will be determined in conjunction with RAGB prior to the decommission date.

1. Remaining Appropriated Revenue Distributions

The Program office, with advisory guidance from the RAGB, will determine the best method of distribution given the specific circumstances. Possible options may include, but not limited to, the following:

Option 1:

- Remaining escrow revenue distributions, within the year a Non-Primary Wireless PSAP is decommissioned, shall be shared with the remaining PSAPs according to their previously determined call volume percentage.
- Remaining revenue distributions for a decommissioned Primary Wireless PSAP will be decided in conjunction with RAGB prior to decommission date.

Option 2:

- Remaining escrow revenue distributions within the year from a decommissioned Non-Primary Wireless PSAP shall be distributed to the receiving PSAP.
- Remaining revenue distributions for a decommissioned Primary Wireless PSAP will be decided in conjunction with RAGB prior to decommission date.

Option 3: Remaining escrow revenue distributions from a decommissioned PSAP will return to the Program Office fund balance.

2. Future Revenue Distributions

The Program office, with advisory guidance from the RAGB, will determine the best method of distribution given the specific circumstances. Consider mirroring the logic based on options listed above until such time as the decommissioned PSAP's call volume is no longer included within the '2 year rolling average' period.

3. PSAP Governance Change

The Program Office will provide transitional support to the PSAP and to insure the escrow account remains intact and follows the PSAP.

During the transition period for a PSAP, either by decommission or governance change, remaining funds in an escrow account must be used based on current RCW and WAC rules.

XII. Policy Review

This funding policy will be reviewed and/or modified annually.



Memorandum

Date: 9/21/2021
Meeting of: City Council

File No. AM No. 21-138
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Parks	Carrie Hite	425-556-2326
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DEPARTMENT STAFF:

Parks	Jeff Aken	Park Planning Manager
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TITLE:

Authorize the Mayor to sign a Memorandum of Understanding (MOU) with Eastrail Partners

OVERVIEW STATEMENT:

An MOU regarding the ongoing collaboration between the Eastrail Regional Advisory Council (RAC) and Eastrail Partners, a non-profit organization. The RAC approved the memo via consensus at the July 19, 2021 quarterly meeting and the next step would be for the Mayor to sign, pending City Council approval. This a successor to a prior MOU with Eastrail Partners from 2020 that has expired.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
PARCC Plan PR 52: PR-52 Coordinate with Eastside Rail Corridor Regional Advisory Committee partners on the planning and development of the Redmond Central Connector, and connections to the Eastside Rail Corridor and East Lake Sammamish Trail, as a regional trail with opportunities for community gathering, art, culture and historic interpretation, as well as for light rail transit, options for other transportation connections and utility placement.
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
This MOU is the successor to previous MOU, which included a fee for service, that expired in 2020 and this

would replace that and exist for two years. We intend to seek Council approval to authorize the Mayor to sign at the 9/21/2021 Business Meeting.

OUTCOMES:

The Eastrail RAC provides a forum to maintain a collaborative, regional planning process for the Eastrail that helps to achieve connectivity, multiple use and maximize public benefit. Eastrail Partners builds on that effort by engaging the community and local business in support of completing and activating the Eastrail.

Eastrail Partners is a non-profit organization, that formed in 2019 based on the recommendation of funding commission to advance the Eastrail project. Eastrail partners works closely with members of the RAC and diverse communities, the private sector, and non-profits to make the vision for the completed Eastrail a reality and improve equity through access to the trail.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:
N/A

Budget Priority:
N/A

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:
N/A

Funding source(s):
N/A

Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
11/2/2020	Committee of the Whole - Parks and Human Services	Receive Information
6/1/2021	Committee of the Whole - Parks and Human Services	Receive Information
9/7/2021	Committee of the Whole - Parks and Human Services	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
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Time Constraints:

N/A

ANTICIPATED RESULT IF NOT APPROVED:

The Eastrail Regional Advisory Council approved via consensus, but if not approved by City Council Redmond would not be a formal signatory of the MOU.

ATTACHMENTS:

Attachment A: RAC EP MOU

MEMORANDUM OF UNDERSTANDING
Regarding the Ongoing Partnership between the Eastrail Regional Advisory Council
and Eastrail Partners

This MEMORANDUM OF UNDERSTANDING is made by and among KING COUNTY, SNOHOMISH COUNTY, THE CITY OF BELLEVUE, THE CITY OF KIRKLAND, THE CITY OF REDMOND, THE CITY OF RENTON, THE CITY OF WOODINVILLE, A CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY, PUGET SOUND ENERGY, THE EASTSIDE GREENWAY ALLIANCE, and EASTRAIL PARTNERS (collectively, the “Parties”). This MOU sets forth the Parties’ mutual understanding regarding the ongoing collaboration between the Eastrail Regional Advisory Council and Eastrail Partners.

RECITALS

WHEREAS, King County, Snohomish County, the City of Bellevue, the City of Kirkland, the City of Redmond, the City of Renton, the City of Woodinville, a Central Puget Sound Regional Transit Authority (Sound Transit), Puget Sound Energy, and the Eastside Greenway Alliance are the members of the Eastrail Regional Advisory Council (RAC); and

WHEREAS, Eastrail Partners (EP) was formed at the recommendation of the Eastside Rail Corridor Funding Commission and with the support/endorsement of the RAC members to play a unique and valuable role in the development of the Eastrail corridor by fostering, increasing, and sustaining private sector, governmental, and community support for actions to implement the RAC vision for the corridor; and

WHEREAS, the RAC members and EP are working closely together to develop a 42-mile multiple-use corridor in east King and Snohomish counties, with connected and coincident segments commonly referred to as the Eastrail, Centennial Trail South, Cross Kirkland Corridor, and Redmond Central Connector and with its northern terminus located in the City of Snohomish, WA and its southern terminus located in the Cities of Renton, WA and Redmond, WA, respectively; and

WHEREAS, EP, since beginning operations in early 2020, has been an integral and effective contributor to the advancement of the work to develop the corridor, including the successful delivery of outcomes identified in the 2020 service agreement between the RAC and EP and cost shared by RAC members; and

WHEREAS, EP will continue to focus its resources and efforts on high priority actions contributing to the development of the corridor; and

WHEREAS, the RAC and EP seek to ensure ongoing close alignment and coordination in their respective actions contributing to the development of the corridor.

NOW THEREFORE, the Parties have reached the following understanding:

Section 1: Ongoing Collaboration

EP will continue to help shape the agenda of and participate in the quarterly RAC meetings and the regular meetings of the RAC Principals Staff Team, as means to ensure ongoing alignment of efforts

supporting high priorities. Additional contact between RAC members or staff and EP board members or staff is strongly encouraged as needed to support effective collaboration.

Section 2: Priorities for Action between EP and the RAC

The subject partnership between EP and the RAC will primarily focus on the work areas noted below.

Additional areas of focus can be added as capacity allows to address new opportunities to advance the development of the Eastrail corridor.

- EP will continue to play a unifying role as primary point of contact on coordinated approaches for state and federal governmental engagement and funding opportunities, as a complement to and in association with legislative agenda actions by individual RAC member entities.
- The RAC will partner with EP to bring the RAC's support, and/or that of specific RAC members, to advocacy opportunities.
- EP will build and maintain relationships with Eastside-focused businesses, including possible facilitation of capital project delivery.
- EP, the RAC, and the Principals Staff Team will partner to continue developing and implementing a communications framework for shared work to ensure:
 - work plan goals are achieved,
 - good internal communications between staff, RAC members and EP, including communicating proactively with EP on project funding and status, and
 - good external communications on project status, trail closures and openings, and funding.
- EP, the RAC, and the Principals Staff Team will collaborate on the development, implementation, and/or support of community-activation events.
- By mutual agreement, the Parties can explore possible future EP service agreements.

Section 3: Term of this MOU

This MOU will be in effect for two years from the approval of the parties, as determined by the last date of signature among the Parties. This agreement can be amended by the mutual agreement of the Parties. This MOU can be renewed by the mutual agreement of the Parties. Any Party may terminate its participation in this MOU by providing written notice of termination and the effective date thereof to each Party.

Section 4: Property Rights; Jurisdictional Authority

Nothing herein is intended to limit or affect the Parties' jurisdictional authority over, or their individually-owned property interests in segments of the Eastrail

IN WITNESS WHEREOF, THE Parties hereto have executed this MOU, effective as of the date first written below.

CITY OF BELLEVUE

By: _____
Name:
Title:
Date:

CITY OF KIRKLAND

By: _____
Name:
Title:
Date:

CITY OF REDMOND

By: _____
Name:
Title:
Date:

CITY OF RENTON

By: _____
Name:
Title:
Date:

CITY OF WOODINVILLE

By: _____
Name:
Title:
Date:

KING COUNTY

By: _____
Name:
Title:
Date:

SNOHOMISH COUNTY

By: _____
Name:
Title:
Date:

PUGET SOUND ENERGY

By: _____
Name:
Title:
Date:

SOUND TRANSIT

By: _____
Name:
Title:
Date:

EASTSIDE GREENWAY ALLIANCE

By: _____
Name:
Title:
Date:

EASTRAIL PARTNERS

By: _____
Name:
Title:
Date:



Memorandum

Date: 9/21/2021
Meeting of: City Council

File No. AM No. 21-139
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Parks	Carrie Hite	425-556-2326
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DEPARTMENT STAFF:

Parks	Jeff Aken	Park Planning Manager
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TITLE:

Approval of an Ordinance Amending Park Rules RMC 9.31 and a Resolution Amending the Bail Schedule in Resolution No. 1490

- a. Ordinance No. 3060: An Ordinance of the City of Redmond, Washington, Amending RMC 9.31.460 in Order to Classify the Civil Infractions Found in Article III of RMC 9.31, Park Rules, Providing for Severability and Establishing an Effective Date
- b. Resolution No. 1548: A Resolution of the City Council of the City of Redmond, Washington, Amending the Bail Schedule Established by Resolution No. 1490 for Civil Infraction Violations of Article III of RMC 9.31, Park Rules

OVERVIEW STATEMENT:

Propose Park Rules Amendment to section 9.31.460 to classify civil infractions as defined in RCW 7.80.120 and amend Resolution Bail Schedule Resolution 1490. The proposed updates are based upon a Councilmember Request to do a review after learning another jurisdiction was updating their infraction/fee schedule based on the new guidance adopted by the Washington State Legislature in 2021 in regard to maximum penalties. Following review by the City Attorney, two categories needed revision to be consistent with the RCW.

RMC 9.31.100 (Motor Vehicles-speed limits and 9.31.230 (Interference with a lifeguard) The attached ordinance updates and bail schedule were drafted by the City Attorney to comply with state statute. The City Council would take two actions if approved, amending the Park Rules ordinance, and adopting an amended Bail Schedule resolution.

RCW 7.80.120 creates four classifications of civil infractions:

- The maximum penalty and the default amount for a class 1 civil infraction shall be two hundred fifty dollars.
- The maximum penalty and the default amount for a class 2 civil infraction shall be one hundred twenty-five dollars, not including statutory assessments.
- The maximum penalty and the default amount for a class 3 civil infraction shall be fifty dollars, not including statutory assessments.

- The maximum penalty and the default amount for a class 4 civil infraction shall be twenty-five dollars, not including statutory assessments.

☐ Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

☐ Receive Information ☐ Provide Direction ☒ Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Municipal Code (RMC) 9.31.460
- **Required:**
RCW 7.80.120 monetary penalties and restitution.
- **Council Request:**
City Council request an update at the April 1, Parks & Human Services Committee of the Whole.
- **Other Key Facts:**
RCW 7.80.120 was revised in 2021 and this update to Park Rules will bring us into compliance with these updates.

OUTCOMES:

This will bring the City into compliance with RCW 7.80.120 and revises the bail schedule to define categories of infractions (4 categories) and revised fees to comply with RCW.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:
N/A

Approved in current biennial budget: ☐ Yes ☐ No ☒ N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
4/6/2021	Committee of the Whole - Parks and Human Services	Receive Information
9/7/2021	Committee of the Whole - Parks and Human Services	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Approval of the updated ordinance and bail schedule will return us to compliance with the RCW.

ANTICIPATED RESULT IF NOT APPROVED:

The City would be out of compliance with RCW 7.80.120

ATTACHMENTS:

Attachment A: Proposed amended park rules ordinance

Attachment B: Proposed amended bail schedule

CODE

**CITY OF REDMOND
ORDINANCE NO. _____**

AN ORDINANCE OF THE CITY OF REDMOND,
WASHINGTON, AMENDING RMC 9.31.460 IN ORDER TO
CLASSIFY THE CIVIL INFRACTIONS FOUND IN
ARTICLE III OF RMC 9.31, PARK RULES, PROVIDING
FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE
DATE

WHEREAS, RMC 9.31.460 provides that any violation of those
sections contained in Article III of RMC 9.31, Park Rules, is a
civil infraction; and

WHEREAS, RCW 7.80.120 requires that all civil infractions
must be classified as class 1, class 2, class 3, or class 4
infractions, with specified monetary penalties; and

WHEREAS, the Redmond Parks and Recreation Director has
recommended that RMC 9.31.460 be amended to classify the civil
infractions provided for therein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND,
WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Classification. This ordinance is of a
general and permanent nature and shall become a part of the City
Code.

Section 2. Amendment of RMC. RMC 9.31.460 is hereby
amended to read as follows:

9.31.460 Civil Infractions.

A. Failure to perform any act required or the performance of any act prohibited by Article III of this chapter shall be designated as ~~[AN]~~ a civil infraction.

B. Any person cited for a violation of Article III of this chapter shall be subject to the applicable civil infraction rules for courts of limited jurisdiction (IRLJ).

C. Any person found to have committed ~~[AN]~~ a civil infraction ~~under this chapter~~ shall be assessed a monetary penalty ~~[OF NOT MORE THAN \$500.00. PENALTIES FOR VIOLATIONS SHALL BE SET BY RESOLUTION PASSED BY THE CITY COUNCIL]~~ as provided in RCW 7.80.120, as the same now exists or as hereafter amended, based on the following infraction classifications:

<u>Section</u>	<u>Title</u>	<u>Class of Infraction</u>
<u>9.31.060</u>	<u>Food waste, washing of clothes or animals prohibited.</u>	<u>3</u>
<u>9.31.070</u>	<u>Parking lots and roadways - Games prohibited.</u>	<u>3</u>
<u>9.31.080</u>	<u>Motor vehicles - Parking</u>	<u>3</u>
<u>9.31.090</u>	<u>Motor vehicles on roads and trails.</u>	<u>1</u>

<u>9.31.100</u>	<u>Motor vehicles - Speed limits.</u>	<u>2</u>
<u>9.31.110</u>	<u>Washing of Vehicles</u>	<u>3</u>
<u>9.31.120</u>	<u>Motor vehicles - Trucks and commercial vehicles.</u>	<u>1</u>
<u>9.31.130</u>	<u>Trail use.</u>	<u>3</u>
<u>9.31.140</u>	<u>Overnight moorage.</u>	<u>3</u>
<u>9.31.150</u>	<u>Tents and shelters</u>	<u>3</u>
<u>9.31.160</u>	<u>Ice.</u>	<u>3</u>
<u>9.31.170</u>	<u>Fishing</u>	<u>3</u>
<u>9.31.180</u>	<u>Pets in City park facilities</u>	<u>3</u>
<u>9.31.190</u>	<u>Disturbances by animals prohibited.</u>	<u>3</u>
<u>9.31.200</u>	<u>Horseback riding.</u>	<u>3</u>
<u>9.31.210</u>	<u>Littering</u>	<u>3</u>
<u>9.31.220</u>	<u>Swimming rules.</u>	<u>3</u>
<u>9.31.230</u>	<u>Interfering with lifeguard</u>	<u>1</u>
<u>9.31.240</u>	<u>Swimming/scuba diving in boat launch areas prohibited.</u>	<u>3</u>
<u>9.31.250</u>	<u>Operation of motorized models prohibited.</u>	<u>3</u>
<u>9.31.260</u>	<u>Amplified music and public address systems.</u>	<u>3</u>
<u>9.31.270</u>	<u>Signs, Posters, and notices.</u>	<u>3</u>

A bail schedule for such civil infractions shall be set by
resolution passed by the City Council.

D. A finding that an infraction has been committed shall not give rise to any other legal disability which is based upon conviction of a crime.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall take effect and be in full force five days after its passage and publication of a summary as provided by law.

ADOPTED by the Redmond City Council this ____ day of
_____, 2021.

CITY OF REDMOND

ANGELA BIRNEY, MAYOR

ATTEST:

CHERYL XANTHOS, CITY CLERK, MMC

(SEAL)

APPROVED AS TO FORM:

JAMES E. HANEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
APPROVED BY THE MAYOR:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.

CITY OF REDMOND
RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF REDMOND, WASHINGTON, AMENDING THE BAIL
SCHEDULE ESTABLISHED BY RESOLUTION NO. 1490
FOR CIVIL INFRACTION VIOLATIONS OF ARTICLE III
OF RMC 9.31, PARK RULES

WHEREAS, the Redmond City Council has adopted an ordinance amending RMC 9.31.460 to classify all civil infractions for violations of Article III of RMC 9.31 according to the classification system provided in RCW 7.80.120; and

WHEREAS, the King County District Court requires that a bail schedule be adopted by resolution of the City Council for all such civil infractions, and

WHEREAS, Resolution No. 1490 of the City of Redmond, passed by the Redmond City Council on January 2, 2018, establishes a bail schedule for civil infraction violations of Article III of RMC 9.31, but the schedule requires amendment to be consistent with RCW 7.80.120.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Bail Schedule for Violations of Article III of RMC 9.31 - Civil Infractions. The bail schedule adopted by Resolution No. 1490 of the City of Redmond is hereby amended to read as follows:

Section	Title	[FEE] <u>Amount</u>
9.31.060	Food waste, washing of clothes or animals prohibited.	\$50
9.31.070	Parking lots and roadways - Games prohibited.	\$50
9.31.080	Motor vehicles - Parking	\$50
9.31.090	Motor vehicles on roads and trails.	\$250
9.31.100	Motor vehicles - Speed limits.	[\$100] <u>\$125</u>
9.31.110	Washing of Vehicles	\$50
9.31.120	Motor vehicles - Trucks and commercial vehicles.	\$250
9.31.130	Trail use.	\$50
9.31.140	Overnight moorage.	\$50
9.31.150	Tents and shelters	\$50
9.31.160	Ice.	\$50
9.31.170	Fishing	\$50
9.31.180	Pets in City park facilities	\$50
9.31.190	Disturbances by animals prohibited.	\$50
9.31.200	Horseback riding.	\$50
9.31.210	Littering	\$50
9.31.220	Swimming rules.	\$50
9.31.230	Interfering with lifeguard	[\$500] <u>\$250</u>
9.31.240	Swimming/scuba diving in boat launch areas prohibited.	\$50
9.31.250	Operation of motorized models prohibited.	\$50
9.31.260	Amplified music and public address systems.	\$50
9.31.270	Signs, Posters, and notices.	\$50

Section 2. Effective Date. This resolution shall become effective upon passage.

ADOPTED by the Redmond City Council this ____ day of _____, 2021.

CITY OF REDMOND

ANGELA BIRNEY, MAYOR

ATTEST:

CHERYL XANTHOS, MMC, CITY CLERK (SEAL)

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.



Memorandum

Date: 9/21/2021
Meeting of: City Council

File No. AM No. 21-140
Type: Consent Item

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Parks	Carrie Hite	425-556-2326
Public Works	Dave Juarez	425-556-2733

DEPARTMENT STAFF:

Parks	Loreen Hamilton	Deputy Director
Public Works	Eric Dawson	Senior Engineer

TITLE:

Approval of the Redmond Senior and Community Center Consultant Supplement 1 with Opsis Architecture, in the Amount of \$2,412,514, for Final Design Services

OVERVIEW STATEMENT:

Staff is requesting approval via Consent Agenda for Opsis Architecture's contract supplement for final design services for \$2,412,514. This supplement will complete the design and provide support services in negotiations for the Maximum Allowable Construction Cost with the contractor.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information** ☐ **Provide Direction** ☒ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
 - Envision Redmond Senior Center Building Stakeholders Report March 2020
 - Redmond Community Strategic Plan
 - 2017 Community Priorities for the Future of Redmond's Community Centers Report
 - Redmond Comprehensive Plan
 - Redmond Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan
 - Redmond Facilities Strategic Management Plan
 - 2017-2022 Redmond Capital Investment Program (CIP). Redmond Zoning Code 21.10.070B
- **Required:**

Revised Code of Washington 39.80 and City Purchasing Policies and Procedures requires Council authorization

for the Mayor to sign the consultant agreement.

City Comprehensive Plan: FW-23, CC-12, PR-19, PR-35, PR-36, PR-37, PR-38, UC-19, UC-20, DT-12, and DT-15, Redmond Zoning Code-RZC 21.10.070B

- **Council Request:**

On July 20, 2021, Council provided direction to proceed with the design and construction of the Redmond Senior & Community Center at a total cost of \$44 million.

- **Other Key Facts:**

N/A

OUTCOMES:

The desire to build and open a Senior and Community Center within three years has been well documented by stakeholders, citizens, and City Council.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

See Attachment A - Community and Stakeholder Involvement and Outreach

- **Outreach Methods and Results:**

See Attachment A - Community and Stakeholder Involvement and Outreach

- **Feedback Summary:**

See Attachment A - Community and Stakeholder Involvement and Outreach

BUDGET IMPACT:

Total Cost:

Consultant Supplement 1 is \$2,412,514

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

CIP

Budget Priority:

Infrastructure, Healthy and Sustainable, Vibrant and Connected

Other budget impacts or additional costs:

☒ Yes

☐ No

☐ N/A

If yes, explain:

The total project cost is \$44 million. The City has \$21.25M currently set aside in the CIP, a State Capital Budget appropriation of \$1.25 million, and a proposed general fund year-end cash set aside of \$8.5M. Staff will be requesting Councilmanic bonds to fund the remainder of the project.

The proposed budget for Consultant Supplement 1 is within staff's planned budget for this phase of the project.

Funding source(s):

CIP-\$21.25M

State Capital Adopted Budget-\$1.25M

Combination of General Fund Year end cash and/or Councilmanic Bonds: \$21.5M

Budget/Funding Constraints:

General Fund year end cash from 2019-2020 and Councilmanic Bonds are requested to complete this project. Councilmanic Bond amounts will remain below the 50% threshold required by the City's fiscal policies.

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	See Attachment B: Council Review Previous Contacts	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

This supplement needs approval for the design team to continue with Design Development and Construction Documents preparation.

ANTICIPATED RESULT IF NOT APPROVED:

If this supplement is not approved, work on the design will be placed on hold and the opening of the senior and community center would be delayed.

ATTACHMENTS:

Attachment A - Community and Stakeholder Involvement and Outreach

Attachment B - Council Review Previous Contacts

Attachment C - RSCC Consultant Agreement Supplement 1

Redmond Senior and Community Center Update
Attachment A – Community/Stakeholder Outreach and Involvement

- **Timeline (previous or planned)**

01/09/2020	Stakeholder Conference Call
01/15/2020	Public Meeting - Facilitated by EnviroIssues and Patano
01/16/2020	Lunch Briefing with Seniors
01/23/2020	Public Meeting - Facilitated by EnviroIssues and Patano
02/06/2020	RYPAC Senior Center Discussion
02/10/2020	Community Centers Open House - Facilitated by Patano
02/24/2020	Stakeholder Meeting #1 - Facilitated by EnviroIssues
03/05/2020	Stakeholder Meeting #2 - Facilitated by EnviroIssues
12/14/2020	Project Update for Stakeholder Group and “Meet and Greet” with Architect Team
01/11/2021	Project Stakeholder Group Meeting #1
01/25/2021	Project Stakeholder Group Meeting #2
02/01/2021	Outreach to Local Businesses, Nonprofits, Partners, Organizations, Community Members, BIPOC Communities, etc., Leading Up to Public Meetings
02/17/2021	First Online Questionnaire Launches (Closed On 03/10/2021)
02/24/2021	Virtual Public Meeting #1 (Senior Focused Daytime & General Public Evening)
03/01/2021	Outreach to Local Businesses, Nonprofits, Partners, Organizations, Community Members, BIPOC Communities, etc., Leading Up to Public Meetings
03/01/2021	Project Stakeholder Group Meeting #3
03/22/2021	Project Stakeholder Group Meeting #4
03/24/2021	Virtual Public Meeting #2 (Senior Focused Daytime & General Public Evening)
03/24/2021	Second Online Questionnaire Launches (Closed on 04/03/2021)
05/24/2021	Project Stakeholder Group Meeting #5
06/14/2021	Project Stakeholder Group Meeting #6
Monthly Briefings	Parks and Trails Commission
Monthly Briefings	Arts and Culture Commission
Monthly Briefings	Senior Advisory Committee

Redmond Senior and Community Center Update
Attachment B – Council Review Previous Contacts

Date	Meeting	Requested Action
09/17/2019	Business Meeting	Receive Information
12/03/2019	Business Meeting	Receive Information
02/11/2020	Study Session	Receive Information
02/25/2020	Committee of the Whole - Finance, Administration, and Communications	Receive Information
03/03/2020	Committee of the Whole - Parks and Human Services	Receive Information
06/02/2020	Committee of the Whole - Parks and Human Services	Receive Information
06/23/2020	Study Session	Receive Information
07/07/2020	Committee of the Whole - Parks and Human Services	Receive Information
07/28/2020	Study Session	Receive Information
08/04/2020	Committee of the Whole - Parks and Human Services	Receive Information
08/11/2020	Committee of the Whole - Planning and Public Works	Provide Direction
09/01/2020	Committee of the Whole - Parks and Human Services	Provide Direction
09/15/2020	Business Meeting	Approve
10/22/2020	Special Meeting	Approve
12/01/2020	Committee of the Whole - Parks and Human Services	Receive Information
01/05/2021	Committee of the Whole - Parks and Human Services	Approve
01/19/2021	Business Meeting	Approve
02/09/2021	Committee of the Whole - Planning and Public Works	Approve
02/16/2021	Business Meeting	Approve
03/09/2021	Study Session	Receive Information
04/06/2021	Committee of the Whole - Parks and Human Services	Receive Information
04/20/2021	Business Meeting	Approve
05/04/2021	Committee of the Whole - Parks and Human Services	Receive Information
06/01/2021	Committee of the Whole – Parks and Human Services	Receive Information
06/22/2021	Study Session	Receive Information
07/06/2021	Business Meeting	Receive Information
07/20/2021	Business Meeting	Approve
08/24/2021	Committee of the Whole – Finance, Admininstration, and Communications	Receive Information
09/07/2021	Committee of the Whole – Parks and Human Services	Receive Information
09/14/2021	Committee of the Whole – Planning and Public Works	Provide Direction



Supplemental Agreement Number _____		Organization and Address	
Original Agreement Number		Phone:	
Project Number	Execution Date 1/21/2021	Completion Date	
Project Title	New Maximum Amount Payable \$		
Description of Work			

The Local Agency of _____
desires to supplement the agreement entered into with _____
and executed on _____ and identified as Agreement No. _____

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: _____

III

Section V, PAYMENT, shall be amended as follows:

as set forth in the attached Exhibits, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: _____

By: _____

Consultant Signature

Approving Authority Signature

Date

Exhibit A
Scope of Work

Project No. **50022024.05.01.02**

September 6, 2021

Eric Dawson, PE
Project Manager
City of Redmond
Public Works Department
15670 NE 85th Street
Redmond WA 98052

Reference: Redmond Senior and Community Center (RSCC) – **EXHIBIT A**
Proposal for Professional Services Phase 2 – Design Development through Bid/Permit
Opsis Project Number (4821-03)

Dear Eric:

This letter outlines the Opsis Architecture proposed scope of work to continue comprehensive architectural, engineering, and specialized consultant services for the Redmond Senior and Community Center project. This phase of work will include Design Development, Construction Documents and Bidding/Permitting.

PROJECT UNDERSTANDING

The new Redmond Senior and Community Center (RSCC) project will be approximately 52,000 gsf which includes an elevated running track with a budget of \$31 million. This phase of work will build upon the previous Phase 1 Programming/Concept Design and Schematic Design documents. Phase 2 will include the completion of Design Development and Construction Documents along with all land use and site plan entitlements. Two building permit packages will be included in this phase.

The RSCC will be located within the Redmond Municipal Campus on the site of the prior Senior Center with the existing utility connections utilized for the new facility. The project is situated with direct adjacency to the Sammamish River critical areas buffer setback. The facility design and construction staging will need to take into account maintaining a safe and operational campus with vehicular and pedestrian access to the adjacent Public Safety Building, Parking Structure and City Hall.

The project will include related site development including additional parking, plaza paving and new fire access. The parking needs will encompass providing 8 dedicated senior parking stalls as well as reconfiguration of the roundabout drop off zone. The planning and design will also include necessary utility upgrades, on-site stormwater management, and infrastructure improvements necessary to support the new facility.

We understand the seniors will be involved at strategic milestones in the design process and public engagement will continue to be important to inform the project's design moving forward. The design team will work closely with the Project Stakeholder Group, advisory groups and commissions with continued outreach and involvement as shown in the attached schedule. City staff (COR) will be engaged throughout the Phase 2 design process with the Mayor and City Council provided project updates when required.

The City is using a GC/CM delivery model for this project and have engaged the services of Absher Construction. The design team will continue to collaborate with Absher as an active participant in design meetings, QA/QC review, scheduling and estimating to provide valued input on construction staging and

logistics, real-time target value design, evaluation of building structural, mechanical and enclosure systems, and constructability review that will support cost containment and predictability. Separate cost estimates will be developed by and reconciled between Absher and DCW, our independent cost estimator.

DESIGN TEAM

The following design team members will participate in the scope of work outlined for Phase 2 – Design Development, Construction Documents and Bid/Permit.

Opsis Architecture – Prime Contract, Architectural Planning/Design and Interior Design

Johnston Architects – Architectural Support Staff and Land Use/Entitlement Lead.

Michael Thrailkill – Architectural Specifications

Lund Opsahl – Structural Engineer

PAE Engineers – Mechanical, Electrical and Plumbing (MEP) and Sustainable Design

Herrera – Civil and Environmental Studies with delineation of the Critical Areas Buffer line, mitigation strategies

Groundswell – Site Development, Landscape, Pathways, and Parking Layout

Little Fish – Lighting Design

Stantec – Acoustical

Halliday Associates – Food Service

Code Unlimited - Code Review

DCW – Cost Estimating

The Shalleck Collaborative – Theater and Audio Visual

Morrison Hershfield – Building Envelope

Mayer/Reed – Signage and Wayfinding

CAYA Communications – Community Outreach

EnviroIssues – Web Site Management

Joe Thurston – Public Art Planning/Master Plan

SCOPE OF WORK

Task 3 – Design Development

Opsis Architecture

Will provide Architectural Design services consisting of continued development and expansion of architectural Schematic Design Documents to establish the final scope, relationships, forms, size, and appearance of the project through plans, sections and elevations, typical construction details, materials selections and equipment layouts. During this task there will be continued review and updates of the schedule to facilitate decision-making, design, and documentation in order to meet critical project milestones. The design team will meet regularly with the COR and regulatory agencies to facilitate integration of all program and equipment elements necessary for building operations. During this task all documentation will be produced for land use and site plan entitlements. Specifications will be developed to supplement the drawing set and shall describe the performance characteristics of the materials and products being used. The design team will incorporate the COR's General and Supplementary Conditions of the Contract into the specifications.

Subtasks and activities during this phase include:

- Further refinement of COR desired environmentally responsible design approaches including LEED scorecard updates and incorporation or LEED Gold requirements into the project documents.
- Final resolution of the building plan layout

- Incorporate all major plan elements of the building for all floors, with coordinated accommodations for structure and MEP.
- Incorporate typical project functional components. Components will be coordinated with structural and MEP engineers.
- Dimension and locate all major building components (walls, windows, doors, etc.)
- Show DD Level furniture layouts to confirm spatial and program requirements
- Develop typical project components and core elements including elevators, stairs, MEP shafts and public toilet rooms. Minor or atypical elements will be reflected in the plans and building sections.
- Confirm that all circulation elements conform with building and accessibility codes.
- Verify that all program requirements are incorporated in the plans including support areas such as staff break rooms / toilets, building storage areas, janitor closets and trash rooms and recycling.
- Finalize building elevations and note exterior materials. Clearly indicate the extent of material and construction type use.
- Confirm alternatives list with COR and Absher during cost reconciliation.
- Develop Building sections including typical foundation details. Indicate floor to floor dimensions, ceiling heights, major structural elements and major MEP transfer or horizontal distribution zones.
- Prepare digital models and perspective renderings to facilitate decision making.
- Refine selections of major building systems with construction materials noted on the drawings or described in writing.
- Incorporate environmentally responsible design alternatives.
- Consider the value of alternative materials, building systems and equipment in collaboration with COR and Absher.
- Develop exterior wall sections, typical exterior details and typical exterior wall types.
- Refine ceiling heights based on accommodation of structural member sizes and MEP pathways.
- Finalize ceiling heights for all typical and principal spaces; indicate on the floor plans and building sections.
- Prepare exterior and interior partition type sheet for typical wall assemblies

Deliverables:

- COR meeting materials
- Technical Review Documents
- Design Review Board (DRB) Submitting Documents
- 80% Design Development Drawings
- 80% Design Development Specifications
- 100% Design Development Drawings
- 100% Design Development Specifications

Johnston Architects (JA)

JA will provide Architectural Design services in support of Opsis Architecture. They will continue to lead the land use and entitlements effort during this task. Their team will also be integrated into the production of Design Development documents outlined in the Opsis scope of work above. The project will utilize BIM 360 which will allow JA staff to work on the RSCC model in real time. JA team members will share in the project workflow thought the duration of Design Development.

Subtasks and activities during this phase include:

- Coordinate and manage Redmond's DRB submittal process.
- Coordinate and manage Redmond's Technical review submittal process.

- Coordinate and manage Redmond's Environmental review submittal process.
- Coordinate and manage Redmond's Civil Construction review submittal process.
- Provide document support for subtasks outlined under Opsis scope

Deliverables:

- Technical Review Document Submittal
- Design Review Board (DRB) Submittal
- 80% Design Development Drawings
- 100% Design Development Drawings

Michael Thrailkill

Michael Thrailkill (MT) will provide specification services for the production of architectural specifications and compilation of Project Manuals for the Redmond Senior and Community Center project. During the design development phase, he will work with the design team to create the Design Development level specifications for the cost estimate and 100% DD package. For well-coordinated architectural specifications, the design team will collaborate with Michael Thrailkill a minimum of four meetings and/ or conference calls per deliverable; the design team also utilize his office's standard Coordination Matrix, an online collaboration tool.

Subtasks and activities during this phase include:

- Specifications for Division 01 - General Requirements will be produced by MT in consultation with Opsis Architecture.
- Structural specifications for Divisions 03, 04, 05 and/ or 06 will be produced by MT, with review and comment by Lund | Opsahl
- MT will coordinate with PAE to incorporate Divisions 21, 22, 23, 26, 27 and/or 28 formatted to match the Architectural specifications.
- Civil, Structural and Landscape specifications for Divisions 02, 31, 32 and/ or 33 will be provided by the Herrera, Lund | Opsahl and Groundswell.
- Food service and theatrical specifications will be provided by Halliday and the Shalleck Collaborative formatted and integrated into the project specifications.

Deliverables:

- 80% Design Development Specifications
- 100% Design Development Specifications

Lund Opsahl

Lund Opsahl (LO) will further develop the structural systems outlined in the Schematic Design package. The structure is planned to be primarily heavy timber framed system of beams and columns with CLT planks for floors and roofs. The lateral system will be concrete shear walls and plywood-clad, light gage metal framed shear walls. LO will work closely with the architect to further refine the structural member sizes and connection for the RSCC. They will continue to develop the buildings foundation and provide requirements for sub-soil improvements.

Subtasks and activities during this phase include:

- Prepare Revit model updates and post as requested.
- Prepare preliminary structural design calculations for typical elements.

- Prepare preliminary foundation and framing drawings.
- Prepare typical detail sheets.
- Prepare or edit outline specifications for structural items.
- Coordinate with geotechnical consultant for foundation requirements.
- Submit Design Development documentation for cost estimate, COR review and respond to review comments

Deliverables:

- 80% Design Development Drawings
- 100% Design Development Drawings

PAE (MEP / Building Analysis and Modeling / Fire Alarm / Technology / LEED Certification Support)

During the Design Development phase PAE will review design standards and owner project requirements to help assist the design team, COR and other consultants with preparation of Design Development documents. They will develop system scope requirements and make recommendations based on sustainable design strategies. In conjunction with the design team, they will manage and coordinate the MEP Revit model. The BIM Level of Development (LOD) for the design phases will follow AIA Standard G202-2013 BIM LOD 100. This effort is in addition to the building and analysis modeling (BAM) listed below.

BUILDING ANALYSIS AND MODELING (BAM)

PAE will take a leading role in workshops to communicate clearly the relative merits of environmental conservation strategies and indoor environmental quality. They will work with the project team and decision makers to establish specific measurable goals. Once these are established, they will map out a path for achieving them that will allow key design decisions to be informed on the basis of their ability to achieve the project goals.

The following points provide a summary of PAE's scope for this project:

- Leadership in the establishment of sustainable design goals and benchmarks for the project and ongoing review of performance against those goals.
- Design analysis and guidance for energy use to optimize building performance within the constraints of the project including calculations of energy from HVAC systems, lighting, renewable energy systems and other building equipment.
- Design recommendations for all passive systems including aperture sizes and controls, shading, thermal mass and glazing proportions.
- Compliance analysis for energy performance to meet code and benchmarking targets for applicable third-party rating systems.
- Design analysis and guidance for water usage to reduce the use of potable water in the building within the constraints of the project.
- Design recommendations for creating productive indoor environments.

Several scope items that specifically support the sustainable aspirations of the project include: Energy Performance Modeling, Envelope Optimization, Natural Ventilation/Passive Cooling Analysis, Water Cycle Analysis, On-site Energy Production, Energy Life Cycle Cost Analysis (ELCCA), and Indoor Environmental Quality.

LEED CERTIFICATION SUPPORT SERVICES

LEED Assumptions

- LEED NC v4 is the certification standard.
- The architect or a separate consultant will be the LEED certification champion.
- The Revit model will include enough detail for material and quantity take-offs to be used for the Life Cycle Assessment. LEED Tracking and Documentation.

LEED Tracking and Documentation

- Attend LEED credit review and strategy meetings.
- Track the progress of mechanical/electrical design elements in relation to the USGBC LEED rating system.
- Prepare mechanical/electrical documentation for the formal LEED application, including the following prerequisites and credits:
 - WE Prerequisite – Indoor Water Use Reduction
 - WE Prerequisite – Building Level Water Metering
 - WE Credit – Indoor Water Use Reduction
 - WE Credit – Cooling Tower Water Use
 - WE Credit – Water Metering
 - EA Prerequisite – Fundamental Commissioning (Cx) & Verification
 - EA Prerequisite – Minimum Energy Performance
 - EA Prerequisite – Building Level Energy Metering
 - EA Prerequisite – Fundamental Refrigerant Management
 - EA Credit – Optimize Energy Performance
 - EA Credit – Advanced Energy Metering
 - EA Credit – Renewable Energy Production
 - EA Credit – Enhanced Refrigerant Management
 - EA Credit - Green Power and Carbon Offsets
 - MR Credit – Life Cycle Impact Reduction
 - EQ Prerequisite – Minimum Indoor Air Quality Performance
 - EQ Credit – Enhanced Indoor Air Quality Strategies
 - EQ Credit – Thermal Comfort
 - EQ Credit – Interior Lighting
 - IN Credit – One innovation credit TBD

Subtasks and activities during this phase include:

- Attend design meetings, coordinate with the architect, owner and other consultants
- Develop system space requirements and calculations
- Conduct preliminary energy codes analysis.
- Coordinate duct size layout and penetrations
- Coordinate plumbing fixture types with COR and architect.
- Performance Plus Documents for fire alarm system (Develop separate Fire Alarm (FA) Drawings for device layouts to code in plan view (initiating, notification and control devices).
- Coordinate Fire Alarm device layout and location with the project design team members.
- Telecommunications Data/Voice Systems Design including integrated telecommunications data/voice distribution design, space-planning, outside plant for interconnection to the existing municipal campus and service providers, and coordination with the owner's telecommunications department and service providers.

- Performance-based system design for First Responder Emergency Broadcast Distribution Systems, public carrier cellular broadcast distribution systems, and two-way communications system design including: intercom, area of refuge/rescue, and emergency “blue light” telephones.
- Video surveillance systems, physical access control systems, intrusion detection systems, and mass notification/emergency communications systems

Deliverables:

- Drawings and narratives to define project system components. Drawings shall include equipment locations and main routings, details and diagrams.
- Preliminary specifications.
- Review of system construction cost estimates prepared by others.
- Cut sheets describing HVAC, plumbing, and electrical equipment.
- 80% Design Development Drawings
- 80% Design Development Specifications
- 100% Design Development Drawings
- 100% Design Development Specifications

Herrera

Based on the work performed under the previous scope of work and in coordination with the design team, Herrera will develop a Design Development level of civil engineering design for the site and utilities. Groundswell and Opsis will lead the design development site layout efforts, with input from Herrera for the utility layout, stormwater management, and site improvements. Herrera will respond to questions and provide input to the Opsis team on stormwater, utilities, grading, paving, and other civil engineering issues throughout the Design Development phase. Herrera will review and understand the site conditions, local development standards and municipal code sections related to civil engineering, and the project goals for sustainability. Herrera will provide cost estimating input into the overall project cost estimate prepared by the project cost estimating consultant. They will also coordinate with the design team to complete the necessary Critical Areas and SEPA Checklist documentation for project environmental permitting and respond to questions and provide input to the Opsis team on Environmental Critical Areas, design impacts, and required mitigation. Herrera will provide environmental permitting support for the project in preparation of final documents to support the permitting processes.

Subtasks and activities during this phase include:

- Response to Schematic Design comments.
- Attend two (2) hours of design and coordination meetings per week for sixteen (16) weeks.
- Attend up to eight (8) hours of LEED and Sustainability Meetings.
- Draft and final Design Development drawings.
- SEPA Environmental Checklist applicable to a Determination of Non-Significant (DNS) determination by the SEPA lead agency (City).
- One Herrera scientist will attend up to eight (8) coordination meetings, up to one hour in duration.
- Permitting will not involve federal or state permit processes.

Deliverables:

- Draft and Final Design Development Drawings, including:
 - Temporary Erosion and Sediment Control (TESC) Plan
 - TESC Notes and Details
 - Tree Preservation Plan

- Civil Engineering Site Plan
- Grading Plan
- Drainage Plan
- Utility Plan
- Civil Engineering Detail Sheets (up to three)
- Final Critical Areas Report and Mitigation Concept design and cost estimate
- Final SEPA Environmental Checklist
- Design Development cost estimate narrative
- Draft civil-related CSI specification sections
- 80% Design Development Drawings
- 80% Design Development Specifications
- 100% Design Development Drawings
- 100% Design Development Specifications

Groundswell

Groundswell will assist in the Design Development and layout of Exterior or “outdoor space” in this phase through the attendance at meetings with Opsis and the City of Redmond to review project parameters, gather available materials, identify additional information needed, scope, budget schedule and establish project timetable and deliverables. They will provide site reconnaissance visits with design team and client if necessary and review the site survey and request any additional information to fill data gaps. They plan to attend the workshops and meetings outlined below to discuss the project site goals and conduct three (3) coordination meetings and conference calls with client and design team to coordinate their efforts.

Subtasks and activities during this phase include

- Attend Design Development kickoff meeting with Opsis and design team to discuss scope, budget and schedule.
- Advance site design and incorporate feedback from City of Redmond and Opsis into the preferred site plan.
- Develop drawings, diagrams and narratives for DRB and Technical Pre-App Submittal.
- Attend DRB Pre Application Meeting.
- Prepare exhibits for Site Plan Entitlement Application.
- Submit Materials for three (3) Formal DRB Meetings.
- Attend three (3) DRB Meetings.
- Attend weekly Site Design Meetings with Opsis.
- Attend Bi-Weekly Team Meetings.
- Attend Monthly (COR) Meetings.
- Assist in the advancement of LEED strategies.

Deliverables:

- Tree Protection Plan
- Layout Plans
- Materials Plan
- Soil Preparation Plan
- Irrigation Conceptual Zone Plans (includes point of connection, mainline routing, and irrigation valve locations)
- Planting Area Plans noting plant types (e.g., tree, shrub, and groundcover), not specific plant species.

- Specifications in CSI outline format
- 80% Design Development Drawings
- 80% Design Development Specifications
- 100% Design Development Drawings
- 100% Design Development Specifications

LittleFish Lighting

LittleFish Lighting, Inc. (LFL) will act as the lighting designer of record and lead the lighting design effort. Design support, production and calculation assistance, and other specialty tasks, may be provided by sub-consultants to LFL as needed. LFL will provide design development-level lighting design for, exterior vehicular approach, surface parking lighting, pedestrian pathway lighting, main building exterior lighting, interior lighting of programmed spaces, interior circulation spaces, outdoor amenity lighting for hardscaped areas and Sammamish trail connection. LFL will coordinate with the electrical engineer of record and assist in writing the specifications including editing the 26 50 00 section for lighting.

Whenever possible, LFL will specify products that are standard and off-the-shelf. Selection of product is based on application, performance, durability and maintainability, as well as aesthetics. A Basis of Design specification will be provided. Alternatives put forth by the contractor will be reviewed during the appropriate phase.

Subtasks and activities during this phase include

- Design meetings with the project team. Six (6) one-hour and two (2) 90-minute lighting-specific meetings are included. All are assumed to be via electronic means, at this time.
- Select one system from those studied during the Schematic Design phase.
- Develop overall lighting system to meet requirements.
- Perform lighting calculations, as needed.
- Coordinate with design team members.

Deliverables:

- CAD Drawings and/or PDF markups on CAD bases provided by architect to show lighting locations, including mounting details and diagrams, as needed.
- Luminaire Schedule with associated Cut Sheets of Basis of Design lighting equipment.
- Lighting Controls Intent narrative.
- Edit of preliminary Specifications Section (26 5000) provided by electrical engineer.
- 80% Design Development Drawings
- 100% Design Development Drawings

Stantec

The following architectural acoustics and mechanical system noise and vibration control scope is included in this Proposal:

Architectural Acoustics is the creation of a desired interior acoustical atmosphere, or the control of sound transmission between adjacent rooms or spaces. For interior acoustic issues, we will prepare preliminary and final acoustical designs relating to surface treatments. For sound transmission between adjacent

spaces, we will recommend appropriate wall, ceiling, window, and opening types to provide the necessary acoustic separation, and will provide details of construction (wall joints, connections, penetrations, caulking, etc.) coordinated with applicable design disciplines to integrate acoustical remediation where and as required for desired acoustical performance.

Mechanical System Noise and Vibration Control addresses (a) Duct-borne noise which is created predominantly by fans and travels through ductwork into occupied spaces; (b) Airborne noise which radiates from the mechanical space into surrounding occupied areas; and (c) Structure-borne noise which is induced by vibration of the mechanical equipment and is perceived as noise in surrounding spaces. We will define the acceptable mechanical noise for each occupied room based upon generally accepted criteria; calculate expected noise levels from information provided in the mechanical design documents and by communication with the mechanical systems' designers as design progresses; and provide recommendations, details and specifications as required to reduce noise and vibration produced by the systems to appropriate performance criteria

Subtasks and activities during this phase include

- Review and confirm schematic documentation and Owner's program, budget, and schedule.
- Architectural base plans marked to key wall types and floor/ceiling Types
- Interior surface recommendations
- Preliminary specifications of pertinent acoustical materials and construction elements
- Preliminary mechanical system noise and vibration control measures coordination and recommendations.
- Preliminary specifications of mechanical/vibration materials, methods, and construction elements
- Design development meetings/site visits: 2 virtual meetings.

Deliverables:

- Architectural base plans marked to key wall types and floor/ceiling Types
- Preliminary specifications of pertinent acoustical materials and construction elements
- Preliminary specifications of mechanical/vibration materials, methods, and construction elements
- 80% Design Development Specification
- 100% Design Development Specifications

Halliday Associates

Halliday Associates (HA) will provide Food Service Design for the Redmond Senior and Community Center project. They will assist the design team in layout, space requirements and equipment selection for a catering kitchen. They will work with the consultant team to coordinate equipment requirements with mechanical, electrical and plumbing scopes.

Subtasks and activities during this phase include:

- Refine schematic plans to show additional detail.
- Prepare DD level numbered equipment plan with schedule of equipment.
- Provide cost estimate for Design Development.
- Provide DD level specification.
- Provide numbered equipment brochures.
- Participate in online meeting/phone conferences as required.

Deliverables:

- Kitchen layouts with equipment and storage requirements
- Schedule of equipment.
- Food service cost estimate for incorporation in project cost estimate
- Preliminary Food Service specification for inclusion with project narrative
- Numbered equipment brochures
- 80% Design Development Specification
- 100% Design Development Specifications

Code Unlimited

Code Unlimited will provide support for code compliance requirements for the site and building program areas for the Design Development phase. Review will be based on the 2018 International Building Code with amendments per WC 51-50 Washington State Building Code and 2018 International Fire Code with amendments per WC 51-54A Washington State Fire Code

Subtasks and activities during this phase include:

- Fire & Life Safety review of 50% Design Development drawings and provide mark-ups on the drawings in PDF format indicating code clarifications and areas of deficiency, concern, or need for verification.
- Attend one (1) meeting with the Design Team to review drawing mark-ups and identify key issues.
- Attend one (1) meeting with the Jurisdiction to establish compliance framework and streamline code compliance and documentation for the project.
- Provide up to eight (8) hours of addressing questions from the Design Team, including time for research and discussion on potential strategies for alternate compliance paths. Questions will be addressed in written format for clarity.

Deliverables:

- Provide one (1) Fire & Life Safety review of 50% Design Development drawings and provide mark-ups on the drawings in PDF format.

DCW

DCW will provide a probable construction cost estimate during Design Development including all elements as necessary for a complete cost estimate. The design team and DCW will work with the COR prior to the start of the cost estimate to develop an estimate format based on a Work Breakdown Structure (WBS). The WBS format will be used throughout the course of the project at each cost estimating milestone. A final revision to the construction cost estimate will be provided after review and commentary by the design team and COR. DCW will provide ongoing cost advice throughout the design period to evaluate alternative designs, materials and methods of construction.

Subtasks and activities during this phase include:

- Prepare an opinion of probable construction costs including all elements as necessary for a complete cost estimate.
- Cost estimate will be prepared in Uniformat II component format.
- Prepare a final revision to the opinion of probable construction cost after review and commentary

by the team.

- Provide ongoing cost advice throughout the design period to evaluate alternative designs, materials and methods of construction.
- Prepare a reconciliation comparative report identifying anomalies.
- Reconcile design cost with the contractor in person and/or in virtual meetings to achieve maximum 5% cost difference.
- Identify project risks during reconciliation and update risk register.
- Prepare a final reconciliation report.

Deliverables:

- Opinion of probable construction costs
- Final reconciliation report

The Shalleck Collaborative

The Shalleck Collaborative's (SC) work will be in two basic areas of consultation: architectural and engineering aspects that affect the facility's function, and theatre production systems and AV systems and accommodations. Typical architectural and engineering guidance includes program verification; performer and technical circulation, technical areas and stage configurations; and structural, mechanical and electrical criteria for production systems.

This proposal includes planning, criteria, design and oversight as described below for the following:

- Production Lighting at Presentation Platform
- Production Rigging at Presentation Platform
- AV Systems:
 - Multi-Use Community Room
 - Flexible Active Space
 - Classrooms
 - Conference Rooms
 - Library/Lounge/Game Area
 - Fitness Areas
 - Building-Wide background music/paging
 - Digital Signage / Room Scheduling

Subtasks and activities during this phase include:

- Assist the Architect and Engineers in developing the project within our field of responsibility. Solutions will be developed in meetings and in the form of sketches and written memoranda.
- Provide milestone deliverables as required in either AutoCAD or Revit. Documents will be provided electronically.
- Thorough review of one preliminary set and the final DD set of drawings.
- Provide AV systems budget recommendations.
- Attend virtual meetings.

Deliverables:

- 80% Design Development Drawings and specifications
- 100% Design Development Drawings and specifications

Morrison Hershfield

Morrison Hershfield will be to provide consultation on building envelope issues during the design development phase. Morrison Hershfield's methodology throughout the design and construction process is to work collaboratively with the Architect, Contractor and the Owner. The Architect's design team will prepare all Construction Documents such as drawings and specifications. We will review these documents as outlined in our scope of work and provide our recommendations with respect to appropriate assemblies for the proposed use and exposure of the building.

The review of the following building elements are included: exterior glazing; above-grade opaque exterior wall assemblies; roof assemblies; horizontal waterproofing (courtyard, deck, terrace, podium).

Subtasks and activities during this phase include:

- Drawing review(s) of architectural drawings of the building envelope systems with recommendations delivered in PDF file format.
- Review(s) of Outline Specifications (CSI Divisions 7 [thermal/waterproofing] and 8 [doors and windows]) relative to the building envelope.
- Provide recommendations for performance and testing requirements, relevant standards and acceptable materials/systems. Recommendations delivered in PDF file format.
- Attend design meetings via teleconference to discuss our review comments of the design documents.
- Provide ongoing consultation to review specific details, respond to emails or telephone calls, attend additional meetings or other services outside the defined deliverables.

Deliverables:

- Redline mark-ups: Design Development drawing and specifications
- Product data evaluations and recommendations

Mayer/Reed

Mayer/Reed will provide wayfinding, signage and graphic design services at the Design Development, level. Program scope includes multi-purpose activity rooms, senior library, classrooms, kitchen, fitness facilities and locker rooms. Campus and vehicular wayfinding are not included in this scope of work. The following services will be provided:

- Building Code Signage
 - Building Identity - building address and building mounted building name
 - ADA/IBC Code Room Signs - identification of various room types and occupancies when required. Identification of ADA routes and amenities when applicable
 - Egress signs - tactile exit route, accessible route, stairwell and elevators signs.
- Wayfinding Signage
 - Interior wayfinding - directories, directional signs, special area identity
 - User Regulatory Signs - miscellaneous signs to post user rules. May include building hours, no smoking, exit only, staff only, fitness room rules, etc. Excludes electrical and mechanical equipment labels.
 - Digital signage – includes location and message planning; assistance with architectural integration and review of digital signage vendor submittals. Hardware and software specification by others. Content programming additional services

Subtasks and activities during this phase include:

- Meet with the design team to review work scope and project schedule.
- Establish the project parameters based on client goals, quality levels and budget.
- Prepare preliminary code sign location plans, wayfinding strategy and proposed graphic areas. This work will be presented to the design team for feedback.
- Prepare concept sketches and design options for each sign type. This work will include typography studies, sign layouts, colors and materials and proposed graphic themes and style.
- Refine design options based on design team feedback and present to COR
- Attend Meetings: (1) Start-up, (3) Design Team Coordination, (1) Client presentation

Deliverables:

- 80% Design Development (assumed 11" x 17" presentation)
- 100% Design Development (assumed 11"x17" presentation)

CAYA Communications

CAYA will provide Community Engagement support on an as-needed basis throughout Design Development. Moving forward, the City of Redmond will continue to inform the public about the Design Development phase and involve the Stakeholder Group along the way. Seniors remain a primary audience and will be asked for feedback at key milestones. With these goals in mind, an ongoing public engagement plan will support the work of the city and the larger design team. CAYA will develop and implement activities that move this project forward. The following tasks are organized to align with the approach from Opsis and its team members, beginning with Design Development and Construction Documents.

Subtasks and activities during this phase include:

- Keep the Stakeholder Group engaged, but at a reduced level from previous efforts.
- Digital outreach will continue, such as a project inbox and comment tracking system through EnviroIssues' proprietary tool, EnviroLytical.
- Outreach to seniors and other groups as determined by the COR.
- City Council touchpoints as required.
- Virtual engagement meetings with city staff as needed.
- As needed participation in workshops between Opsis and COR.
- As needed iteration on the engagement plan and workback schedule.
- As needed meetings and emails between Opsis and the consultant team.
- A community survey with COR's LetsConnect account if necessary.
- Coordination with EnviroIssues' team for on-call support in graphics, website development.

Deliverables:

- Agendas, meeting invites, and meeting notes from Stakeholder Group meetings
- Emails out to Stakeholders and any additional Stakeholder Group coordination as needed
- Summaries of inbox communications through EnviroLytical
- LetsConnect surveys as needed
- Posting of Stakeholder Group minutes to project website
- Schedule for all Stakeholder Group meetings posted to project website
- Posting Council meeting agendas and recordings after Council meetings

Enviroissues

EnviroIssues will continue to provide project website management as a tool for community engagement throughout Design Development. Digital engagement will continue to play a prominent role on this project. The existing project website, separate from materials on the city's main website, provides timely and useful information to the public, support tools for input (such as embedded poll questions), and offers a platform for drawings and design files to be seen and understood by stakeholders. This task includes ongoing site maintenance, monthly updates, and new content as needed.

Subtasks and activities during this phase include:

- Project website will be in English, with Google Translate
- EnviroIssues will purchase a two-year domain license
- Current branding and logo for Redmond Senior & Community Center will be used, with some minor tweaks to icons and tagline if necessary
- Approved content provided by city staff and Opsis before design work begins
- Major refreshes by EnviroIssues; "on-demand" or same-day uploads will be assessed depending on staff availability before close of business

Deliverables:

- Hosting of project website
- Inventory of PDF files posted to the site

Joe Thurston – Art Master Plan

As a part of the Master Planning effort Joe will work with the design team to get an understanding of the project and evaluate opportunities for art integration. He will also meet with the Redmond community to fully understand their needs and then create an Arts Masterplan that includes opportunity for additional art calls. Upon completion of the Art Master Plan, he will work with Chris Weber to create the criteria for the Call for Artists for additional art opportunities. Joe will design, fabricate and install a minimum of one art piece for this project (with Arts and Culture Commission approval). He will also coordinate with the other artists and design team to help share the vision of the project and goals of the Arts Masterplan.

Subtasks and activities during this phase include:

- Participate in 2 (two) Arts & Culture Commission Meetings (TBD)
- Participate in 2 (two) Core Group meetings (Tentative September 30 and October 27)
- Participate in Stakeholder meetings (Tentative October 18 or November 15)
- Participate in an Artist Q&A session prior to the Call closing
- Attend/host 1 (one) Artist Vision Meeting (to take place just after artist selection in order to go over Arts Masterplan and overall vision)

Deliverables:

- RSCC Art Master Plan

Task 4 – Construction Documents

Opsis Architecture

Opsis will provide Architectural Design services consisting of preparation of drawings based on approved Design Development Documents setting forth in detail the architectural construction requirements for the project. During this task specifications will be completed. Opsis will coordinate specifications prepared by other disciplines and compile the project manual. Permitting and bid packages will also be completed in two separate packages. Opsis will coordinate with Absher to facilitate in the bidding process. As in previous phases, the design team will meet regularly with the COR and regulatory agencies to facilitate integration of all program and equipment elements necessary for building operations.

Subtasks and activities during this phase include:

- Complete final LEED scorecard and verify LEED Gold requirements have been incorporated into the project documents.
- Final detailed, dimensioned, and notated building plans.
- Incorporate and detail all major plan elements of the building for all floors, coordinated with consultant team documents.
- Complete design of all building components (walls, windows, doors, etc.).
- Finalize furniture layouts and material selections.
- Finalize all elevator, stair and MEP shaft detailing.
- Confirm that all circulation elements conform with building and accessibility codes.
- Verify that all program requirements are incorporated in the plans including support areas such as staff break rooms / toilets, building storage areas, janitor closets and trash rooms and recycling.
- Finalize building elevations and include all detail call outs. Clearly indicate the extent of material and construction type use.
- Confirm final alternatives list with COR and Absher during cost reconciliation.
- Finalize building sections including all foundation details. Indicate floor to floor dimensions, ceiling heights, all structural elements and all MEP transfer or horizontal distribution equipment.
- Prepare digital models and perspective renderings to facilitate decision making.
- Finalize selections of major building systems with construction materials noted on the drawings or described in writing.
- Finalize exterior wall sections, exterior details and exterior wall types.
- Finalize ceiling heights based on accommodation of structural member sizes and MEP pathways.
- Finalize exterior and interior partition type sheet for typical wall assemblies
- Finalize all detail sheets

Deliverables:

- Permit Package 1
- 50% Construction Document Drawings
- 50% Construction Document Specification
- Permit Package 2
- 100% Construction Document Drawings
- 100% Construction Document Specifications

Johnston Architects (JA)

JA will provide Architectural Design services in support of Opsis Architecture. JA will continue to lead and coordinate the building permit effort during this task. They will continue to provide production assistance of Construction Documents outlined in the Opsis scope of work above.

Subtasks and activities during this phase include:

- Provide document support for subtasks outlined under Opsis scope
- Coordinate and manage Redmond's entitlements/permitting process for Permit Packages 1 and 2.

Deliverables:

- Permit Package 1
- 50% Construction Document Drawings
- Permit Package 2
- 100% Construction Document Drawings

Michael Thrailkill

During the Construction Documents phase, Michael Thrailkill (MT) will continue to work with the design team to create the Construction Documents level specifications for the cost estimate and 100% CD package.

Subtasks and activities during this phase include:

- Four (4) meetings and/ or conference calls
- Utilization of Coordination Matrix
- Finalize specifications for Division 01 - General Requirements will be produced by MT in consultation with Opsis Architecture.
- Finalize structural specifications for Divisions 03, 04, 05 and/ or 06 will be produced by MT, with review and comment by Lund | Opsahl
- Door hardware sets and specifications for Division 08 will be provided by Opsis 'manufacturer representative to be included in the specifications.
- Coordinate final specifications with PAE for Divisions 21, 22, 23, 26, 27 and/or 28.
- Coordinate final specifications with Civil, Structural and Landscape Divisions 02, 31, 32 and/ or 33.
- Coordinate final specifications for food service and theatrical specifications.

Deliverables:

- 50% Construction Document Specifications
- 100% Construction Document Specifications

Lund Opsahl

Lund Opsahl (LO) will finalize structural systems outlined in the Design Development package. The heavy timber framed system of beams and columns with CLT planks for floors and roofs will be detailed as a finish system exposed to view. In order to meet the project schedule, the intent is to complete the structural package at the midpoint of this task. This will include submitting the structural scope of work in Permit Package 1.

Subtasks and activities during this phase include:

- Prepare structural design of primary structural system
- Designate elements to be designed by specialty engineers and specify structural criteria for specialty engineers design of pre-engineered structural elements.
- Review effect of secondary or non-structural elements attached to primary structural system.
- Assist in coordination with building officials.
- Finalize structural calculations.
- Finalize structural drawings and specifications – Structural packages shall be an early foundation package and a building package.
- Participate in coordination of the structural documents with those of other disciplines.
- Submit Construction Documents for approval by building official.

Deliverables:

- Review and edits of project specifications
- Permit Package 1 Structural Drawings.
- 50% Construction Document Drawings
- Permit Package 2 Structural Drawings.
- 100% Construction Document Drawings

PAE (MEP / Building Analysis and Modeling / Fire Alarm / Technology / LEED Certification Support)

During the Construction Document phase PAE will review design standards and owner project requirements to help assist the design team, COR and other consultants with preparation of construction documents. PAE will provide a full and complete documentation of mechanical, electrical and plumbing systems for the project. The systems will be coordinated with all other disciplines and meet the sustainability goals of the project. LEED support services and building analysis modeling (BAM) are outlined under Task 3.

Subtasks and activities during this phase include:

- Attend design meetings coordinate with the architect, owner and other consultants
- Finalize system space requirements and calculations
- Finalize energy codes analysis.
- Finalize duct size layout and penetrations
- Complete all Performance Plus Documents for fire alarm system (Develop separate Fire Alarm (FA) Drawings for device layouts to code in plan view (initiating, notification and control devices).
- Finalize Fire Alarm device layout and location with the project design team members.
- Finalize Telecommunications Data/Voice Systems Design.
- Finalize Performance-based system design for First Responder Emergency Broadcast Distribution Systems, public carrier cellular broadcast distribution systems, and two-way communications system design including: intercom, area of refuge/rescue, and emergency “blue light” telephones.
- Complete Video surveillance system design

Deliverables:

- Review of system construction cost estimates prepared by others.
- Updated cut sheets describing HVAC, plumbing, and electrical equipment.
- 50% Construction Document Drawings
- 50% Construction Document Specifications
- 100% Construction Document Drawings
- 100% Construction Document Specifications

Herrera

Based on the Design Development drawings and in coordination with the design team, Herrera will develop Construction Document level civil engineering design for the site and utilities. Groundswell and Opsis will lead the site layout efforts, with input from Herrera for the utility layout, stormwater management, and site improvements.

Herrera will respond to questions and provide input to the Opsis team on stormwater, utilities, grading, paving, and other Civil Engineering issues throughout the Construction Documents phase. Herrera will provide cost estimating input into the overall project cost estimate prepared by the project cost estimating consultant.

Subtasks and activities during this phase include:

- Response to Design Development comments.
- Coordination and incorporation of land use and site plan entitlements review into the Construction Documents.
- Attend two (2) hours of design and coordination meetings per week for twenty-four (24) weeks.
- Attend up to eight (8) hours of LEED and Sustainability Meetings.
- Draft and final Construction Documents.

Deliverables:

- Draft and Final Construction Drawings, including:
 - Legend and Abbreviations
 - Temporary Erosion and Sediment Control (TESC) Plan
 - TESC Notes and Details
 - Tree Preservation Plan
 - Civil Engineering Site Plan
 - Grading Plan
 - Drainage Plan
 - Utility Plan
 - Civil Engineering Detail Sheets (up to three)
- Construction Document cost estimate narrative
- Draft and Final civil-related CSI specification sections
- Response to Design Development comments
- Final Stormwater Report
- Draft and Final LEED documentation
- 50% Construction Document Drawings and specifications
- 100% Construction Document Drawings and specifications

Groundswell

Groundswell will assist in the Construction Documents and layout of Exterior or “outdoor space” in this phase through the attendance at meetings with Opsis and the City of Redmond to review project parameters, gather available materials, identify additional information needed, scope, budget schedule and establish project timetable and deliverables. They will continue site reconnaissance visits with design team and client if necessary and review the site survey and request any additional information to fill data gaps. They plan to attend the workshops and meetings outlined below to discuss the project site goals and conduct three (3) coordination meetings and conference calls with client and design team to coordinate our efforts.

Subtasks and activities during this phase include

- Attend Construction Documentation kickoff meeting with Opsis and design team to discuss scope, budget and schedule.
- Respond to comments and incorporate this information into the Construction Documents.
- Review the construction budget, schedule and milestones. Obtain approval to proceed with Construction Documentation.
- Assist team in preparing LEED documentation package relevant to Groundswell's scope of work.
- Advance and submit Early Site Package. 4.6 Advance and submit 50% Construction Documents.
- Review cost estimates provided by DCW at 50% submittal.
- Incorporate review comments following 50% submittal.
- Advance and submit 90% Construction Documents.
- Review cost estimates developed by DCW at 90% submittal.
- Incorporate review comments following 90% submittal.
- Advance and submit 100% Construction Documents.
- Attend weekly Site Design Meeting with Opsis.
- Attend Bi-Weekly Team Meetings with Opsis.
- Attend Monthly City of Redmond (COR) Meetings.

Deliverables:

- Tree Protection Plan
- Site Layout Plan
- Site Materials Plan
- Soil Preparation Plan
- Irrigation Plan and Details
- Planting Plan and Details
- Site Construction Details
- Specifications in CSI format
- 50% Construction Document Drawings and specifications
- 100% Construction Document Drawings and specifications

LittleFish Lighting

LittleFish Lighting, Inc. (LFL) will expand upon the design development effort to provide Construction Document-level lighting design for, exterior vehicular approach, surface parking lighting, pedestrian pathway lighting, main building exterior lighting, interior lighting of programmed spaces, interior circulation spaces, outdoor amenity lighting for hardscaped areas and Sammamish trail connection

Subtasks and activities during this phase include

- Design meetings with the project team. Six (6) one-hour lighting-specific meetings are included. All are assumed to be via electronic means, at this time.
- Coordinate with electrical engineer and provide necessary information for code compliance.
- Finalize/make adjustments to drawings for handover to electrical engineer for completion of Construction Documents.
- Review and redline lighting layout plans, as provided by electrical engineer/architect/landscape architect.
- Produce final Luminaire Schedule with complete Cut Sheet package of lighting equipment supporting Basis of Design.

Deliverables:

- Edit of final Project Specifications, as provided by electrical engineer.
- 50% Construction Document Drawings and specifications
- 100% Construction Document Drawings and specifications

Stantec

Stantec will build upon the design document scope previously outlined to assist the design team in the Construction Document phase to create the desired interior acoustical atmosphere, or the control of sound transmission between adjacent rooms or spaces. Final acoustical designs relating to surface treatments will be provided along with recommend appropriate wall, ceiling, window, and opening types to provide the necessary acoustic separation. Stantec will provide details of construction (wall joints, connections, penetrations, caulking, etc.) coordinated with applicable design disciplines to integrate acoustical remediation where and as required for desired acoustical performance.

Stantec will provide final mechanical design documents and by communication with the mechanical systems' designers as design progresses; and provide recommendations, details and specifications as required to reduce noise and vibration produced by the systems to appropriate performance criteria

Subtasks and activities during this phase include

- Review and confirm design development documentation and Owner's program, budget, and schedule
- Acoustical construction details and assembly types prepared in AutoCAD compatible format
- Construction specifications of acoustical materials and assembly types
- Finalize mechanical system noise and vibration control recommendations and provide details where needed.
- Construction specifications of mechanical/vibration materials, devices, and sound power levels
- Written descriptions of construction instructions, catalog cuts and completed performance criteria
- Construction Documents meetings/site visits: 2 virtual meetings.

Deliverables:

- Construction specifications of acoustical materials and assembly types.
- Construction specifications of mechanical/vibration materials, devices, and sound power levels.
- Written descriptions of construction instructions, catalog cuts and completed performance criteria.
- 50% Construction Document Specifications
- 100% Construction Document Specifications

Halliday Associates

HA will provide Food Service Design for the Redmond Senior and Community Center Project. They will assist the design team in layout, space requirements and equipment selection for a catering kitchen. They will work with the consultant team to coordinate equipment requirements with mechanical, electrical and plumbing scopes.

Subtasks and activities during this phase include:

- Finalized floor plan with schedule of equipment developed from dimensioned structural plan furnished by Opsis.
- Provide plumbing, electrical, and mechanical connection drawings. Dimensioned rough-in locations provided by the Kitchen Equipment sub-contractor.
- Design mechanical refrigeration systems and detail cold storage rooms for product cooling.
- Detail all custom fabricated food service equipment.
- Include Kitchen/Serving space interior elevations.
- Provide drawings of all special building conditions related to the Food Service Equipment.
- Prepare Section 114000 specifications for all Kitchen/Serving Equipment in accordance with CSI format for inclusion in Opsis bid documents.
- Check all related architectural and engineering drawings.
- Assist in Permit application, review, and information coordination for Department of Health.
- Prepare revised drawings and specifications as required as a result of permit review process.
- Participate in online meeting/phone conferences as required.
- Planning shall be accomplished in accordance with all governing codes.

Deliverables:

- Provide drawings of all special building conditions related to the Food Service Equipment.
- Prepare Section 114000 specifications for all Kitchen/Serving Equipment
- 50% Construction Document Drawings and specifications
- 100% Construction Document Drawings and specifications

Code Unlimited

Code Unlimited will continue to provide support for code compliance requirements for the site and building program areas for the Construction Document phase. They will assist in addressing questions include questions from the Design Team, Owner, Contractor, and/or Jurisdiction. Questions will be addressed in written format for clarity.

Subtasks and activities during this phase include:

- Provide one (1) Fire & Life Safety review of Code Summary Sheets prepared by Opsis Architecture for format and content. Provide markups on the drawings in PDF format at the 50% and 90% drawing sets for the Construction Documents Phase.
- Attend one (1) meeting with the Design Team to review drawing mark-ups and identify key issues.
- Provide up to eight (8) hours of addressing questions. This may include questions from the Design Team, Owner, Contractor, and/or Jurisdiction. Questions will be addressed in written format for clarity.

Deliverables:

- One (1) Fire & Life Safety review of Code Summary Sheets prepared by Opsis Architecture for format and content.
- Markups on the drawings in PDF format at the 50% and 90% drawing sets for the Construction Documents Phase.

DCW

DCW will provide a level probable construction cost estimate during the Construction Document phase including all elements as necessary for a complete cost estimate.

Subtasks and activities during this phase include:

- Prepare an opinion of probable construction costs during this stage including all elements as necessary for a complete cost estimate. The cost estimate will be prepared in Unifomat II component format.
- Prepare a final revision to the opinion of probable construction cost after review and commentary by the team.
- Provide ongoing cost advice throughout the design period to evaluate alternative designs, materials and methods of construction.
- Prepare a reconciliation comparative report identifying anomalies.
- Reconcile design cost with the contractor in person and/or in virtual meetings to achieve maximum 5% cost difference.
- Identify project risks during reconciliation and update risk register.
- Prepare a final reconciliation report

Deliverables:

- Opinion of probable construction costs
Final reconciliation report

The Shalleck Collaborative

The SC's work will continue to collaborate on architectural and engineering aspects that affect the facility's function, and theatre production systems and AV systems and accommodations. During the Construction Document phase SC will finalize the design of the Production Lighting at Presentation Platform and AV Systems for the Multi-Use Community Room, Flexible Active Space, Classrooms, Conference Rooms, Library/Lounge/Game Area, Fitness Areas, Building-Wide background music/paging and Digital Signage / Room Scheduling.

Subtasks and activities during this phase include:

- Continue to assist the Architect and Engineers in developing detail of the project within their field of responsibility.
- Provide milestone deliverables as required in either AutoCAD or Revit. Documents will be provided electronically.
- Provide a thorough review of one preliminary set and the final CD set of drawings.
- Provide AV systems budget recommendations.
- Attend virtual meetings as required.

Deliverables:

- 50% Construction Document Drawings and specifications
- 100% Construction Document Drawings and specifications

Morrison Hershfield

Morrison Hershfield will continue to provide consultation and input regarding the building envelope during the Construction Document phase. They will continue to review architectural documents as outlined in the subtasks below and provide recommendations with respect to appropriate assemblies for the proposed use and exposure of the building.

Subtasks and activities during this phase include:

- Review architectural drawings of the building envelope systems provided to us by the Design Professional at 50% Construction Documents.
 - Recommendations delivered in PDF file format.
- Review specifications (CSI Divisions 7 [thermal/waterproofing] and 8 [doors and windows]) relative to the building envelope.
 - Recommendations delivered in PDF file format.
- Attend meeting(s) via teleconference to discuss our review comments of the design documents.
- Provide ongoing consultation to review specific details, respond to email correspondence or telephone calls, attend additional meetings, or other services outside the defined deliverables.

Deliverables:

- Redline mark-ups: Construction Document drawing and specifications
- Product data evaluations and recommendations

Mayer/Reed

Mayer/Reed will continue to provide wayfinding, signage and graphic design services at the Construction Document level. This phase will include the final design and documentation of building code signage and wayfinding signage.

Subtasks and activities during this phase include:

- Upon review and approval of the Design Development documents, make necessary adjustments, update sign schedules, sign location plans, fabrication details and prepare draft technical specifications. These documents will be submitted for final owner and design team review before final submission for bidding.
- Meetings: (3) Design Team Coordination, (2) Client Meetings at 75% and 100%

Deliverables:

- 50% Construction Documents
- 100% Construction Documents, Permit Set, Issued for Bid

CAYA Communications

CAYA will provide Community Engagement support on an add needed basis throughout Construction Document phase.

Subtasks and activities during this phase include:

- Digital outreach will continue, such as a project inbox and comment tracking system through EnviroIssues' proprietary tool, EnviroLytical.
- Outreach to seniors and other groups as determined by the COR.
- City Council touchpoints as required.
- Virtual engagement meetings with city staff as needed.
- As needed meetings and emails between Opsis and the consultant team.
- Coordination with EnviroIssues' team for on-call support in graphics, website development.

Deliverables:

- Agendas, meeting invites, and meeting notes from Stakeholder Group meeting
- Emails out to Stakeholders and any additional Stakeholder Group coordination as needed
- Summaries of inbox communications through EnviroLytical
- LetsConnect surveys as needed
- Posting of Stakeholder Group minutes to project website
- Schedule for all Stakeholder Group meetings posted to project website
- Posting Council meeting agendas and recordings after Council meetings

Enviroissues

EnviroIssues will continue to provide project website management as a tool for community engagement throughout the Construction Document phase

Subtasks and activities during this phase include:

- Project website will be in English, with Google Translate
- EnviroIssues will purchase a two-year domain license
- Current branding and logo for Redmond Senior & Community Center will be used, with some minor tweaks to icons and tagline if necessary
- Approved content provided by city staff and Opsis before design work begins
- Major refreshes by EnviroIssues; "on-demand" or same-day uploads will be assessed depending on staff availability before close of business

Deliverables:

- Hosting of project website
- Inventory of PDF files posted to the site

Task 5 – Bidding/Permitting

The design team will support the project during permitting, bidding, and negotiation phase. Work will involve coordination with all team members to respond to questions and issues raised during weekly coordination meetings and the permitting process. The design team will assist with requests for information, preparation of addenda and bid analysis.

Subtasks and activities during this phase include:

- Submit all stamped and signed documents required for permitting.
- Design team in its entirety shall respond to permit comments.
- Revise drawings and resubmit to planning department.
- Produce Bid Set documents.
- Attend pre-bid conference.
- Prepare addenda during bid period as necessary.
- Assist in review of bids.

Deliverables:

- Permit Package 1
- Permit Package 2
- Addendum drawings

PROJECT SCHEDULE

We have developed a Phase 2 schedule that is included at the end of the scope of work. The Design Development, Construction Document and Bidding/Permitting schedule is based on a high level of interaction with COR and Absher as well as strategic milestone touch points with the stakeholder group (SG). The list of scheduled COR and Stakeholder updates is as follows:

Design Development

COR Meeting 17 (Sept 14)

- Interiors Focus

COR Meeting 18 (Sept 30)

- Performance / Food Service / Events

COR Meeting 19 (Oct 14)

- MEP / Lighting

Stakeholder Group Update 1 (Oct 18)

- Agenda TBD

COR Meeting 20 (Oct 27)

- Landscape / Civil

COR Meeting 21 (Nov 4)

- Sustainability - 11/4

Stakeholder Group Update 2 (Nov 15)

- Agenda TBD

COR Meeting 22 (Nov 18)

- Review 80% DD Set

COR Meeting 23 (Dec 2)

- Review VE and Alternates

COR Meeting 24 (Dec 16)

- Cost and Scope

Construction Documents

COR Meeting 25 (Jan 13)

- Agenda TBD

COR Meeting 26 (Jan 27)

- Agenda TBD

COR Meeting 27 (Feb 10)

- Agenda TBD

Stakeholder Group Update 3 (Feb 21)

- Agenda TBD

COR Meeting 28 (Feb 24)

- Agenda TBD

COR Meeting 29 (Mar 10)

- Agenda TBD

COR Meeting 30 (Mar 24)

- Agenda TBD

COR Meeting 31 (Apr 14)

- Agenda TBD

COR Meeting 32 (Apr 28)

- Agenda TBD

COR Meeting 33 (May 12)

- Agenda TBD

COR Meeting 34 (May 26)

Final Review

FEE

Proposed fee for the Phase 2 Design Development, Construction Document and Bid/Permitting scope of work for the Redmond Senior and Community Center are include in (Exhibit D) Consultant Fee Determination.

Please feel free to reach to me or Chris Roberts if you have any questions. We look forward to working with you on this signature "quality of life" facility for Redmond's seniors and the greater community.

Sincerely,



James G. Kalvelage, Partner, FAIA, LEED AP BD+C
Opsis Architecture, LLP



Exhibit D
Prime Consultant Cost Computations

Exhibit D

Consultant Fee Determination

Project Name: Redmond Senior & Community Center
 Project Number: 50022024.05.01.02
 Consultant: Opsis Architecture

NEGOTIATED HOURLY RATES

Classification	Hours	DSC	Overhead 200%	Fee (Profit) 26%	Total Hourly Rate	Total
Partner/Senior Designer	83	\$ 81.00	\$162.00	\$20.70	\$264	\$21,887
Project Manager	521	\$ 63.00	\$126.00	\$16.10	\$205	\$106,855
Project Architect	1,713	\$ 54.00	\$108.00	\$13.80	\$176	\$301,140
Architect 5/6	795	\$ 43.00	\$86.00	\$10.99	\$140	\$111,289
Architect 4	1,594	\$ 40.00	\$80.00	\$10.22	\$130	\$207,571
Interior Designer	579	\$ 40.00	\$80.00	\$10.22	\$130	\$75,397
Sustainability Coordinator	435	\$ 45.00	\$90.00	\$11.50	\$146	\$63,726
Project Assistant	223	\$ 30.00	\$60.00	\$7.67	\$97.67	\$21,779
Total Hours 5,943						Subtotal: \$909,645

REIMBURSABLES

Mileage	\$300
Reproduction (copies, plots, etc.)	\$1,500
Miscellaneous	\$200
Subtotal:	\$2,000

SUBCONSULTANT COSTS (See Exhibit E)

Johnston Architects	\$233,952
M. Thrailkill Architect	\$32,731
Lund Opsahl	\$188,415
PAE	\$395,244
Herrerra	\$100,564
Groundswell	\$118,326
EnviroIssues	\$20,000
CAYA Communications	\$12,240
Shalleck Collaborative	\$62,026
LittleFish	\$40,530
Stantec	\$25,350
Halliday Associates	\$11,891
Code Unlimited	\$18,869
Morrison Hershfield	\$22,700
DCW	\$24,585
Mayer/Reed	\$38,446
Joe Thurston	\$30,000
Subtotal:	\$1,375,869

Total: \$2,287,514

Contingency: 125,000

GRAND TOTAL: \$2,412,514

Exhibit E

Sub-consultant Cost Computations

The CONSULTANT shall not sub-contract for the performance of any work under this AGREEMENT without prior written permission of the AGENCY. Refer to section VI “Sub-Contracting” of this AGREEMENT.

EXHIBIT E

Subcontracted Work

Project Name: Redmond Senior & Community Center
Project Number: 50022024.05.01.02
Consultant: Opsis Architecture

The City permits subcontracts for the following portions of work of the Agreement:

Subconsultant	Work Description	Amount
Johnston Architects	Associate Arch . & Land Use Planning	\$233,952
M.Thrailkill Architect	Specifications	\$32,731
Lund Opsahl	Structural Engineering	\$188,415
PAE	MEP, FP,LV, AV, Energy Modeling	\$395,244
Herrerra	Civil	\$100,564
Groundswell	Landscape	\$118,326
EnviroIssues	Website	\$20,000
CAYA Communications	Community Outreach	\$12,240
Shalleck Collaborative	Audio/Visual	\$62,026
LittleFish	Lighting	\$40,530
Stantec	Acoustics	\$25,350
Halliday Associates	Food Service	\$11,891
Code Unlimited	Code Review	\$18,869
Morrison Hershfield	Building Envelope	\$22,700
DCW	Cost Estimate	\$24,585
Mayer/Reed	Signage/Wayfinding	\$38,446
Joe Thurston	Arts Masterplan	\$30,000
Total:		\$1,375,869



Memorandum

Date: 9/21/2021
Meeting of: City Council

File No. AM No. 21-141
Type: Staff Report

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Don Cairns, P.E.	Assistant Director Planning & Community Development
Public Works	Patty Criddle	Senior Engineer
Public Works	Mike Paul, P.E.	Senior Engineer
Planning and Community Development	Peter Dane	Senior Planner

TITLE:

Sound Transit Light Rail Quarterly Briefing - Focus on Downtown Redmond Link Extension Design Completion and Construction Progress

OVERVIEW STATEMENT:

The 2021 work plan for the Committee of the Whole - Planning and Public Works contains a quarterly Sound Transit light rail update. This staff report provides an update for the third quarter of 2021. Supplemental information is provided in Attachment A; presentation slides are included as Attachment B.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information** ☐ **Provide Direction** ☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Comprehensive Plan Policies TR-10 and TR-11; Transportation Master Plan
- **Required:**
N/A
- **Council Request:**
Planning and Public Works Committee 2021 work plan item
- **Other Key Facts:**
The last quarterly update was June 1, 2021 with focus on artwork at the four stations

OUTCOMES:

Light rail will be the backbone of Redmond's transit network when it opens in 2023 to Overlake and 2024 to Southeast

Redmond and Downtown Redmond. It will provide a frequent and reliable mobility choice that connects Redmond to the region.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
Underway - ST is starting testing of guideway and Light Rail Vehicles for Eastlink from Bellevue to Redmond in September.
Planned - ST is continuing outreach across the entire 3.4 Downtown Redmond Link Extension which is all under construction at this time. A major outreach effort this next quarter will be targeted on construction and detours planned for the SR520/SR202 interchange with work commencing in January of 2022.
- **Outreach Methods and Results:**
Sound Transit uses in-person, print, and electronic media to notify the Redmond community about construction activities. The City relays these notifications through its communication channels.
- **Feedback Summary:**
Feedback from public engagement and ballot measures consistently shows strong support for the extension of light rail to Redmond.

BUDGET IMPACT:

Total Cost:

Quarterly briefings to Council are a component of work supported by staff positions that are funding by the Light Rail Offer.

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:

000240 Light Rail

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: ☐ Yes ☐ No ☒ N/A

If yes, explain:

N/A

Funding source(s):

Interlocal Agreements with Sound Transit

Budget/Funding Constraints:

Funds are only available for purposes described in agreements with Sound Transit

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
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6/16/2020	Business Meeting	Receive Information
9/15/2020	Business Meeting	Receive Information
11/17/2020	Business Meeting	Receive Information
3/2/2021	Business Meeting	Receive Information
6/1/2021	Business Meeting	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
12/7/2021	Business Meeting	Receive Information

Time Constraints:

To be timely, this third quarter update is typically provided by the end of September

ANTICIPATED RESULT IF NOT APPROVED:

This is an informational briefing only; no Council action is requested.

ATTACHMENTS:

Attachment A: Light Rail in Redmond Supplemental Information for third Quarter 2020

Attachment B: Presentation Slides for September 21, 2021

Attachment A: Light Rail in Redmond Supplemental Information for the Third Quarter 2021

Table of Contents

- A. Overlake Construction Update and Closeout
- B. Redmond Technology Station Bridge Construction Update
- C. Downtown Redmond Link Extension Construction Outlook for 2021
- D. Upcoming Outreach Activities
- E. City Council Actions in 2021
- F. Special Staff Recognition for Downtown Redmond Link Extension

A. Overlake Construction Update and Closeout

Most civil construction by Kiewit Hoffman (ST2/E360) has been completed in Overlake. The City continues to work with both Sound Transit and the contractor to complete close-out requirements for the Overlake Village Station Pedestrian Bridge so the City can take ownership and open to the public before the end of 2021.

The Design-Builder started reconstruction of the Redmond Technology Station (RTS) Garage structure in August and Sound Transit has revised the anticipated opening of the ground floor of the garage for transit operations to July 2022. City, ST, Metro, and Microsoft have a plan in place for additional transit service starting in September. Microsoft has postponed restarting the Microsoft Connect routes until the campus reopens which is undetermined at this time.

B. Redmond Technology Station (RTS) Bridge Construction Update

The Main RTS Bridge completion is expected to be substantially complete by March 2022. Construction of the West Landing on Microsoft's property near the SR 520 Trail is planned from March to September 2022. After all construction and remaining contractual obligations have been fulfilled the main bridge will be conveyed to the City sometime before the end of 2022.

Upcoming Construction Activities

- Fall/Winter 2021/2022: Cast-in-place concrete decks for the main bridge have been completed and work in continuing planter walls; girders are complete for direct access ramp to the RTS Station and concrete deck will be completed this fall.

C. Downtown Redmond Link Extension (DRLE) Construction Outlook for 2021

Construction continues along the entire 3.4-mile length of the project and the project is about 30 percent complete. In addition, the project completion schedule is about one month behind the contract schedule due to COVID challenges.

Major Milestones completed in the third quarter of 2021:

- Completed Bear Creek in-water construction work ahead of schedule in August that included all the in-water work planned for both 2020 and 2021 fish windows!
- Completed review and approval of the design packages for both the SE Redmond Station/Garage and the Downtown Station. In addition, the final design package for the entire project was permitted last week! (Please also see recognition of staff below in item F.)

Fall 2021 Construction Activities

- Continue with 40th, 51st, and 60th tunnels, walls along 520, Garage at SE Redmond, drilling, and columns in Downtown
- Continue permanent raised eastbound off-ramp at 520/202 interchange
- Start south half of 40th cut and cover (September)
- Tub girder construction at the Downtown Tail Tracks and Station Area (November)
- Start setting girders for aerial guideway over Sammamish River with intermittent night closures at the interchange (November)

Winter 2021/2022 Construction Activities

- Complete 51st cut and cover and open to traffic (December)
- Move traffic to permanent eastbound off-ramp (December)
- Start deck work for elevated Downtown Station (December/January)
- Concrete deck for Aerial Structure over Sammamish (January)
- Close westbound 520 on-ramp at SR 202 for four months (January 3 to May 1, 2022)

D. Upcoming Outreach Activities

Sound Transit and the City are working closely together to keep businesses and residents informed. Council and community members can go to [Sound Transit \(govdelivery.com\)](https://govdelivery.com) to subscribe to updates for both light rail projects. The E360 Overlake project is under “Eastlink” and the “Downtown Redmond Link Extension” is its own project.

Outreach Focus for DRLE:

- Periodic nighttime closures starting in November at WLSP/520 Interchange to set girders for the Aerial Guideway over the freeway ramps and Sammamish River.
- Four-month closure of the westbound on-ramp to SR 520 at the SR 202/520 interchange starting in January 2021

E. City Council Actions in 2021/2022

Staff anticipates bringing light rail-related actions to Council before the end of 2021 and in the first half of 2022:

1. Eastlink Transit Restructure Planning (Q4 2021). Update on Metro and Sound Transit plans for eastside restructure of bus transit that will occur when Eastlink opens to passenger rail service in June of 2023.
2. Overlake Village Station and Redmond Technology Station Operations & Maintenance Agreement (Q4 2021). This agreement will delineate operations and maintenance responsibilities at the Overlake Village and Redmond Technology Stations. It is necessary because, especially at Overlake Village Station, City- and Sound Transit-owned infrastructure are side-by-side.

3. RTS Bridge Supplemental Construction Agreement (Q4 2021). This agreement with Microsoft needs to be supplemented to cover higher than anticipated structural engineering support and the extended construction duration to complete the project.
4. RTS Bridge Operations & Maintenance Agreement (2022). This agreement will delineate operations and maintenance responsibilities at the RTS Bridge between the City and Microsoft.
5. (New) DRLE Staffing Agreement Amendment (2022). Funding for additional City staffing needs for review and approval of design changes that occur during construction, closeout requirements for the project, and other unanticipated staffing provided by the City are all currently in negotiations between City and Sound Transit.

F. Special Staff Recognition for Downtown Redmond Link Extension

Review and approval of the City infrastructure and City permit requirements for the Downtown Redmond Link Extension project have been extensive. This large and complex public infrastructure project has an overall budget of about \$1.5 billion with final design and construction being done through a design-build approach. This Design-Build project has been exceptionally challenging to permit while trying to maintain an accelerated schedule to light rail to Downtown in 2024.

For more than two years, City staff across 4 departments have worked together as a cohesive team and collaboratively with both Sound Transit and the Design-Builder SWK to solve problems, continuously improve the process, approve multiple design packages, negotiate agreements and permit conditions, and find ways to allow the segments of construction to proceed without compromising City requirements.

Completion of all the final design packages has been a heroic effort and a success story for the City, Sound Transit, and the Design-Builder SWK. The project construction could have easily been delayed 1-2 years to complete all the permitting requirements, final design, review, and approval if not for the creativity, dedication, and teamwork from the following 24 City staff:

- **Project Management (3)**
 - Don Cairns - Project Director (Planning)
 - Jeff Churchill - Project Manager for Agreements and Preliminary Design (Planning)
 - Patty Criddle - Project Manager for Final Design and Construction (Public Works)
- **Planning (8)**
 - David Lee - Land Use permits for two stations, a hazardous slope, and tree replacement
 - Cathy Beam - Shoreline Permit (Bear Creek and Sammamish River)
 - Josh Mueller - Property Acquisition and City Review Sessions for Design Packages
 - Micah Ross - Coordination of design changes to approved plan sets
 - Peter Dane - Non-motorized and transit operations review
 - Carol Lewis - Building permit official and permit coordinator
 - Janise Goucher - Building permit coordinator (early work on project)
 - Jay Kelley - Structural review for stations, garage, and walls (recently retired)

- **Public Works (9)**
 - Adnan Shabir - ADA compliance and pavement management coordination
 - Andrew Scales - Traffic control and detour approvals
 - Bruce Newman - Traffic signal and street design review
 - Hidemi Tsuru - Lighting and city fiber communications review
 - Angie Venturato - Groundwater protection review
 - Emily Flanagan - Shoreline Permit, Bear Creek, and Sammamish River coordination
 - Lisa Rigg - Stormwater and erosion control review
 - Jeff Thompson - Water and sanitary sewer review
 - Cindy Wellborn - Stormwater review (early work on project)
- **Parks (2)**
 - Jeff Aken - RCC and Parks coordination
 - Chris Weber - Art coordinator for stations
- **Fire (2)**
 - Gary Smith - Fire review
 - Chris Hawkins - Fire review

Sound Transit Light Rail in Redmond

September 21, 2021

Don Cairns, P.E., Transportation Planning and Engineering
Manager





Purpose

- Update Council on light rail projects in Redmond
 - Staff permitting team for Downtown Redmond Link Extension (DRLE)
 - Status two light rail projects & Redmond Technology Station Ped Bridge
 - Completed and upcoming construction for DRLE

DRLE Design Review and Permitting

Planning

- Jeff Churchill
- David Lee
- Cathy Beam
- Josh Mueller
- Peter Dane
- Micah Ross
- Carol Lewis
- Janise Goucher
- Jay Kelley

Public Works

- Patty Criddle
- Adnan Shabir
- Andrew Scales
- Bruce Newman
- Hidemi Tsuru
- Angie Venturato
- Emily Flanagan
- Lisa Rigg
- Jeff Thompson
- Cindy Wellborn

Parks

- Jeff Aken
- Chris Weber

Fire

- Gary Smith
- Chris Hawkins

Project Overview

- **2006** – Environmental review began from Seattle to Downtown Redmond
- **2016** – Overlake construction began
- **2020** – Downtown construction began
- **2022** – Overlake civil construction ends
- **2023** – Overlake stations open
- **2024** – Downtown extension opens

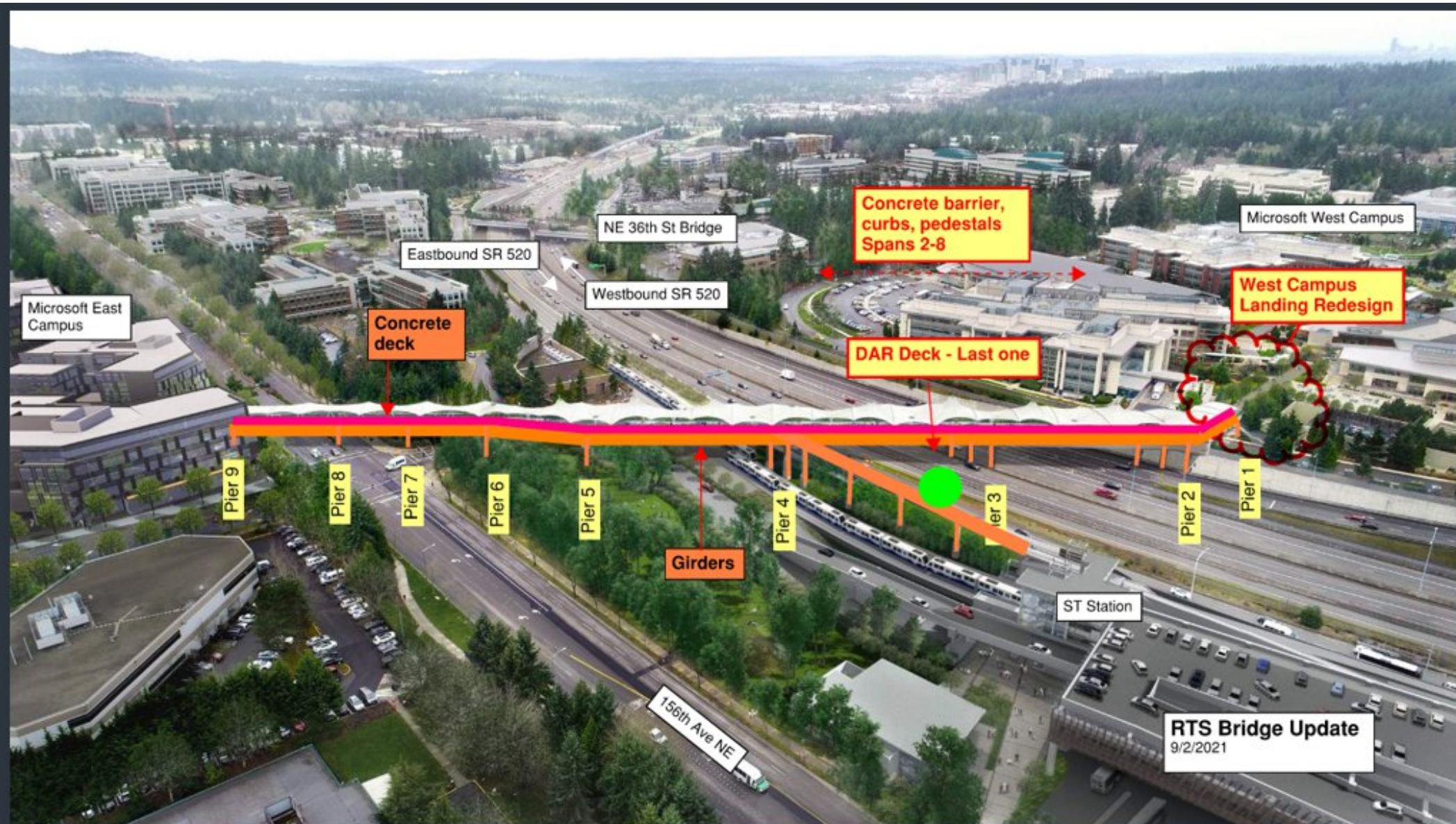


Redmond Technology Station Garage Reconstruction

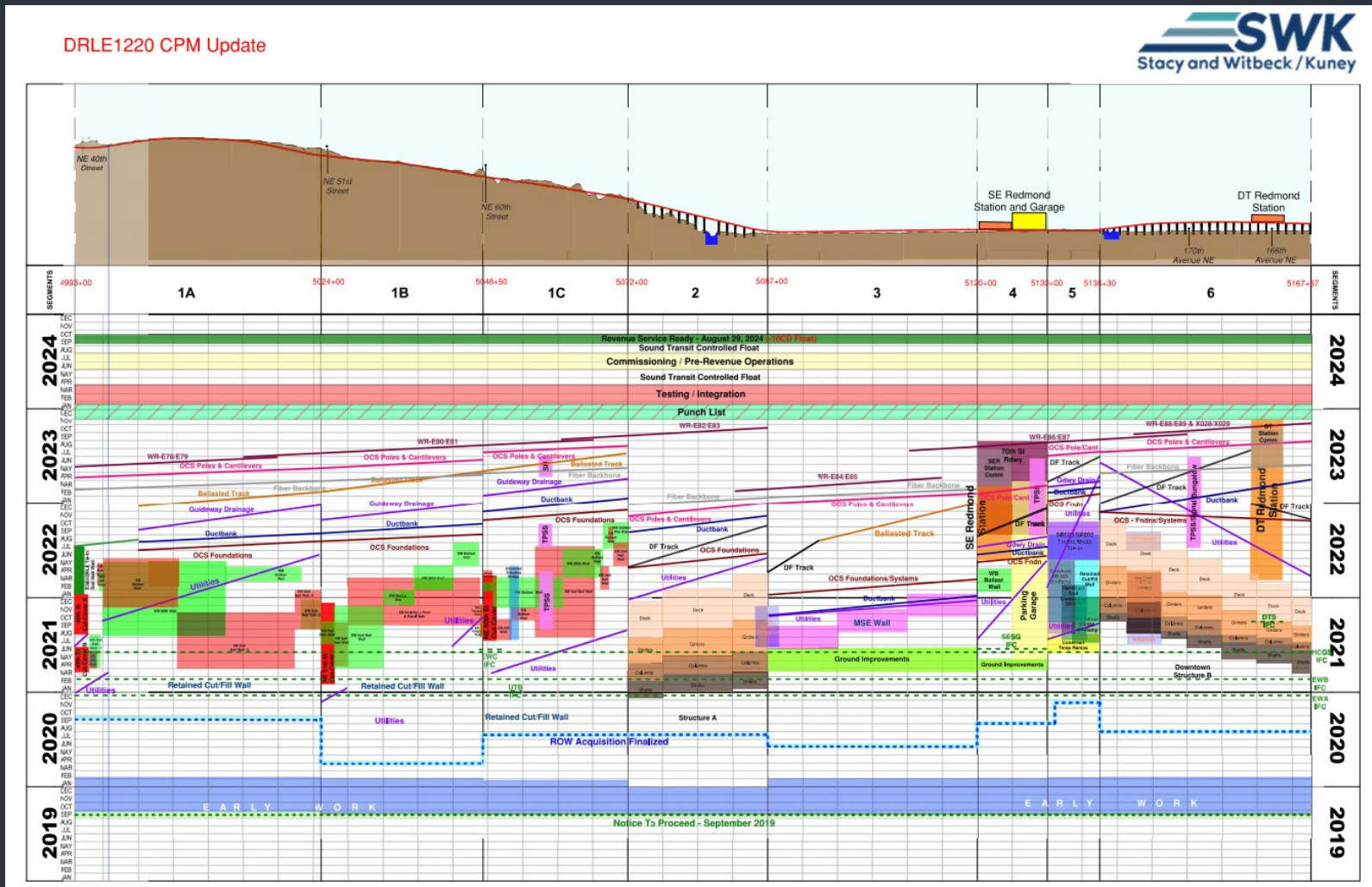


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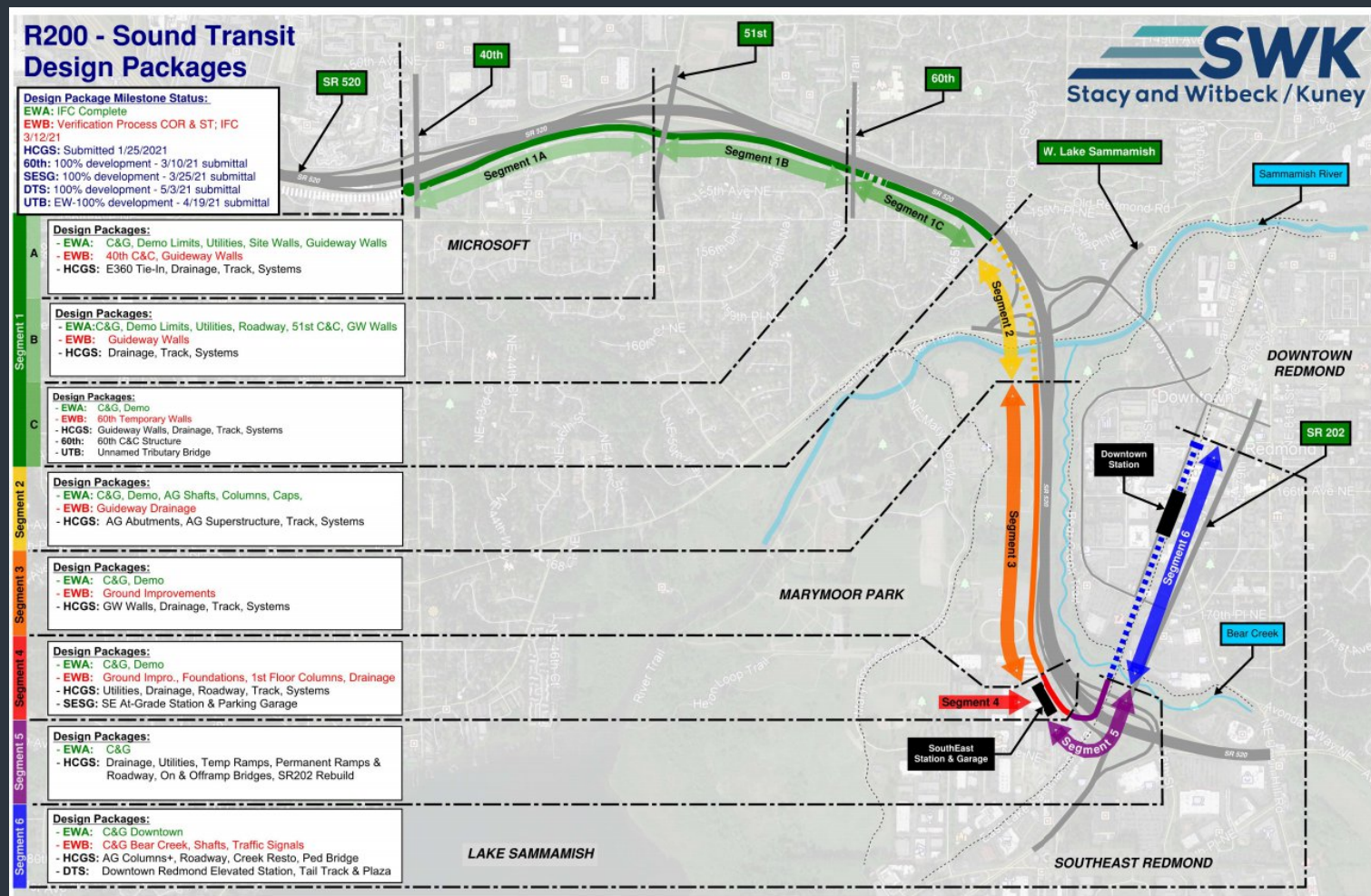
Columns for new
ramp structure
(replacing about
 $\frac{1}{4}$ of structure)



Linear Construction Schedule for DRLE



Aerial View Construction Segments for DRLE



40th Street Cut and Cover



.....

Traffic switched
over to north side of
40th

51st Street Cut and Cover



- Cut & Cover Phase 1 complete
- Drilled shafts for Phase 2 are complete
- Phase 2 open to traffic is Nov 2021

60th Street Cut and Cover Tunnel



.....
Excavation and soil
nail walls with
temporary signal to
right

Aerial Guideway at WLSP and 520

.....
Completing column
caps to begin
setting girders in
November





SE Redmond Garage and EB 520 Off-Ramp

.....

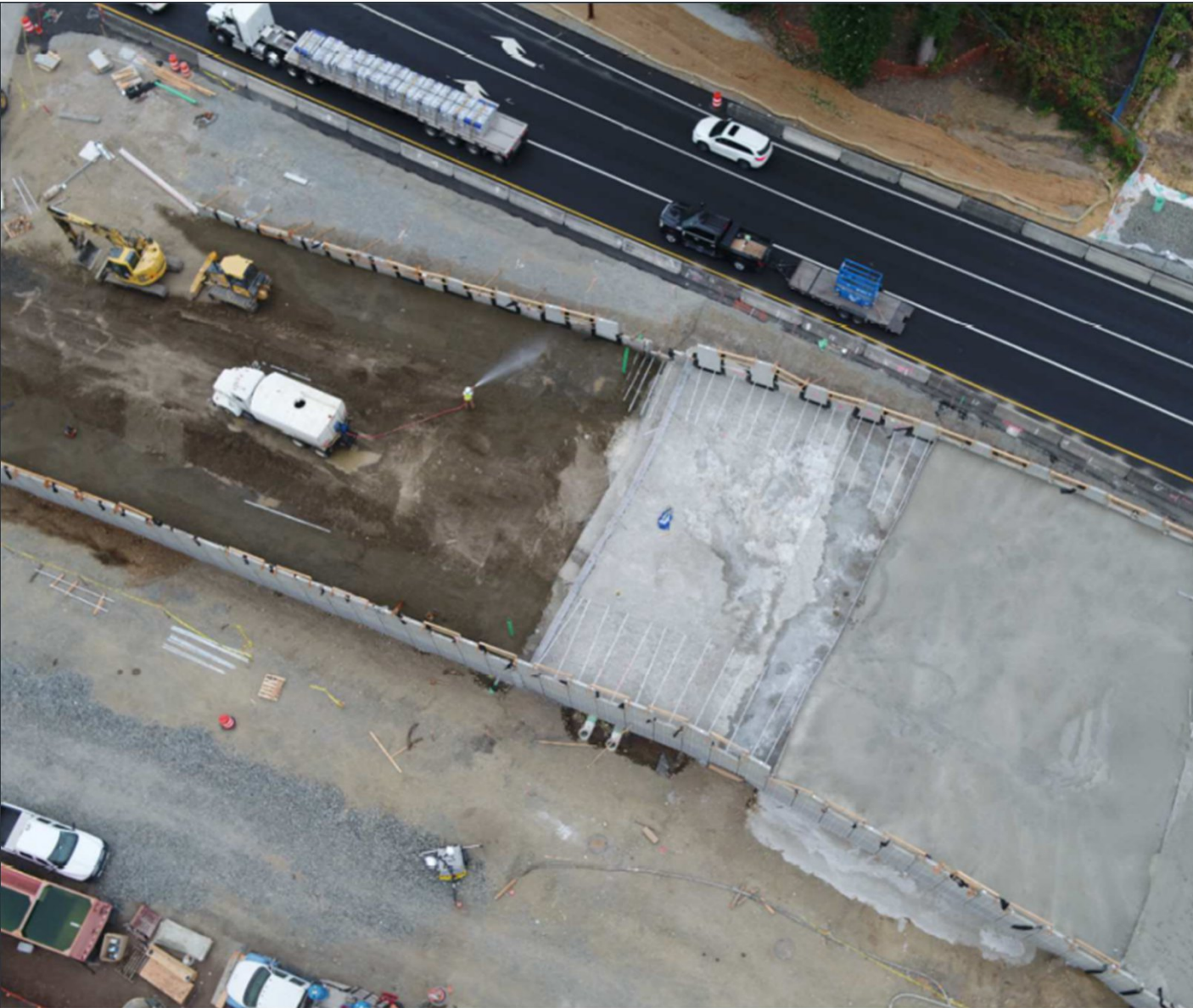
Garage sheer walls and
columns to right of
temporary ramp



EB 520 Off-Ramp to SR 202

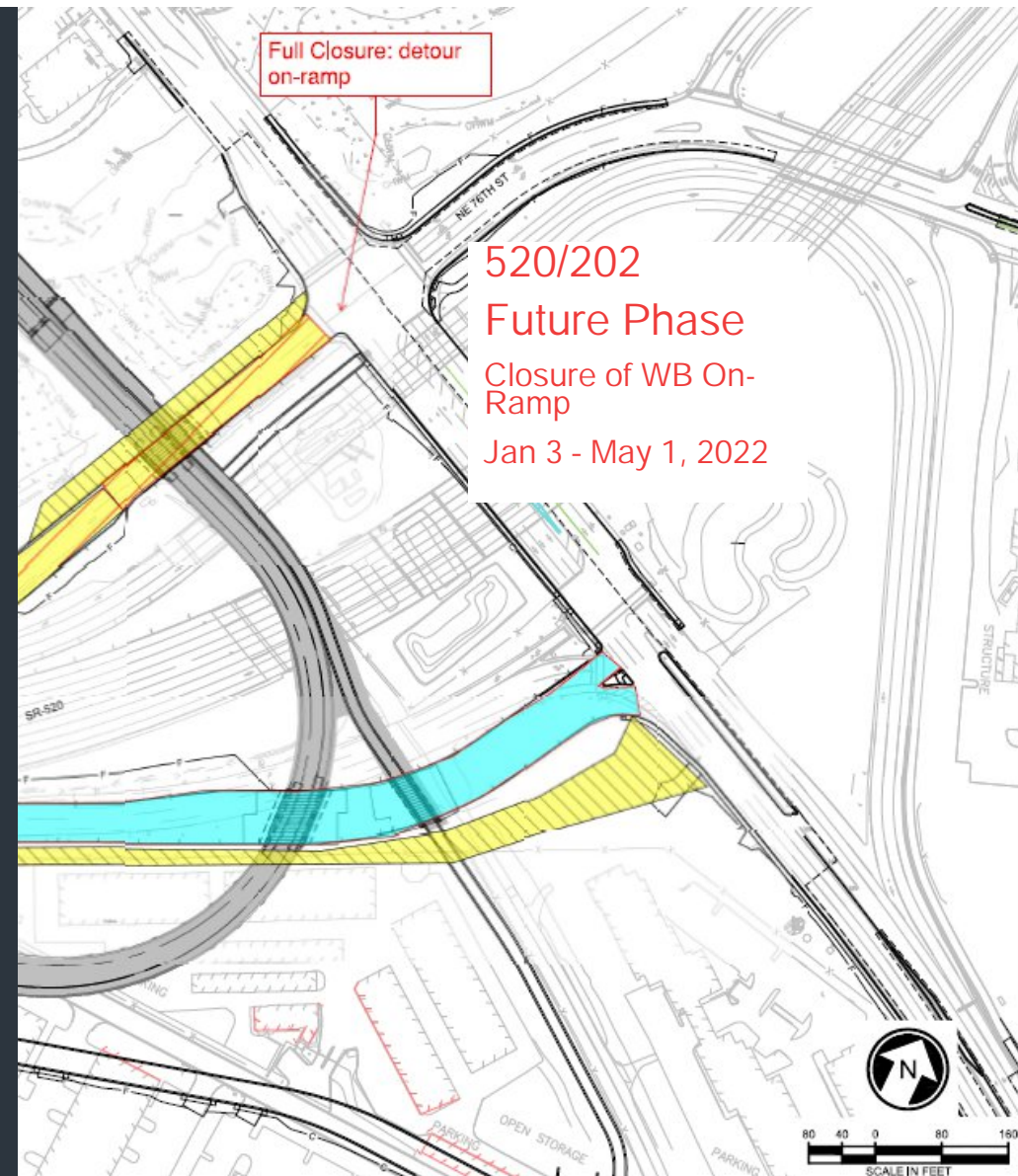
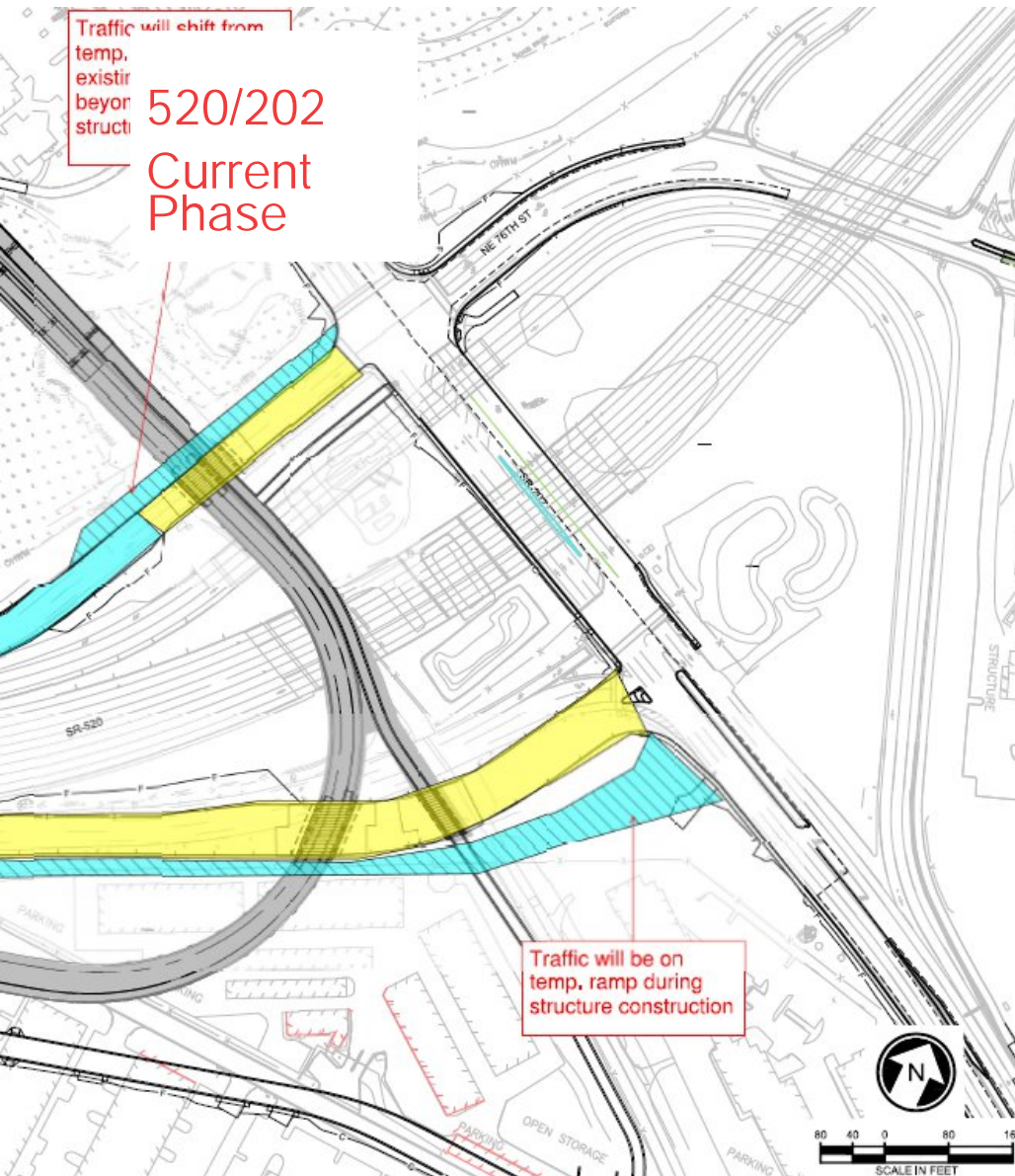
.....

Temporary eastbound
ramp with new raised
ramp to the to left
Garage shear walls to
right



SR 520 off ramp near SR 202

.....
Mechanically Stabilized
Earth (MSE) walls under
construction for
permanent off-ramp



Bear Creek West of SR 520

.....
May 2021 before
clearing and
in-water work





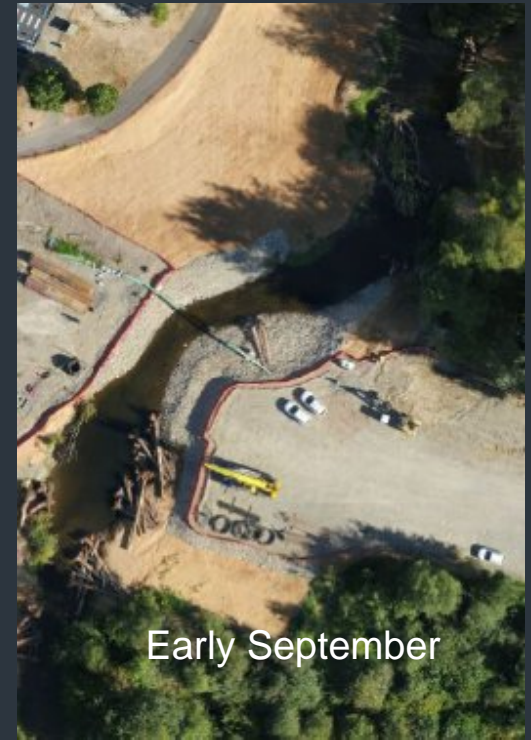
Early June



Late July

Bear Creek

.....
July/August 2021
Fish Window



Early September

DRLE Bear Creek



.....
Bear creek is cleaned up
and stabilized for the winter

Downtown Station Area



.....
Elevated
station at
166th

Upcoming Construction for DRLE



- **Fall 2021**

- September – Start south half of 40th cut and cover structure
- October/November – Start girder construction in Downtown
- November – Start setting pre-cast girders for Aerial Structure over Sammamish River

- **Winter 2021/2022**

- December – Substantially complete 51st cut and cover
- December – Open eastbound SR 520 off ramp to SR 202
- December/January – Start deck work for Downtown Station
- January – Close the westbound SR 520 on-ramp at SR 202 (Redmond Way) for four months



Thank You

Any Questions?





Memorandum

Date: 9/21/2021
Meeting of: City Council

File No. AM No. 21-142
Type: Staff Report

TO: Members of the City Council

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107
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DEPARTMENT STAFF:

Planning and Community Development	Jeff Churchill	Long Range Planning Manager
Planning and Community Development	Becky Frey	Principal Planner
Planning and Community Development	Caroline Chapman	Senior Planner
Planning and Community Development	Glenn Coil	Senior Planner
Planning and Community Development	Ian Lefcourte	Planner

TITLE:

Redmond 2050 Quarterly Update - Third Quarter 2021

OVERVIEW STATEMENT:

Staff will provide a quarterly update on the Redmond 2050 periodic review of the Comprehensive Plan at the City Council's September 21, 2021 business meeting. The main topics to be covered are policy options and alternatives for housing, economic vitality, and transportation.

At the Council's September 28 study session, staff will seek Council input on those topics so that staff can incorporate that direction into the first draft of updated Housing, Transportation, and Economic Vitality elements. Staff anticipates that those drafts will be published in the first quarter of 2022.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information** ☐ **Provide Direction** ☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
Redmond Comprehensive Plan, Redmond Transportation Master Plan, implementing functional and strategic plans, and Redmond Zoning Code.
- **Required:**

The Growth Management Act requires that Washington cities and counties periodically review and, if needed, revise their comprehensive plans and development regulations every eight years. For King County cities the periodic review must be completed by June 30, 2024, per WAC 365-196-610.

- **Council Request:**
The City Council requested quarterly reports on project milestones, staff progress, and public involvement.
- **Other Key Facts:**

Third and Fourth Quarter Activities and Initiatives

Third Quarter Activities	Fourth Quarter Activities
<ul style="list-style-type: none">• Continued community engagement on Redmond 2050 themes• Community engagement on policy options and alternatives for housing, economic vitality, and transportation• Community engagement on Overlake Plan update: equity, sustainability, and resiliency in the built environment• Preparation of Parks, Arts, Recreation, Conservation, and Culture (PARCC) Element policy considerations and policy options and alternatives• Transforming growth scenarios into complete citywide growth alternatives suitable for analysis in the draft environmental impact statement (analysis has begun)• Base-year and future-year land use data preparation for environmental analysis travel demand modeling• Base-year travel demand modeling• Future-year travel demand modeling• Development of draft transportation project recommendations• Identification of the methodologies and data sources for the Climate Vulnerability Assessment and development of a proposal for the interactive GIS tool that will be developed• Monthly CAC meetings• Monthly Planning Commission meetings	<ul style="list-style-type: none">• Preparation of first drafts of policies and regulations for housing, economic vitality, and transportation• Community engagement on PARCC policy considerations and policy options and alternatives• Continued community engagement on Overlake Plan update: equity, sustainability, and resiliency in the built environment• Continued travel demand modeling• Continued environmental analysis• Preparation of growth alternative report cards• Preparation of preliminary environmental impact statement• Community engagement on the initial outputs from the Climate Vulnerability Assessment• Continued development of draft transportation project recommendations• Monthly CAC meetings• Monthly Planning Commission meetings• Technical Advisory Committee kick-off

OUTCOMES:

The key outcome from work conducted over the last quarter is a refined understanding of community priorities related to housing, economic vitality, and transportation. During the past quarter staff identified policy topics where there were tensions between themes, values, or adopted plans. Staff then sought additional community input on how to address such tensions. The areas of tension on which staff sought feedback are listed in the table below. See Attachment B for additional details.

Housing	Economic Vitality	Transportation
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<ul style="list-style-type: none"> • Accommodating additional “missing middle housing,” as called for in the Housing Action Plan, <i>is in tension with</i> existing neighborhood plan policies that restrict such housing • Prioritizing energy efficiency and sustainability requirements <i>is in tension with</i> prioritizing lower construction costs 	<ul style="list-style-type: none"> • Strengthening protections for manufacturing land uses and jobs <i>is in tension with</i> allowing for additional flexibility in manufacturing and industrial areas 	<ul style="list-style-type: none"> • Prioritizing access to light rail <i>is in tension with</i> prioritizing low stress/high comfort facilities • Prioritizing the use of “flexible” revenue sources for system maintenance <i>is in tension with</i> prioritizing the use of “flexible” revenue sources for completing new mobility improvements
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The table below summarizes community input on these topics provided in a variety of forums over the past quarter. See Attachment C for details.

Topic	Community Input Summary
Housing: Missing Middle Housing	<ul style="list-style-type: none"> • Community acknowledges the nexus between different housing types and housing affordability and was curious about the aesthetics of different typologies. • Community sentiment is to encourage flexibility in “missing middle” housing types across the City. However, the community is almost evenly split on whether existing neighborhood-specific policies that restrict “missing middle” should be kept or removed. • From Questionnaire Comments on Missing Middle: <ul style="list-style-type: none"> ○ “I do not want to see low income housing in my neighborhood. This would lower property values and impact my ability to resell the home that I've worked hard to own. Should my tax dollar go to help someone else buy a home? No.” ○ “Allowing density is our local way to help fight climate change and increase housing affordability. Allowing the free market to develop duplexes and triplexes is one of the best ways to do this, with minimal negative impact to quality of life. I also like how Kirkland has promoted subdividing properties and building new high-quality modern housing, and I wonder why builders like Merit Homes aren't doing the same in Redmond.”

Housing: Sustainability and Affordability	<ul style="list-style-type: none"> • From the questionnaire, to date the community sentiment is to prioritize green building incentives and requirements (53%) over affordability (35%). • Many comments discussed a desire to do both sustainability and affordability in the building stock. • From Questionnaire Comments on <u>Sustainability and Affordability</u>: <ul style="list-style-type: none"> ○ “Given today’s climate issues, I believe all new building projects should utilize as much ‘green’ technologies as possible.” ○ “Being green is important, but folks working on their own carbon footprint is a drop in the bucket versus the top 100 companies on earth that make >70% of all our carbon emissions. So it's more important for us to focus on getting people housed near their work than it is to micro-focus on being green. Of course if we can also get sustainability, that's fine. But I think the housing problem is more tractable at the local level than the green problem.” ○ “Lowering housing and building emissions is paramount to our region. I don't feel that it has to be done at the exclusion of multiuse, density, affordability, and urban quality. Doing away with the car parking requirements would also help.” ○ “I think we can do both here - denser zoning, smaller footprints for each housing unit can lead to less developed land and therefore more open green space. Multiunit housing can also include green building standards and be encouraged with tax incentives.”
Economic Vitality: Manufacturing Land Uses and Jobs	<ul style="list-style-type: none"> • Community sentiment is to encourage flexibility in manufacturing areas but maintain manufacturing uses. • Preserving family wage jobs is seen as important to Redmond’s vitality, as is being flexible in a changing market. • From Questionnaire Comments: <ul style="list-style-type: none"> ○ <u>For Protections</u>: “I would prefer that Redmond allowed retail/office space to go vertical in places with great highway/transit accessibility (office parks = sprawl). And let the existing manufacture stay put. It's important to Redmond's vitality.” ○ <u>For Flexibility</u>: “Since we don't know the future, it seems smart to be flexible, and not lock ourselves into a situation that doesn't work down the road. We should prioritize manufacturing, which creates more and better paying jobs than retail, while allowing for potential changes in the future.”
Transportation: Prioritizing New Mobility Investments	<ul style="list-style-type: none"> • Community sentiment is split on what kinds of new investments to prioritize, with a plurality of questionnaire respondents preferring to give equal weight to different types of projects. • One strategy would be to lean into light rail access in the early years of the next Transportation Facilities Plan (TFP), and then focus on other investments in the later years of the TFP. Another strategy would be to prioritize different kinds of projects based on the needs of different neighborhoods. • From questionnaire comments: <ul style="list-style-type: none"> ○ <u>For high comfort/low stress facilities</u>: “Higher comfort options will encourage diverse transit strategies far more than painted bike lanes and stressful road crossings. Trust me, the extra time it takes to build these facilities will pay dividends back to the community.” ○ <u>For access to light rail</u>: “I feel like light rail is going to be key to reducing car traffic and emissions in our region, so I'm willing to make this tradeoff to kickstart it.”

Transportation: Balancing Maintenance and New Mobility Improvements	<ul style="list-style-type: none">• Community sentiment leans toward prioritizing “flexible” revenues for maintenance.• From questionnaire responses:<ul style="list-style-type: none">○ For maintenance: “What is the point of adding new infrastructure if you can’t take care of the current [infrastructure].”○ For new mobility improvements: “Redmond desperately needs to both expand and connect existing bike paths and transit options together in a safe and efficient way.”○ Other: “This is a difficult dilemma...I would say you can’t skip one in favor of the other, but instead strive for a balance of maintaining what you have while adding to the inventory.” “This trade-off seems to be a bit of a false choice - in general, we should prioritize the projects that will provide the most return on our investments in terms of achieving our vision for Redmond. Sometimes that means maintaining existing infrastructure... and sometimes that means building new multimodal infrastructure.”
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Completion of periodic review of the Comprehensive Plan, Redmond 2050, on schedule with state mandated deadlines will result in compliance with Growth Management Act requirements. Additionally, third and fourth quarter work, identified here, will contribute to ensuring updates to the Comprehensive Plan reflect the community’s vision for the future of Redmond.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

Previous and Current (Q3 2021)

- Redmond 2050 themes (continued)
- Housing, economic vitality, and transportation policy options and alternatives
- Overlake: equity, sustainability, and resiliency in the built environment

Planned (Q4 2021)

- PARCC policy considerations and policy options and alternatives
- Overlake: equity, sustainability, and resiliency in the built environment (continued)
- Climate Vulnerability Assessment outreach

- **Outreach Methods and Results:**

Outreach methods have included or will include:

- Press release
- Social media
- Posters & yard signs
- Emails to City eNews, Redmond 2050, and Parks & Recreation lists
- Emails to partner organizations
- Stakeholder input
- Redmond 2050 Website
- Let’s Connect questionnaires
- Hybrid and remote workshops, focus groups, and interviews
- Tabling at community events
- Translation of selected materials
- Community Advisory Committee input

- **Feedback Summary:**

See Attachment C for a summary of Q2-Q3 2021 community involvement. Summaries of specific engagement activities can be found online at [Redmond.gov/1495/Engagement-Summaries](https://www.redmond.gov/1495/Engagement-Summaries) <[http://www.redmond.gov/1495/Engagement-Summaries](https://www.redmond.gov/1495/Engagement-Summaries)>.

BUDGET IMPACT:

Total Cost:

\$4,535,222 is the total appropriation to the Community and Economic Development offer and is where most staff expenses related to Redmond 2050 are budgeted. A portion of this budget offer is for consultant contracts that the Council authorized with IBI Group for visioning (\$190,000) and BERK for State Environmental Policy Act analysis (\$290,000).

Approved in current biennial budget: ☒ Yes ☐ No ☐ N/A

Budget Offer Number:

000250 - Community and Economic Development

Budget Priority:

Vibrant and Connected

Other budget impacts or additional costs: ☐ Yes ☒ No ☐ N/A

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
10/6/2020	Business Meeting	Approve
11/17/2020	Business Meeting	Receive Information
3/16/2021	Business Meeting	Receive Information
3/23/2021	Study Session	Provide Direction
6/15/2021	Business Meeting	Receive Information
6/22/2021	Study Session	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
9/28/2021	Study Session	Provide Direction

Time Constraints:

All Phase I and Phase II updates to the Comprehensive Plan must be completed no later than June 30, 2024.

ANTICIPATED RESULT IF NOT APPROVED:

Staff is not requesting action at this time.

ATTACHMENTS:

Attachment A: Redmond 2050 Overview

Attachment B: Housing, Economic Vitality, and Transportation Policy Options and Alternatives

Attachment C: Community Involvement Summary - Q2-Q3 2021

Attachment D: Presentation Slides

Comprehensive Plan - Adopts Vision for the City



PHASE ONE

PHASE TWO

Continual Support:



Community Involvement



Environmental Review

Functional & Strategic Plans - Defines How Vision will be Implemented



PHASE ONE

PHASE TWO

Financing & Implementation



BOTH PHASES

› REDMOND 2050

2021

Council Review Topics

1st
Quarter

- Existing Conditions
- Policy Considerations
- Growth Targets

2nd
Quarter

- Growth Scenarios



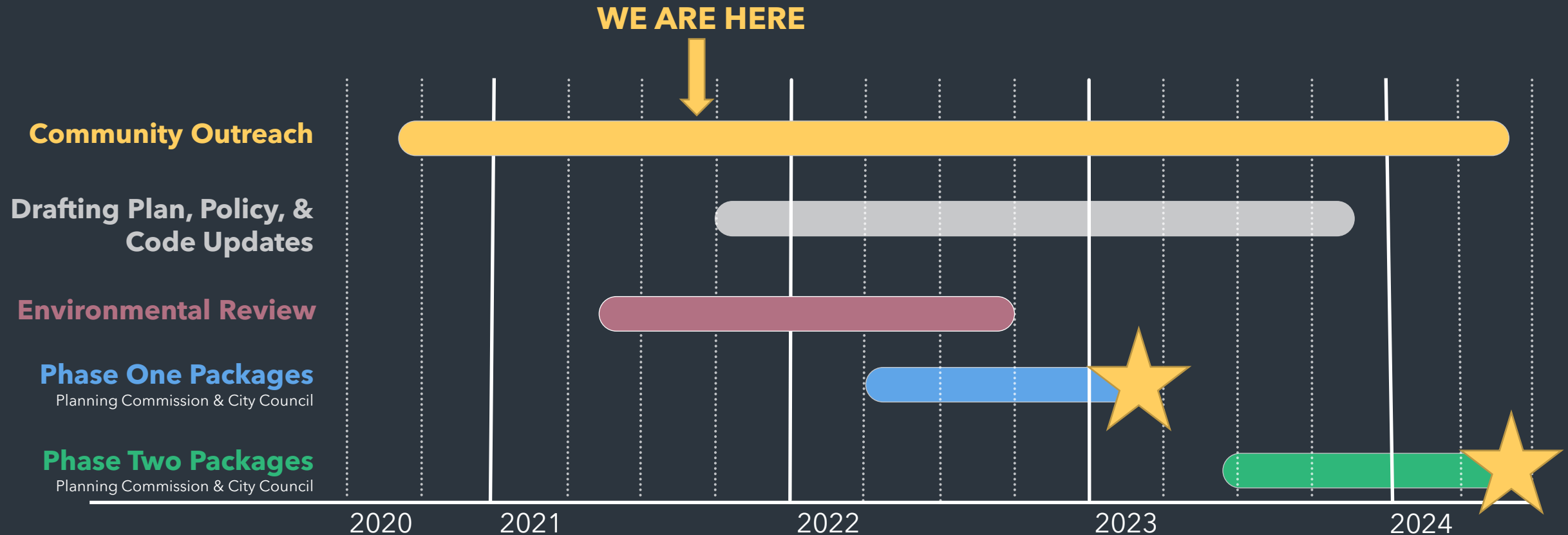
3rd
Quarter

- Policy Options and Alternatives: Housing, Economic Vitality, Transportation

4th
Quarter

- Policy Options and Alternatives: Parks, Overlake

Redmond 2050 Timeline



Phase 1 addresses critical needs, expiring programs, etc.
Plan update must be completed by June 30, 2024

Policy Options and Alternatives: Housing

POLICY CONSIDERATION: MISSION MIDDLE REGULATIONS AND HOUSING OPTIONS (H-A) 2

POLICY CONSIDERATION: ENERGY EFFICIENCY AND SUSTAINABILITY REQUIREMENTS (H-L) 4

Policy Consideration: Missing Middle Regulations and Housing Options (H-A)

Topic: Missing Middle Housing

Policy question: Prioritize Housing Action Plan actions or current neighborhood policies?

There is tension between comprehensive plan neighborhood policies and the Housing Action Plan (HAP) regarding attached housing types. Prioritizing the HAP implementation would increase regulatory uniformity and reduce regulatory barriers for missing middle housing.

History

Redmond's Housing Action Plan includes Action 3.1: Amend regulations to broaden housing options by promoting middle housing. "Missing Middle" housing types are often attached dwelling units, like duplexes or triplexes. These differ from detached single-family structures, which have no common or party walls. Attached dwelling units are subject to all land use, density, site requirements and development standards of the underlying zone except for:

1. Minimum lot sizes in some zones
2. Neighborhood restrictions

Minimum Lot Size for attached dwelling units in the R-4, R-5, R-6, and RIN zones are based on a percentage of the minimum average lot size of the underlying zone.

	2-Unit Attached	3-Unit Attached	4-Unit Attached
Percent of the minimum average lot size	150%	200%	250%

Neighborhood Restrictions create additional barriers to attached dwelling units. Not all neighborhoods have additional restrictions and not all neighborhoods have the same types of restrictions. For example, Education Hill limits requires triplexes and quadplexes to be located at least 500 feet from other triplex and quadplex lots. Density limits impact the total potential quantity of multiplexes. Bear Creek, Education Hill, and Southeast Redmond Neighborhoods limit the allowed number of triplexes and quadplexes to not exceed the allowed number of detached single-family dwelling units. Modifying density limits and underlying zoning restrictions would have the effect of allowing more homes per acre.

Trends

Low attached dwelling unit production: Attached dwelling units are allowed in all single-family urban zones. Yet, there were 11,235 single-family detached housing units compared to 132 duplex, triplex, & quadplex attached housing units in 2019. Recent multiplex housing unit production was as follows; 6 (2019), 10 (2018), 0 (2017), 22 (2016), 14 (2015), and 8 (2014).

Stakeholder Feedback

Geographic equity: Expanding housing choices allows diverse people to live in more areas.

Policy Analysis of H-A

H-A: Revise Residential Zone Regulations to Expand Housing Options			
Option	1: Remove and simplify various policy barriers to attached dwelling units, including neighborhood requirements.	2: Remove and simplify various policy barriers to attached dwelling units, excluding neighborhood requirements.	3: Retain existing policy language.
Potential Strategies	<p><u>Remove Underlying Density Restrictions</u>: Allows attached dwelling unit structures to have the same site requirements as single structures to facilitate conversions of existing homes into multiplexes.</p> <p><u>Allow attached dwelling units as an outright use in all single-family urban (R-4 to R-8) zones</u>: Removes the conditional use permit requirement. Expedites and reduces the cost of permitting.</p> <p><u>Remove Neighborhood Restrictions</u>: Streamlines regulatory framework and reduces barriers to attached dwelling units. Includes lot proximity restrictions, housing unit count maximums, density, underlying zone considerations, and more.</p>	<p><u>Remove Underlying Density Restrictions</u>: Allows attached dwelling unit structures to have the same site requirements as single structures to facilitate conversions of existing homes into multiplexes.</p> <p><u>Allow detached dwelling units as an outright use in all single-family urban zones</u>: Removes the conditional use permit requirement. Expedites and reduces the cost of permitting.</p>	No Change.
Equity and Inclusion	Expands housing choices and increases geographic equity. Increases ownership opportunities at lower prices relative to options 2 or 3.	Expands housing choices, but not in neighborhoods. Less geographic equity than option 1.	Preserves existing level of E&I.
Sustainability	More dwelling units in the neighborhoods fosters a more sustainable land use pattern. More people living in the city can reduce length of job commutes, which could reduce greenhouse gas emissions of those households.	Land use pattern is less sustainable than option 1.	Preserves existing level of sustainability.
Resiliency	Increases resiliency by improving housing security for people with less resources.	Fewer homes means that fewer households have housing security.	Preserves existing level of resiliency.
Other Considerations	Fulfills Redmond Housing Action Plan Action 3.1. Amend regulations to broaden housing options by promoting middle housing. Requires updating neighborhood policies that are incompatible.	Neighborhood policies can articulate different housing allowances and goals. This includes some barriers to housing opportunities.	Does not address stakeholder desire to expand housing choices.

Policy Consideration: Energy Efficiency and Sustainability Requirements (H-L)

Topic: Other Considerations

Policy question: Prioritize environmental performance of buildings or lower costs of construction?

There is a tension between building performance and construction cost. “Green” building incentives and requirements reduce energy use and associated greenhouse gas emissions.

History

Sustainable design and energy efficiency in the building stock is a vital component of reducing Redmond’s environmental impact. The residential sector represents 16% of all energy consumption in the United States. In 2015, the three largest categories of residential electricity use in the United States were air conditioning (17%), space heating (15%), and water heating (14%).

Trends

Energy efficiency in housing can offset net increase in energy use due to new homes: The U.S. Energy Information Administration reports that the typical U.S. household now uses more air conditioning, appliances, and consumer electronics than ever before. However, average annual site energy use per home has declined. The reasons for this decline include:

1. Improvements in building insulation and materials
2. Improved efficiencies of heating and cooling equipment, water heaters, refrigerators, lighting, and appliances
3. Population migration to regions with lower heating demand

Most new housing units in the City are multifamily structures: Green multifamily code could reduce energy use per housing units.

Green buildings can have a cost premium: Green buildings can cost more than conventional buildings. One study found the “green” cost premium to, generally, be between -0.4% (less than conventional) to 21% (more than conventional)¹.

Stakeholder Feedback

Residential energy efficiency and sustainability needs more City support: Stakeholders emphasized that the City’s environmental goals require a more proactive municipal approach to energy efficient and sustainability. Stakeholders discussed support for both incentives and regulatory requirements.

¹ Dwaikat, L.N. and Ali, K.N. (2016). Green buildings cost premium: a review of empirical evidence. Energy & Buildings, 110, 396-403. doi:10.1016/j.enbuild.2015.11.021

Policy Analysis H-L

H-L: Increase Housing Energy Efficiency and Sustainability			
Option	1: Strengthen policy support for environmentally friendly green building incentives and requirements .	2: Prioritize development cost reduction over green buildings.	3: Maintain current building performance requirements.
Equity and Inclusion	Green building techniques often create healthier spaces. Contributes to reducing environmental injustice.	Compared to option 1, could facilitate development by reducing cost barriers.	Maintains existing building performance and environmental public health impacts.
Sustainability	Directly reduces energy consumption.	Directly reduces energy consumption, but possibly not as much as option 1.	Maintains existing energy consumption.
Resiliency	Reduction in energy consumption helps balance energy grid.	Same as option 1, but to less extent. More resiliency for people through, potentially, higher housing security.	Maintains existing energy consumption and associated grid resilience.
Other Considerations	While green buildings can sometimes be less expensive than conventional construction, that is not always the case. Price premiums can occur due to higher development costs. Cost premiums may be passed onto renters/buyers or may reduce overall housing and commercial opportunities.	Incentives have varying levels of success. Requirements can be more effective in markets with strong demand for development.	
Potential Strategies	<u>Require green building standards AND increase green building incentives:</u> Combining both approaches could yield the most progress towards green building and sustainability goals. <u>Require green building standards OR increase green building incentives:</u> The same potential strategies as above, but with scope to minimize potential impacts to housing supply.	<u>Do not require more rigorous green building standards:</u> The City would not adopt any green building requirements that increase, by an increment to be determined later, the cost of housing. Note: Setting a minimum sustainability standard is in the Climate Emergency Declaration . <u>Explore green building incentives:</u> Incentives could helping offset the cost of the green building premium.	<u>No Change.</u>

Policy Considerations: Manufacturing Land Uses & Jobs (EV-G & EV-H)

Topic: Manufacturing Land Uses & Jobs

Policy question: Strengthen protections for manufacturing land uses and jobs or allow for additional flexibility in manufacturing and industrial areas?

There is a tension between protecting manufacturing land uses and jobs and increasing use flexibility in manufacturing in industrial areas, which face pressure to change and redevelop.

History

Manufacturing, particularly aerospace-related advanced manufacturing, is one of Redmond's key business clusters. Manufacturing and industrial land uses make up 6.7% of Redmond's total land use, 8.3% of jobs in Redmond, and 10% of jobs in the Puget Sound region. Manufacturing jobs declined more than other Redmond jobs sectors, at 14 percent (1,273 jobs) between 1995 and 2019.

	1995 Redmond Jobs	1995 % of total Redmond Jobs	2019 Redmond Jobs	2019 % of total Redmond jobs	Change in Jobs	% Change over time
Manufacturing	9,226	19.5%	7,953	8.3%	(1,273)	-14%
TOTAL REDMOND JOBS	47,405	100%	95,501	100%	48,096	101%

Manufacturing and industrial zoning helps keep prices for industrial land and buildings lower than land and buildings in commercial and mixed-use zones. This makes land and buildings in such zones attractive for investment speculation for non-industrial uses. In zones where manufacturing and industrial uses compete with commercial, office, and residential uses, the latter can command higher rent, making it harder for industrial businesses to be profitable or new businesses to locate there.

Trends

Manufacturing Locations: The Willows Road corridor includes light manufacturing and the Southeast Redmond area is home to manufacturing, research and development, light industry, wholesale, assembly, and distribution businesses.

Types of Manufacturing & Industrial Uses: Redmond continues to attract high tech businesses with a growing research and development and technology manufacturing base that support these businesses. Additionally, there has been a trend to see these spaces be utilized by beer and wine tasting rooms, and a desire for more boutique uses such as artisan work and sales space.

Stakeholder Feedback

Providing for flexibility: "Makers spaces"; co-working warehousing; limited retail; and 'just in time' manufacturing support small-business, tech-friendly practices, and builds resiliency. Plan for flexible spaces for office, manufacturing, and retail to be ready for changes in the market.

Living wage jobs: Manufacturing jobs are living wage, middle income jobs. From one stakeholder: "The city not only needs to maintain the accommodating zoning but also create an environment that supports manufacturing. This ripples into transportation, ease of commuting, permitted adjacent uses, environmental, etc."

Analysis

EV-G Maintain Manufacturing Land Uses & Jobs			
EV-H - Review policies for “Artisan and Craft ” businesses that blend light manufacturing and retail zones and support makers spaces.			
Option	1: Strengthen policy protections for manufacturing land uses and jobs to prevent encroachment from other development demands and pressure.	2: Allow for more use flexibility within the Manufacturing Park land use designation or change the land use designation for some areas currently designated Manufacturing Park , to allow more supporting, accessory, and complementary uses.	3. Maintain existing policies for Manufacturing and Industrial land uses.
Potential Strategies			
Potential Strategies	<ul style="list-style-type: none"> • <u>Pursue Industrial Center Designation in SE Redmond</u>: Demonstrates commitment to ongoing manufacturing and industrial land uses and makes the area more competitive for transportation funding from PSRC and King County. • <u>Limit Non-Industrial Uses</u>: Uses policies and implementing regulations, such as size restrictions for office and retail uses in certain zones; refines definitions for consistency with emerging trends & best practices; outright prohibition of certain uses & conditional uses to preserve land uses. • <u>Business Assistance for Key Industries</u>: Uses incentives such as economic development loan programs and business assistance services that target emerging industries. 	<ul style="list-style-type: none"> • <u>Adjust Manufacturing Park policies</u>: Maintains intent of these areas while allowing for additional uses that are supportive of emerging industry trends and needs of artisan or craft enterprises. • <u>Flexibility Near Transit</u>: Adds opportunities for more flexibility in manufacturing areas near frequent transit (TOD areas). • <u>Limit Non-Industrial Uses Through Regulation</u>: Uses policies and implementing regulations, such as size restrictions for office and retail uses in certain zones; refines definitions for consistency with emerging trends & best practices; outright prohibition of certain uses & conditional uses to preserve land uses. • <u>Expand Mixed Use Land Use Designations</u>: Let the market determine the best use for the lands that are currently designated for manufacturing. 	<ul style="list-style-type: none"> • <u>No Change</u>: Maintains existing policies for manufacturing and industrial land uses.
Themes Analysis			
Equity & Inclusion	<p>Better preserves legacy businesses and living-wage jobs</p> <p>Keeps price/sq foot manageable for manufacturing</p>	<p>Provides for flexibility that supports emerging, existing, small-, women-, and BIPOC-owned businesses</p> <p>Land for manufacturing uses may become less affordable as broader uses are allowed</p>	<p>Preserves existing land uses and living wage jobs as far as the market will allow</p>
Sustainability	<p>May impede redevelopment to uses favored by market forces alone</p>	<p>May support 10-minute communities</p>	

Resiliency	Provides clarity and long-term reassurance to manufacturing businesses	Flexibility can provide for unforeseen changes in the market Provides retail options to expand viability for manufacturing businesses such as pottery, small batch food, tasting rooms May move away from traditional manufacturing & industrial jobs, increasing the diversity of job types	
Other Considerations	Protection of these land uses would direct non-industrial uses to other areas of the city		

Policy Options and Alternatives: Transportation

POLICY CONSIDERATION: FUNDING PRIORITIES FOR NEW MOBILITY PROGRAMS AND PROJECTS (TR-B, TR-H, TR-L)	2
POLICY CONSIDERATION: BALANCING TRANSPORTATION INVESTMENTS (TR-E, TR-G, TR-H)	5

Policy Consideration: Funding Priorities for New Mobility Programs and Projects (TR-B, TR-H, TR-L)

Topics: Improve Travel Choices and Mobility; Orient around Light Rail

Policy question: How should Redmond prioritize new mobility investments?

There is a tension in transportation policy considerations on this topic. Different policy considerations call for prioritizing investments that:

- Improve access to light rail (TR-B)
- Complete modal networks (TR-H)
- Enhance safety, accessibility (TR-L)

Some investments could advance multiple priorities.

History

The City used the following criteria to prioritize investments when creating the 2013 Transportation Master Plan:

Basic Needs

Safety
Maintenance
Natural Environment

Vision

Centers
Neighborhood Connections
Travel Choices
Priority Corridors
Prepare for High Capacity Transit

Community Character
Mobility for People, Goods, and Services
System Integration
Leveraged Funding

The criteria used in 2013 resulted in a long-range investment plan that was, by dollar value: 55% multimodal, 24% nonmotorized, 11% preservation, 9% vehicular, and 1% transit. (The plan does not break-down investments according to strategies or priorities.) In Downtown the plan focused on completing the street grid. In Overlake it focused on connecting to light rail, transforming 152nd Ave NE in Overlake Village, and mitigating congestion. Elsewhere it focused on creating new multimodal connections and mitigating congestion.

Trends

City investments prioritized using the above criteria have contributed to the following trends (see more at Redmond.gov/TMP):

- Connectivity is improving in Downtown and Overlake
- Network completion is increasing for all modes
- Transit ridership has been steady at around 10,000 rides/day
- The number of traffic-related injuries has declined
- Pavement quality is deteriorating

Stakeholder Feedback

We have heard that community members value investments that advance any or all these priorities. When asked to rank strategies to achieve the transportation vision, questionnaire respondents ranked strategies as follows:

1. Improve travel choices and mobility (TR-H and TR-L are part of this strategy)
2. Maintain transportation infrastructure

3. Orient around light rail (TR-B is part of this strategy)
4. Enhance freight and service mobility

Policy consideration TR-L, concerning safety and accessibility, was added in response to feedback from multiple stakeholders, including multiple City Councilmembers. In addition, over half of transportation projects suggested by community members included a safety component.

We also heard that these considerations must: account for partnerships, pursue innovative financial solutions, and new technology solutions; protect vulnerable users and improve neighborhood options; support the local bus network and first/last mile solutions; and prioritize multimodal options.

Policy Analysis TR-B, TR-H, TR-L

TR-B, TR-H, TR-L: Funding Priorities for New Mobility			
Option	<u>Distribute Funding Across Priorities</u> Give equal weight to the priorities identified in policy considerations, with investments that advance multiple priorities rising to the top. (1)	<u>Target Funding to Safety and Comfort</u> Like option 1 but prioritize high-comfort/low-stress facilities (part of TR-L) even if it takes longer to achieve other priorities. (2)	<u>Target Funding to Light Rail Access</u> Like option 1 but prioritize investments that improve access to light rail (TR-B) even if it takes longer to achieve other priorities. (3)
Potential Strategies	Use policy considerations to develop project ranking criteria that have equal weights among community priorities	Like option 1, but give greater weight to criteria related to facility comfort or stress	Like option 1, but give greater weight to criteria related to improving access to light rail
Equity and Inclusion	Equity and inclusion, together with all other Redmond 2050 themes, is a proposed ranking criterion, with the objective of developing a pro-equity and inclusion investment plan.	Relative to option 1, this option is likely to result in fewer facilities completed (potentially less geographic equity), but those that are completed (e.g. protected bicycle lanes) may be attractive to a broader population in terms of age and ability.	Relative to option 1, this option prioritizes access to high-quality transit, improving equity and inclusion.
Sustainability	Sustainability, together with all other Redmond 2050 themes, is a proposed ranking criterion, with the objective of developing a pro-sustainability investment plan.	Relative to option 1, this option pulls in different directions: it is likely to result in fewer nonmotorized facilities completed because they are likely to be more costly, but those that are completed may be attractive to more users.	Relative to option 1, this option may shift mode share toward transit, improving environmental sustainability.
Resiliency	Resiliency, together with all other Redmond 2050 themes, is a proposed ranking criterion, with the objective of developing a pro-resiliency investment plan.	Similar to option 1.	Relative to option 1, this option may improve resiliency by making the light rail system easier to reach during disruptive circumstances when other modes are not available.
Safety	Safety, together with all Redmond 2050 themes, is a proposed ranking criterion, with the objective of developing a pro-safety investment plan.	Relative to option 1, this option would prioritize investments that have fewer opportunities for modal conflicts, but fewer may be completed because they are likely to be more costly.	Similar to option 1.
Other Considerations			

Policy Consideration: Balancing Transportation Investments (TR-E, TR-G, TR-H)

Topics: Maintain Transportation Infrastructure; Improve Travel Choices and Mobility

Policy question: How should Redmond balance maintaining the transportation system as it has with investing in new mobility improvements?

There is a tension in transportation policy considerations on this topic. Policy considerations call for new investments to improve mobility (several, including TR-H), while also investing in regular maintenance to preserve the system we have (TR-E, TR-G).

History

Capital program. Redmond relies on a broad mix of revenue sources to fund its transportation capital program. The 2013 Transportation Facilities Plan (TFP) is funded with the revenue sources shown in the pie chart at right. Sources earmarked for transportation, including developer contributions, impact fees, business taxes, grants, motor vehicle excise tax, and real estate excise tax, contribute the majority of TFP funding.

Operations and maintenance. Operations and maintenance activities, like pavement and sidewalk repair, rely on general fund dollars that compete with many other priorities like public safety, parks, and other general government operations.

Trends

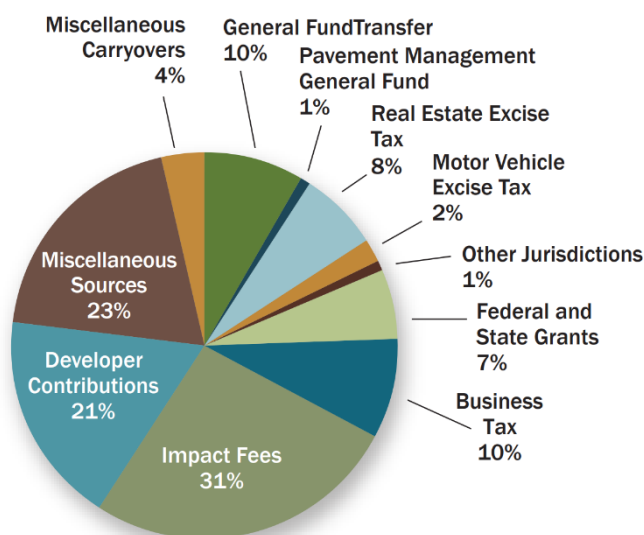
Capital program. Redmond is about 8.5 years into the 18-year, 2013-2030 TFP; that is, about 47% of the planning period has elapsed. In that time projects worth 35% of total TFP value are complete, projects worth 54% of the total TFP are in design or construction, and the remaining 11% are in planning or not started.^{1,2}

Operations and maintenance. The pavement condition index (PCI), a key indicator of system maintenance, has trended downward for nearly 20 years, dipping below the critical threshold of 70 (out of 100), beyond which repairs commonly triple or quadruple in cost.

Stakeholder Feedback

Building and maintaining a transportation system that gets people where they want to go consistently features prominently in community questionnaires. For example, as part of the Redmond 2050 Pains and Gains community questionnaire, respondents cited Redmond's clean and well-maintained infrastructure fourth among all "Gains". The top "Pain" was that traffic is increasing and the number of vehicles makes trips take longer. In the City's 2019 statistically valid phone survey, traffic ranked as the most important problem by far.

FIGURE 1 - TFP FUNDING



¹ Projects and programs removed since 2013 are not counted here.

² Based on 2013 TFP cost estimate.

Policy Analysis TR-E, TR-G, TR-H

TR-E, TR-G, TR-H: Balancing Transportation Investments		
Option	<u>System Maintenance Option</u> Prioritize use of “flexible” revenue sources for maintaining existing assets (1)	<u>System Expansion and Improvement Option</u> Prioritize use of “flexible” revenue sources for completing new mobility improvements (2)
Potential Strategies	Invest flexible revenue sources (those not earmarked for certain types of investments) into maintenance. Note that flexible sources typically in high demand <i>because</i> they are flexible.	Invest flexible revenue sources (those not earmarked for certain types of investments) into new mobility improvements. Note that flexible sources typically in high demand <i>because</i> they are flexible.
Equity and Inclusion	Benefits users of existing transportation network relative to option 2.	Benefits users of new connections relative to option 1. These connections will tend to be multimodal, positively impacting a broader economic cross section of the population.
Sustainability	<ul style="list-style-type: none"> • May slow completion of new transportation infrastructure, potentially slowing growth in vehicle travel demand and associated environmental impacts. • Likely to slow completion of mode-shifting projects and associated environmental benefits. • Maintains economic benefits of existing infrastructure. • Slower growth of system maintenance costs relative to option 2. • Regular maintenance would tend to reduce the frequency of major rehabilitations and associated costs. 	<ul style="list-style-type: none"> • Faster completion of new transportation infrastructure, potentially increasing growth in vehicle travel demand and associated environmental impacts • Likely to accelerate completion of mode-shifting projects and associated environmental benefits. • System expansions may unlock economic opportunity by providing new access. • Faster growth of system maintenance costs relative to option 1.
Resiliency	<ul style="list-style-type: none"> • Improves resiliency of existing infrastructure more quickly relative to option 2. • Slows ability to complete projects, some of which would add redundancy and mode diversification to system. 	<ul style="list-style-type: none"> • Improves resiliency of existing infrastructure more slowly relative to option 1. • Speeds ability to complete projects, some of which would add redundancy and mode diversification to system.
Safety	<ul style="list-style-type: none"> • Improves safety of existing infrastructure more quickly relative to option 2. • Slows ability to complete projects, some of which would have safety components. 	<ul style="list-style-type: none"> • Speeds ability to complete projects, some of which would have safety components.
Other Considerations	<ul style="list-style-type: none"> • Some revenue sources cannot be used for maintenance or preservation (impact fees, e.g.) 	Same as option 1.

Redmond 2050 Community Involvement Summary Second and Third Quarters 2021

OVERVIEW

Community involvement was minimal in the second quarter of 2021 as staff was working internally on the next pieces to bring to the community, with engagement ramped up for the third and fourth quarters of 2021.

- In the second quarter of 2021 we had 600 visitors to our Redmond 2050 web page.
- As the IBI consulting contract winds down, staff removed the Virtual Lobby that was hosted on their site and revamped the City's Redmond 2050 project page to emphasize community engagement opportunities while still making it easy to deep dive into various topics.
- A new Redmond 2050 calendar was added to the City's web site to allow community members easy access to event and activity information.

PROJECT UPDATE VIDEO

This City recently published a Redmond 2050 update video featuring a summary of community input over the past several months, how staff are incorporating that input into Redmond 2050, and inviting continued participation in the months to come. The video is narrated by Mayor Birney, Beverly Mesa-Zendt, and Ian Lefcourte and can be viewed at <https://youtu.be/u4eRnqYqNqY>.



LET'S CONNECT: ONLINE ENAGEMENT

Policy Options & Alternatives Questionnaire

A questionnaire exploring some of the policy choices for housing, transportation, and economic vitality was live from August 2 to September 20 on the Redmond 2050 Let's Connect project page: <https://www.letsconnectredmond.com/redmond2050>. The questionnaire asks community members to identify policy preferences where two or more policy options or alternatives create tension points.

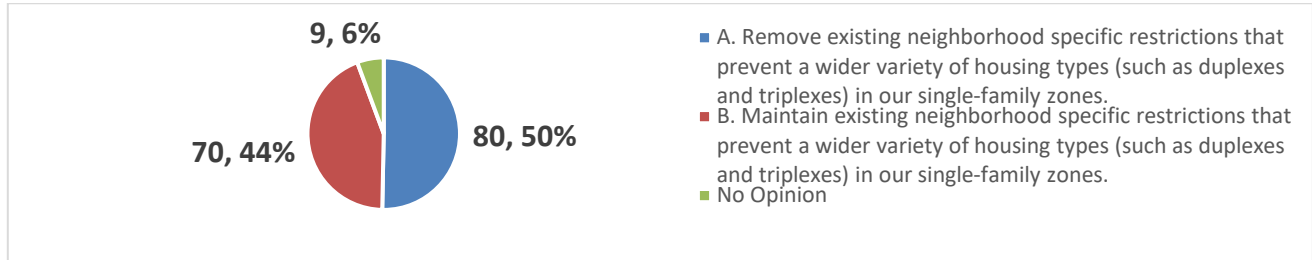


Redmond 2050 Community Engagement Summary: Q2-Q3 2021

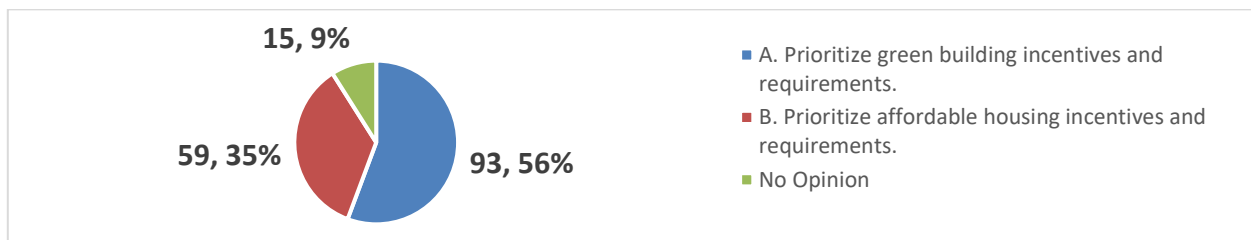
What we've heard through September 12, 2021:

HOUSING POLICY OPTIONS

Thinking about the future of housing in Redmond, which option do you prefer to increase housing choices?

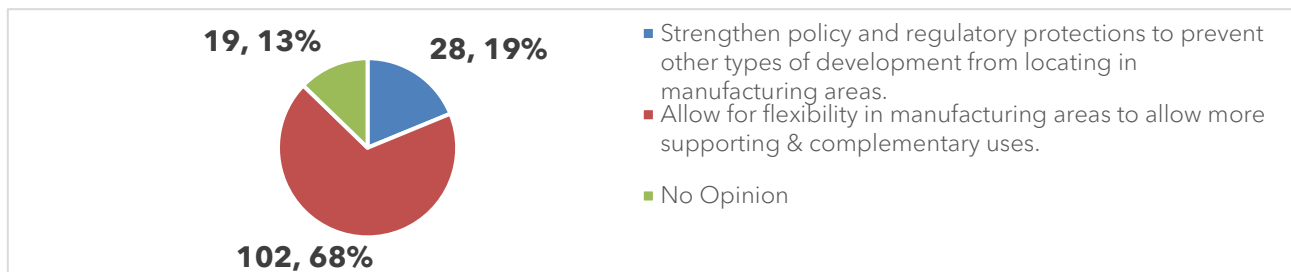


Thinking about the future of housing in Redmond, affordability and green building are both high priorities. We expect to address both through updated housing policies and regulations. However, we want to know: which is a higher priority for you?



ECONOMIC VITALITY POLICY OPTION

The city will look for ways we can support emerging industries and reduce the risk of displacing existing manufacturing uses. Thinking about how we protect and grow manufacturing in Redmond, which choice do you prefer?

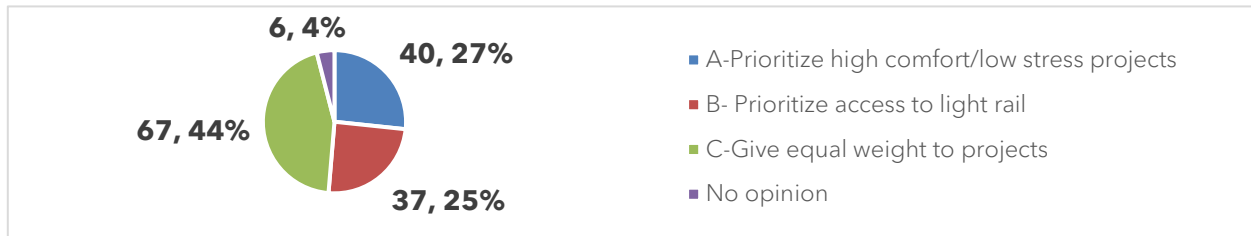


TRANSPORTATION POLICY OPTIONS

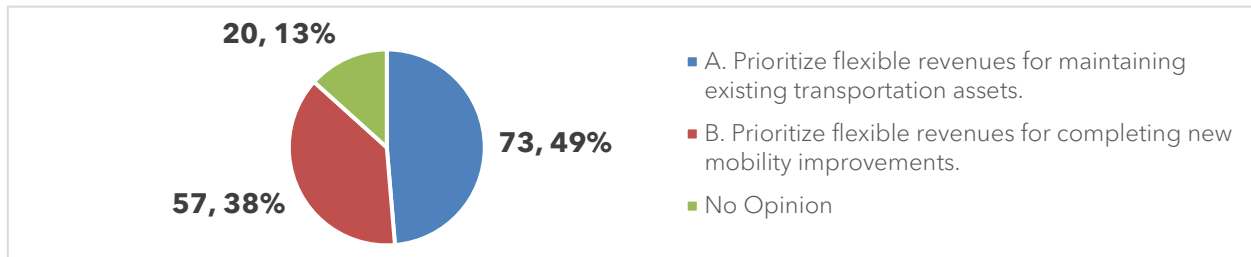
We heard from you that improving access to light rail and prioritizing high-comfort/low-stress

Redmond 2050 Community Engagement Summary: Q2-Q3 2021

facilities are both high priorities. We will address both in the Transportation Master Plan. However, we must prioritize investments given limited funding. What should we prioritize?



We heard from you that maintaining the transportation system we have and investing in new mobility improvements are both high priorities. We will address both in the Transportation Master Plan. However, we must prioritize how we use “flexible” revenues – those that can be used for both maintenance and new mobility improvements. How should we prioritize flexible revenues?



Themes Discussion Forum

We have updated the Themes discussion forum with the most recent version of the definitions (revised based on the first round of engagement feedback earlier this year). We’ve also published the statements of intent. Community members are encouraged to share their stories about what these themes mean to them in their daily lives and how they think they should be reflected in our built environment.

Favorite Places Map

We continue to receive input on the ‘Favorite Redmond Places’ mapping tool, where people can share what they love about Redmond.

STAKEHOLDER ENGAGEMENT

This summer City staff focused on outreach on policy options and alternatives for housing, economic vitality, and transportation. Staff sought Redmond 2050 Community Advisory Committee and Planning Commission input on these topics.

Redmond 2050 Community Engagement Summary: Q2-Q3 2021

Specific outreach opportunities that have occurred or are scheduled include:

- 6/24: OneRedmond Government Affairs Committee
- 8/4: Redmond Zoning Code Rewrite Office Hours
- 8/5: Design Review Board & Landmark Commission
- 8/5: City of Bellevue planning and transportation staff
- 8/7-8/8: Rockin' on the River
- 8/9: Pedestrian and Bicycle Advisory Committee
- 8/11: Eastside long-range planners (representing nine local cities)
- 8/11: Redmond Neighborhood Blog
- 8/11: Seniors Stakeholder Group
- 8/26: Environmental Sustainability Advisory Committee
- 9/2: Parks & Trails Commission
- 9/2: RYPAC
- 9/9: Arts & Culture Commission
- 9/10-9/19: Welcoming Week
- 9/12: Let's Move Redmond
- 9/13: Human Services Commission
- 9/13: Senior Advisory Committee "Men's Meeting"
- 9/16: Senior Advisory Committee
- 10/6: Library Board Meeting
- Monthly: Redmond 2050 Community Advisory Committee
- TBD: Redmond 2050 Technical Advisory Committee

Staff has also contacted the following individuals or groups to invite participation (meetings to be schedule or information conveyed electronically to group/members at their preference):

- Lake Washington & Bellevue School Districts
- OneRedmond (small business outreach)
- Rental property managers
- Homeowners associations
- Africans on the Eastside
- Consejo Counseling and Referral Service
- Together Center
- Centro Cultural Mexicano
- Fourwinds Native Ministry
- Muslim Community Resource Center
- Muslim Association of Puget Sound
- India Association of Western Washington
- Indian American Community Services
- Chinese Information and Service Center
- New Korean Community Church
- Evangelical Chinese Church
- Northlake Young Life
- Eastside for All
- Hopelink
- Community Court
- Library Board of Trustees
- Innovation Triangle Coalition
- Microsoft Employees
- Master Builders
- Redmond Kiwanis Club
- Utility providers
- Other faith-based organizations

INTERGOVERNMENTAL COORDINATION

In addition to our community, we have begun regular meetings with our neighboring cities.

- We have begun meeting every two months with Bellevue planning and transportation staff to coordinate on Overlake and transportation topics and updates.
- We reached out to Eastside planning staff and established (and are facilitating) quarterly meetings of staff from nine cities to coordinate on regional planning topics, share information and ideas, and share resources as we undergo our periodic updates and other code and policy updates based on recent legislation or regional planning objectives.

UNDERWAY AND COMING SOON

A series of workshops for community discussions on the housing, economic vitality, and transportation options & alternatives wrapped-up in late August. Outreach for the Overlake and Transit-Oriented Development (TOD) updates is underway, with a series of 'Equity in our Built Environment' workshops scheduled for August through October. Many of these events are offered as a lunch-and-learn with an evening alternative (same content), and most are hybrid events with participation in person or online. The tentative schedule for this series is:

Date	Topic
8/18	Policy options & alternatives: Transportation & Economic Vitality
8/19	Equity in our Built Environment: Equitable, Sustainable, and Resilient Transit-Oriented Development (TOD)
8/25	Policy options & alternatives: Housing options & alternatives
9/2	Overlake: Accommodating Growth in Overlake - zoning and land use changes (touch on Overlake as a Metro Center)
9/8	Equity in our Built Environment: Inclusive / Universal Design
9/30	Equity in our Built Environment: General Needs of our Community; Services & Amenities Needs (including: What do families need in taller buildings?)
10/5	Overlake: What do we want Overlake to look like? Should we formalize Overlake as an International District?
10/14	Overlake: Land uses & development standards for properties around light-rail stations

DETAILED ENGAGEMENT SUMMARIES

Detailed summary reports can be found online at www.Redmond.gov/1495/Engagement-Summaries. The following summaries are enclosed on the following pages:

- Housing Policy Input Summary
- Economic Policy Input Summary

Redmond 2050 Community Engagement Summary: Q2-Q3 2021

- Transportation Policy Input Summary
- Overlake Workshops Input Summary
- Equity in Our Built Environment Workshops Summary

> REDMOND 2050

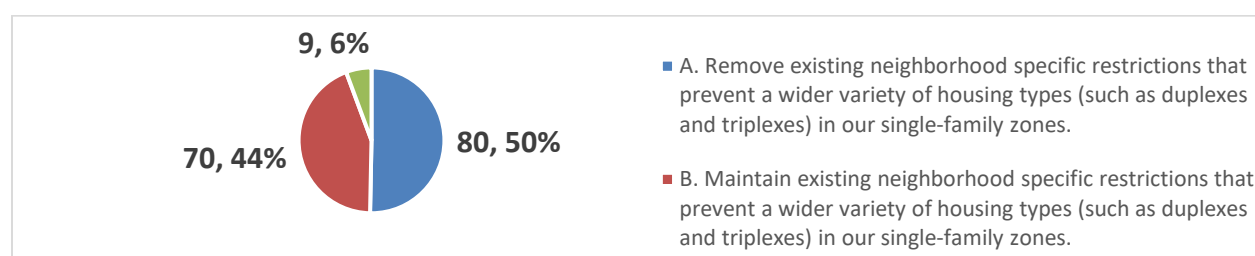
Housing Policy Options & Alternatives

Summer 2021 Feedback

Summary below includes feedback received through Sunday, September 12, 2021, from:

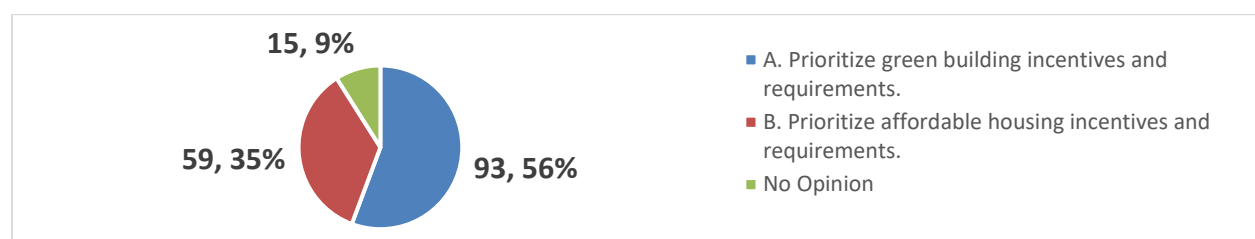
- Redmond 2050 Let's Connect questionnaire
- Community Workshop participants
- Redmond 2050 CAC
- Senior Men's Group
- Planning Commission
- Environmental Sustainability Advisory Committee
- RYPAC

Thinking about the future of housing in Redmond, which option do you prefer to increase housing choices?



In a follow-up question that explained the trade-off based on their choice, all but 1 respondent maintained their original choice.

Thinking about the future of housing in Redmond, affordability and green building are both high priorities. We expect to address both through updated housing policies and regulations. However, we want to know: which is a higher priority for you?



In a follow-up question that explained the trade-off based on their choice, all but 3 respondents maintained their original choice.

8/25/21 COMMUNITY WORKSHOP

[WATCH RECORDING](#)

Questions:

- Do HOA restrictions/covenants apply to this issue?
 - a. *Staff answer: no, so no changes in HOA developments*
- Both are important – it is a hard choice.
- Will there be incentives for retrofitting existing housing stock to be more green in addition to new buildings?
- Consider that affordability is a “green” option. Density reduces emissions, increases green spaces.
- Consider lifetime cost premium (or reduction) of “green” building – both up-front and maintenance.
- How much opportunity is there for City to provide outside leverage/assistance for developers to provide green? (grants etc., so cost is not fully on developers)
- Voted for Green priority; energy incentives to reduce energy bills, adds to overall affordability, not just rent/mortgage.
- I like the focus on cost/benefit. May be more cost upfront, but is there the ability to see the long-term cost benefit instead of the either/or? Right now, green building is cost restrictive and widens the gap of affordability.
- Thanks for exploring!

Discussion:

- Use Design Review Board (DRB) to enhance green building, aesthetics
- Electric-only houses (ranges, heating, water etc.) vs natural gas?
- Transportation system need to be integrated into affordability/“green-ability” conversation
- Affordable housing definition - 80% of “area median income” (AMI) is still high in high-income Redmond, consider looking at 30-40% AMI
- Consider tension between increasing tree canopy and achieving ten-minute walkshed/cities
- Does the 2050 plan address adding electric car charging at existing apartment buildings?
- Is there any discussion to annex more land into Redmond to specifically build affordable housing? There are some large parcels along the east boundary of the city that seem like an obvious site for development. They are in King County and zoned rural.
- Knowing that street parking reduces visibility of bikes and pedestrians, how do cities resolve issues with parking when removing existing neighborhood restrictions, given the potential for duplexes, townhouses in neighborhoods. In other words, where will everyone park?

Redmond 2050 Community Advisory Committee

- Neighborhood Restrictions on Attached Dwelling Units ("middle housing")
- Would there be legal challenges related to density or zoning changes?
 - Staff response: all options under consideration are within accepted bounds
- R-4 to R-8 are already "more dense" - options 1 (eliminate neighborhood restrictions) or 2 (maintain neighborhood restrictions) probably would not change much; would expect lawsuits if we expanded to R-1
- Missing middle belongs in neighborhoods; mid-rise belongs Downtown. Do we have any data from Minneapolis, etc., on encouraging missing middle?
 - Staff response: Unsure of Minneapolis. However, when Portland opened-up ADU's, it was modest uptick in ADU production. Gradually increased as more policy, program, and regulatory changes were implemented.
- If we change neighborhood regulations, would we need to go through entire neighborhood planning process again?
- Staff response: we would only amend neighborhood plans/regulations to the extent necessary to eliminate conflict with citywide housing policy
- How do these policy options tie in with growth models?
 - Staff response: the growth model scenarios consider that some of the housing unit predictions will come from an increase in building typology allowances in the neighborhoods.
- Preference for option 1; likely would happen slowly over time. Look at Capitol Hill - lots of mixing that look fine together. Will the other options create any significant amount of housing units?
- Each neighborhood plan was specific to its neighborhood, taking into account local preferences, geography. Perhaps option 2 would be a good compromise - keeps desires of neighborhood but works toward achieving housing goals. Soft preference for option 2 because R4-R8 zones are already somewhat dense
- What about parking restrictions for multiplex DU's? Not much parking in neighborhoods now. How would parking be addressed?

Topic: Energy Efficiency and Sustainability or Affordability

- Would like additional data to determine where is the threshold beyond which energy efficiency/sustainability improvements are not worth the additional cost?
- Interested to know the exact trade-off between energy efficiency and affordability.
 - Staff response: Challenging to get a single answer because there are so many different building practices and technologies. In addition, building practices and technologies are constantly changing.
- Affordability is a higher priority, so he leans toward option 2 (prioritize affordability)
- People make choices based on cost. Sometimes the payback period for a green benefit is a long time. It's a potential criterion to consider
- Option 1 (prioritize energy efficiency/sustainability) - strong requirements, especially for new mixed-use buildings. Energy efficiency are things that people don't see that have big impact over time. We need to get developers thinking in terms of energy efficiency and then make budget decisions about things that are easy to replace

- Requirements should be universal; there are often options that are green that people don't even think about. Lead people down the right path.
- Apartments are built as cheap as possible, especially heating because developers don't pay the energy bills. For middle housing, green requirements keep the price point moving up, harming affordability. Leans toward encouragement and incentives to try to get both green and affordability.

Senior Men's Group Meeting

- Support for more attached dwelling housing options across neighborhoods by removing neighborhood-specific restrictions.
 - Curiosity around what is required by the city/county/state compared to what HOAs require.
 - One participant liked HOA restrictions because it controlled how the aesthetics look.
 - One participant was interested in developing a Mother-In-Law unit (aka accessory dwelling unit).
- Participants interested in seeing condos developed in Redmond.
 - Participants expressed admiration for the gorgeous downtown condos in Kirkland and condensed housing developments in Totem Lake and Woodinville.
- Interest in expanding opportunities around light rail. Noted that other communities like Kirkland don't have local Sound Transit stations.

Planning Commission

- Green Building and Affordability
 - Both are City priorities.
 - Interested in return on investment and tradeoffs of green building technologies and the ultimate housing affordability
 - Interested in smaller housing sizes; accomplishes affordability and sustainability.
 - Recognize that NYC is a green city precisely because of the density.
 - Policy direction is to ensure the baseline green building codes are as progressive as they can be within reason for the existing and desired building types and uses.
 - Explore ways to "greenify" retail and commercial.
- Missing Middle Neighborhood Restrictions
 - Concerns about cars & parking related to missing middle.
 - Would smaller green missing middle buildings be built back-to-back? Would transit serve these areas? Need to minimize car use.
 - What have other communities looked like after allowing more missing middle building typologies?
 - Older neighborhoods have outdated restrictions.

- Recognize that intensifying density might upset HOAs.
- Need to balance missing middle typologies with City goal of 40% urban canopy cover.
- Discussion about where citywide housing policy ends and neighborhood planning begins.
- Explore methods to plan for density and share those approaches out.
- Missing middle is important to fulfill Equity and Inclusion goals and themes.
- In outreach, need to emphasize difference between attached dwelling unit types (like duplexes) and accessory dwelling units.
- Review Master Builders Toolkit
 - Fee simple townhomes
 - Importance of equity and inclusion related to TOD and harmonizing density.
- Ask school districts what they think is best to help absorb population growth.

Environmental Sustainability Advisory Committee

- How are high-density buildings and mass transit coordinated with housing?
- Is this an either-or? I think some areas of Redmond should be left intact while in other we should have less restrictions.
- Would like Planning staff to come back and provide additional information on sustainability and affordable housing

Redmond Youth Partnership Advisory Committee

Affordable housing and sustainability discussion

- Prioritize Affordable Housing:
 - As rents get more expensive it's harder for new people to be homeowners and have access to good school districts, don't want to worsen economic problems
 - Affordability a big issue and concern, like the work on turning hotel into housing especially during COVID when need extra help
- Prioritize Green Building
 - Carbon footprint increasingly incompatible with lifestyle, if we can slow the rise of temperatures that would be important. But how do we balance the needs of future?
 - With all the new developments new trees are being cut down, we need to think 20 years in the future and so still sustainable

> REDMOND 2050

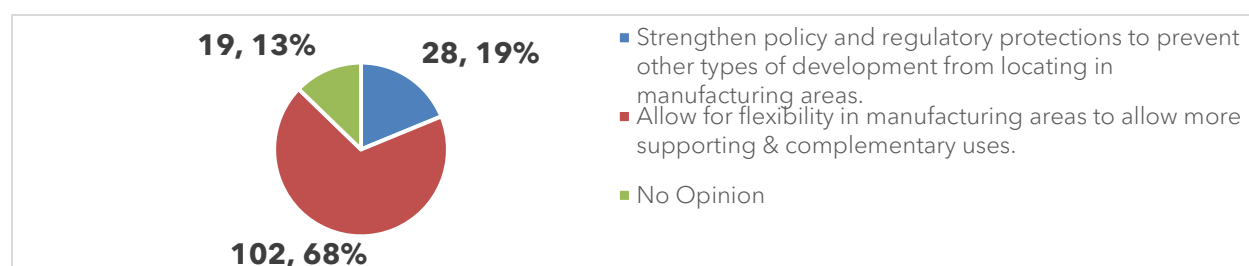
Economic Vitality Policy Options & Alternatives

Summer 2021 Feedback

Summary below includes feedback received through Sunday, September 12, 2021, from:

- Redmond 2050 Let's Connect questionnaire
- Community Workshop participants
- Redmond 2050 CAC
- Planning Commission
- OneRedmond Government Affairs Committee

The city will look for ways we can support emerging industries and reduce the risk of displacing existing manufacturing uses. Thinking about how we protect and grow manufacturing in Redmond, which choice do you prefer?



8/18/2021 COMMUNITY WORKSHOP

[WATCH RECORDING](#)

- Manufacturing doesn't need to be an either-or competition
- Look at where there is a lot of manufacturing now that we want to protect or where new manufacturing is going. If it's already leaving can we strengthen that flexibility to meet other goals

Redmond 2050 Community Advisory Committee

- Auto shops, gyms are mostly in industrial areas. Are they considered "industrial" or "commercial" from the county's point of view?
- These are not considered industrial or manufacturing land uses (but may be allowed by the zoning code). They would not count towards the baseline percent of jobs in these categories.

- If we don't preserve industrial zoning, Amazon might decide to locate in an area that the city would not prefer it to locate (Seattle example cited). Important to have industrial land available at a lower cost so those uses don't locate in places like centers.
- Ambivalent because 1) not an expert, and 2) Redmond will never become a huge manufacturing center because of geography. Therefore, restricting manufacturing land for just that will always result in pressure to change. Advantage to have a much broader economic base is land can have broader set of uses. Leaning toward option 2 (flexibility to allow more complementary uses).
- We have a lot of manufacturing in office-style buildings, so it won't look like industrial Seattle. Could have manufacturing that looks like office (Aerojet). Interested in flexibility as industry changes over time. Not looking to add Duwamish-style industrial in Redmond.
- Limit manufacturing to a certain size, to encourage smaller/artisan spaces?
- If we allow more flexibility, worried about service-oriented businesses taking over. Also recalled first home in Redmond, where neighbors worked in manufacturing. There is value in keeping those jobs around.
- Don't want to push any businesses out. The ones that have more workers or activity seem to make more sense (from a space efficiency standpoint). Makes sense to figure out where the "no" is. Keeping land available for MP/I means limiting other uses.
- Weren't we talking about Willows/90th for housing growth? How would it all fit?
 - Staff response: perhaps housing with light manufacturing in that area and pursue industrial designation for SE Redmond (as in option 1). How we want to grow in this area is still being evaluated.

Planning Commission

- What types of policies would be included in an industrial growth center? What are the benefits for the city?
- Can we have and encourage artisan and craft businesses if we go forward with an industrial growth center or does it need to be heavier industrial?
- Flexibility will be important for the future of tech, potentially also allowing shared spaces
- Stakeholder outreach should include both light and heavy manufacturing
- Want to pursue policies to support smaller, BIPOC businesses and ensure there is space for business that is affordable
- On flexibility: if we allow more retail/sales or larger footprint in MP areas, make sure there is still a good balance between selling and making.

OneRedmond Government Affairs

- Concern about displacement in Marymoor Village resulting from 2017 rezone.
- Manufacturing in Redmond is moving to Arlington, other places in Snohomish County
- Land banking for light industrial and affordable housing?
- Looking nationwide for models like that and other out-of-the-box ideas

> REDMOND 2050

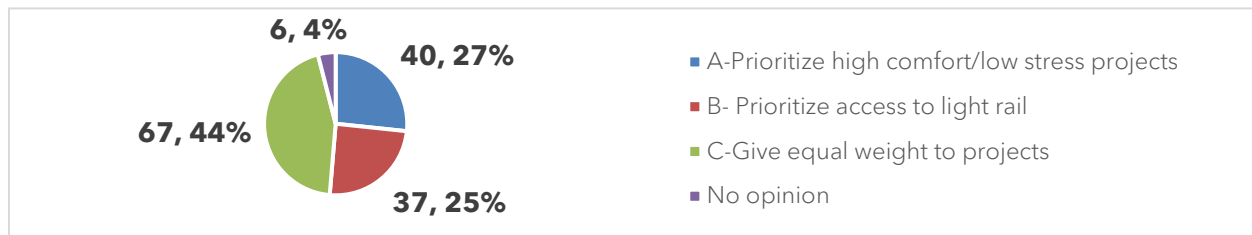
Transportation Policy Options & Alternatives

Summer 2021 Feedback

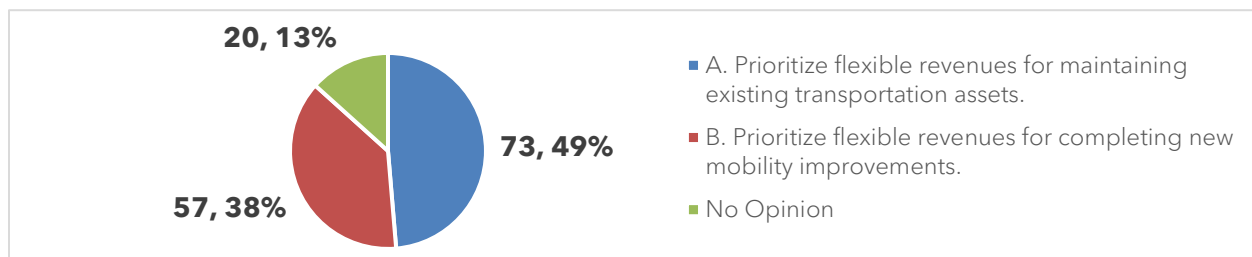
Summary below includes feedback received through Sunday, September 12, 2021, from:

- Redmond 2050 Let's Connect questionnaire
- Community Workshop participants
- Redmond 2050 CAC
- Planning Commission
- RYPAC
- Pedestrian and Bicycle Advisory Committee

We heard from you that improving access to light rail and prioritizing high-comfort/low-stress facilities are both high priorities. We will address both in the Transportation Master Plan. However, we must prioritize investments given limited funding. What should we prioritize?



We heard from you that maintaining the transportation system we have and investing in new mobility improvements are both high priorities. We will address both in the Transportation Master Plan. However, we must prioritize how we use "flexible" revenues – those that can be used for both maintenance and new mobility improvements. How should we prioritize flexible revenues?



8/18/21 COMMUNITY WORKSHOP

[WATCH RECORDING](#)

Prioritizing new mobility investments:

- Light rail provides access to Seattle and access to jobs in Redmond
- Inclusion also means getting people to rail with sidewalks, curb ramps, signage
- Prioritizing based on geographic need could make sense, based on need of that part of community
- Bike lanes have lower costs long term
- High comfort - better for seniors
- I like the idea of innovations of flexibility
- Flexibility

Balancing maintenance and new mobility improvements:

- Can there be a both-and? Maintain what is critical and open-up new mobility improvements
- Is maintaining enough considering growth?
- High comfort/access to light rail
- I like maintenance
- I like being able to improve if you have to do the work anyway
- Do both at once: maintenance incorporates improvements for safety and things that are challenging for all users.
- High Comfort is lower cost over the lifetime of the facility

Open questions/comments

- Don't be like Bothell - design not good for seniors
- Tree issues, canopy - seniors issue
- Make upgrades when maintaining infrastructure
- Prioritize: Low cost and high impact improvements
- What other voices would be useful?

Redmond 2050 Community Advisory Committee

New Project and Program Priorities

- **Some distribution** among the priorities seems important, but **leaning into light rail** access would be important in the early years, so communities can build themselves around that mode of transport. If it is difficult to access, light rail might not be as well used.
- **High comfort/low stress** should be prioritized. This committee member experienced suddenly arriving at a place where there was no bike lane, and even his experienced cyclist friends would not use the road – they used the sidewalk instead. How many more people avoid using bicycles because they don't feel safe? Comfort is important.
- Similar thoughts re: **leaning into light rail**. Thinking of the TOD presentation, we need to be as all-in as we can to drive access to light rail.

- High comfort/low stress is not clear – need a better term. **Accessing light rail is more than about just light rail**, it's about all the amenities around light rail.
- We need one question: **where are people going?** How far? Are we targeting light rail or surface traffic in cars? We have population centers outside of the TOD walksheds, so we need a more specific target to focus on. Where is growth going to go? What will happen in next five years with commute patterns?
- Seeing trend toward roads incorporating bicycle lanes (e.g. Bel-Red Road). Even if we target access to light rail, improvements in bike lanes won't stop happening. If you focus on light rail, all other things will orient around that. His preference is prioritizing **access to light rail**.
- **"More facilities attractive to all ages, abilities"** belongs in the option 3 (access to light rail) as well.
- **Long-term, prefer prioritizing access to light rail.** Used to commute to Westlake. Childcare centers are difficult to site in dense areas due to lack of loading zones, e.g. And they can only be on ground floor, further limiting options. An **equitable TOD** issue.
- Need **transit frequency** to make it attractive, especially for people on schedules. Transfers and waiting are inconvenient.
- Went to a Mariners game but missed the last bus. **Transit must be frequent and dependable. Comfort and stress also applies to buses** and its convenience.
- Transit, or the means of getting to it, must be frequent to be useful.

Balancing Transportation Investments

- Just considering flexible dollars, would lean toward prioritizing investment in **maintenance** because there are other sources available for new projects.
- *Discussion to be continued to next meeting.*
- It is important to **maintain older infrastructure**
- Need to consider the **environmental impacts** and benefits of new improvements
- Maintenance is a big issue in Seattle – poor maintenance causes **accessibility issues**
- When does City consider making an improvement instead of maintaining the existing facility?
- Maintaining the system advances **equity**: if a person's first option is not available, a well-maintained system will allow people across the economic spectrum to use other options (bike, transit, e.g.)
- New mobility improvements seem like a given, so our focus should be on maintenance
- System needs to be maintained so that it is **functional** at minimum.
- It's often more popular to build new infrastructure because it is easy to point to, whereas maintenance is not sexy.
- Maintaining infrastructure is often a **good investment**.
- New mobility improvements add to the overall amount of maintenance required.
- **What is the minimum acceptable level of maintenance?** At minimum it should appear to be taken care of.

- Example of good regular maintenance: Grass Lawn Park artificial turf surfaces are replaced every few years to keep them functional and safe for users.

Planning Commission

New Project and Program Priorities

- How do people in Redmond travel?
- Project management - quick build
- Weight equally - doesn't want to go to either extreme
- What might future needs become? Need to consider all priorities equally given that we don't know what future holds.
- What is the implementation strategy?
- What modes will people use in the future? What modes do we want them to use? How do we build a less car-centric city. First choice says "status quo" to her, but we need to do things differently.
- Where would increasing transit frequency or service footprint fit? Bus routes don't run frequently enough today.
- High comfort/low stress - yes, fewer, but put them in high leverage situations.
- How do transit agencies be responsive

Balancing Transportation Investments

- If light rail is opportunity to become a less car-centric city, then we should focus on getting people to light rail. Even so, it remains important to keep existing roads safe. When we add new infrastructure, we should focus on those projects that induce mode shift. We should be looking at ways to make it user friendly to change behavior.
- What is the relationship between travel speeds and impacts to pavement?
- We don't ignore what we need to do to keep things operational.
- What would it take for you to give up your car?
- Where are there suburbs where public transportation?
- Can we talk with Microsoft about the Connector and ask them what works about their system? What makes a difference for those who are car reliant?

Redmond Youth Partnership Advisory Committee

- New Project and Program Priorities
 - Prioritize High Comfort Facilities:
 - Better for environment
 - Scary to ride bike close to cars
 - Where would it go? Where would you prioritize putting these types of facilities?
 - Good for short distances and for those that need public transportation should be prioritized.
 - Prioritize Access to Light Rail

- Seems more doable, more geographic equity, get funding for a project that big. Start getting more people to change to light rail over car seems more likely.
- How to improve access to light rail for seniors and people who need it more?
- Prioritizing light rail improves equity, more people who are able to access it reduces carbon footprint.

Pedestrian and Bicycle Advisory Committee

1. FEEDBACK ON TRANSPORTATION: NEW PROJECT AND PROGRAM PRIORITIES

- **Priorities may differ by Redmond neighborhood.** PBAC observed that neighborhoods might have different priorities, based on needs, existing infrastructure, and proximity to light rail and local destinations (e.g. Education Hill vs. SE Redmond). PBAC suggested reviewing neighborhood plans; applying criteria by neighborhood.
- **It can be hard to imagine a post-Link Redmond.** PBAC set a high priority on #3/Access to Light Rail, given station openings in 2023/2024. Staff reminded PBAC that light rail arrives in the near-term and much planning has already been accomplished; meanwhile, the TMP sets priorities for the long-term and can reflect new future priorities. PBAC considered setting near-term priorities (e.g. fine-tune Overlake access, which is already underway) and long-term priorities (e.g. focus on Marymoor access, which is not), but still focused primarily on #3.

2. FEEDBACK ON TRANSPORTATION: BALANCING TRANSPORTATION INVESTMENTS

- **Do focus on light rail.** Invest in new mobility options to bring new people to light rail.
- **Do follow the money.** Maintenance has a funding source, but new mobility programs don't, so invest in new mobility programs.
- **Do prepare for the unexpected** (i.e. be resilient): The opening of light rail is bound to bring with it new problems, needs, and things we realize we should have done - we need to be ready for that eventuality (even if it requires more spending).
- **Don't ignore neighborhoods.** Neighborhoods are suffering and need maintenance investments in sidewalks and other infrastructure.
- **Don't invest only in new options - maintain what we have now.** Balance investments between new and existing needs. Also, recognize that developer investments in Marymoor infrastructure now becomes the City's long-term maintenance obligation tomorrow.

Overlake Workshop Series

SUMMER/FALL 2021

Date	Topic
9/2	Overlake: Accommodating Growth in Overlake - zoning and land use changes (touch on Overlake as a Metro Center)
9/16	Overlake: What do we want Overlake to look like? Should we formalize Overlake as an International District?
10/14	Overlake: Land uses & development standards for properties around light-rail stations

DRAFT Summary through 9/12/21; additional notes added after each workshop.

9/2 WORKSHOP

Accommodating Growth in Overlake

[VIEW RECORDING](#)

As Overlake starts to redevelop, what do we want to preserve that is there today?

- Seeking a place to retire in Overlake
- Overlake's affordability (relative) and diversity
- Small businesses
- Diversity of services.
- Transportation options.
- Trees, trails, walkability, bike trails
- Mix of uses and connectivity
- Specialty/Ethnic businesses & restaurants
- The great food! (small retail spaces)
- Jobs
- Only what vulnerable, BIPOC, and historically underserved stakeholders want to preserve. Replace all else.
- Environment
- Small businesses
- Small and unique businesses
- Diversity
- Partner with KCLS for a satellite library
- Diversity
- Diversity

- Available Parking
- Wildlife habitat and diversity
- Ability to have growth react to market demand
- Maintain small businesses
- Wetlands
- Areas with a critical recharging effect on aquifers used for potable water
- Fish and wildlife habitat conservation areas
- Frequently flooded areas
- Geologically hazardous areas
- Office FAR allocation/sizing that can capitalize on transit.
- Diversity, ethnic restaurants

What services & amenities do we need to add?

- More green spaces
- More street trees
- Transit oriented food and service options. An all-season community center.
- Entertainment, places to gather
- Farmers market or something like it.
- Accessible sidewalks/walkways to businesses to safely cross large streets (enough time) and across parking lots
- True feel of a village - mix of retail, office
- Clearer distinction between Bellevue and Redmond city limits. Confusing!
- Safe bike lanes
- Public easement through Microsoft campus?
- Community space
- Partner with KCLS for a satellite library
- Top-tier multimodal transportation network. Especially bike paths and greenways that create a best in class human-scale experience.
- More walkable areas
- Lighting
- Grocery stores within walking distance
- Mixed-use mandatory. Taaaaaall buildings with flexible use.
- More bike lanes
- Mixed-use development
- Health care
- Taller buildings
- Green space
- Ball courts, pickle ball
- Replace drive-through communities with transit-oriented development
- Trees
- Places to sit outside
- Mini city hall
- Indoor and outdoor community gathering spaces
- A park like Downtown Park or smaller
- Ways to get places without driving

Are there any land uses we need to add or re-evaluate? (uses allowed/not allowed, sizing limits, etc.)

- Make sure there are still small retail spaces available for local businesses
- Less complex layering of density policies to permit creative solutions.
- More height and bulk in buildings will be required for density.
- Promote small retail spaces, incentives for keeping original tenants in new development
- Houses near office
- Sports arena
- Transition of land uses and built forms on the periphery of Overlake

- Allowances for cafe sidewalk seating, parklets
- More ways to make the street feel vibrant and active-protected bike lanes, street cafes, wide sidewalks etc
- Reduced parking minimums
- 10-16 story buildings don't always pencil, thoughts on going to 24 on certain sites?
- As cultural opportunities are pursued make sure multi-use gathering space for rainy days is incorporated.
- Flex spaces
- Make mixed-use mandatory
- Mandatory mixed-use. TaaaaaIIII buildings with flexible uses.
- Already have a jobs housing imbalance. Need housing.
- Share work space venues that can provide for office, light manufacturing, etc.
- If add more office make sure to add many more residents - exceed targets
- Don't forget community gardens, rooftop gardens, and perhaps a mini-farmers market/food truck space.
- Parks
- Retail is largely concentrated around 152nd Ave NE and the 148th Ave NE-NE 24th St area in Bellevue - we need retail to be dispersed throughout Overlake.
- Developing office is difficult now b/c of use designations. Lots of prescriptions like residential minimums for developments - makes it harder to be creative.
- Remove mandates related to particular mixes. Let market figure it out.
- More transit parking - what we have will run out.

Where will growth go? How close to the stations should we focus growth?



- 1/4 mile - places to walk to, and not just around the noise of the light rail.
- Medium height building with trees provides good quality of life - high rises are different: echoes, noisy, not safe for kids, no place to walk dogs, no grass.

What are you looking forward to in Overlake?

- Light rail access
- Walkability
- Bike trail connection
- Light rail
- No traffic (LOL)
- Improved traffic management, more walkability
- The international theme

- PARKS
- TALL buildings. Bike/ped connections. Public Art. Public Spaces. Vibrant urban space for children to grow and thrive. Dog Parks. Happy individuals and families :)
- Interconnected small parks
- Exceeding Sound Transit's OVS ridership projections
- Green spaces
- Safe walking
- A performance center
- Intensive office and residential uses that will attract complementary retail and non-residential uses
- Continued presence of strip malls
- Having flexible zoning that can react to market demand.
- Having flexible zoning that can react to the market demands
- Pedestrian paths/sidewalks for walking (exercise, shopping, etc.)

What are your concerns about growth in Overlake?

- Nimby-ists
- A period of time when traffic is overpowering
- Loss of the small businesses from Redmond
- Urban Canyon design -> negative impacts. Same ole' boring buildings with those gross exterior paneling. Concerns about car-centric design.
- Test
- Crime
- More traffic on 24th
- Loss of local businesses
- Continued reliance on strip malls
- Crime
- Light rail capacity to accommodate growth
- Towering buildings that feel imposing
- Losing trees
- Not pushing people/business out
- Losing the small retail
- Traffic
- Not having green space
- Conflict between high traffic and comfortable/safe spaces
- Continued highway noise
- Dense environments often draw crime and homelessness. These conflict from healthy community.
- Traffic
- Crime.

What other questions should we explore as we look at development and redevelopment in Overlake?

- Open space/green space network.

Questions from the Audience:

- Are you considering a FAR minimum to encourage higher density?
- 10 and 16 story buildings don't always pencil, are you considering going to 24 on select sites?

- With the new light rail station(s) in the neighborhood, will there be policy/incentives to encourage taking public transportation rather than driving private cars?
- What green building incentives are you considering?

Equity in Our Built Environment Workshop Series

SUMMER/FALL 2021

Date	Topic
8/19	Equitable, Sustainable, and Resilient Transit-Oriented Development (TOD)
9/8	Introduction to Inclusive / Universal Design
9/30	General Needs of our Community; Services & Amenities Needs (including: What do families need in taller buildings?)

DRAFT Summary through 9/12/21; additional notes added after each workshop.

8/19 WORKSHOP

Equitable, Sustainable, and Resilient Transit-Oriented Development (TOD)

[VIEW RECORDING](#)

What aspects of our built environment can exclude segments of our community?

- Missing sidewalks
- Lack of ADA ramps
- Broken sidewalks
- Lack of wide sidewalks
- Block size and widths
- Guidelines and tracks along sidewalks
- Lack of transit access
- Long blocks
- Lack of appropriate signage
- No wheelchair ramps. Signals that have no sound component.
- Lack of pedestrian crossings
- Stairs/steps at store fronts
- Building for cars
- Choices for children, tweens, and teens
- Services far from homes
- Nature for heart and mind health
- Lack of safe bike lanes

- Short pedestrian traffic crossings
- Most of our new businesses cater to mostly upper-class residents
- A wall
- Wide roads with high speed limits, poorly maintained sidewalks with inadequate lighting, lack of bus/train services
- No curb breaks on sidewalks
- Bike ramps with stairs
- Wide roads
- Lots of park amenities far from the transit stops
- Signage that doesn't include other languages
- Single-family low-density development
- A ditch
- Bushes/trees blocking sidewalks
- Lack of braille signage, or auditory aids
- Senior Center - lack of options/alternatives, hard to get to Marymoor, esp for those who walk/don't drive

What does an equitable transit-oriented development (e-TOD) look like?

- Homes for families of all sizes
- Affordable to all ranges of incomes.
- 80% of household median income in Redmond is still 80k+
- Acknowledging the occupied lands that we are building on.
- Parks & open space for all ages/abilities to serve TOD
- Diverse culturally and economically
- Mixed-use, mixed-income, mixed-tenure housing
- Ensures that residents have access to fresh air from their unit (large window or balcony), quiet and passive spaces, and fun/recreational spaces.
- Public access
- Places within the development to gather in a communal sense
- Easy access to shopping and healthcare.
- Neighborhood schools for TOD neighborhoods
- Affordable
- Wide sidewalks/plazas
- Access to community spaces and access for charging phones...etc.
- Public space
- Accessible for seniors
- Happy people
- Far fewer miles driven by gasoline (maybe more miles by electric car or bicycle)
- More people walking and less cars.
- Happy people
- Mixed-income community
- "Family" could/should include pets
- +1 on pets as family and consideration of their needs in TOD is needed
- Accessible low stress mobility - protected bike lanes and comfortable sidewalks
- Most amenities should be within walking distance, but that includes things that people need on a daily basis. Groceries. Gardening.
- Walking and bike access to parks, grocery stores, drugstores, wheelchair accessible retail and recreation
- Bike charging stations
- There is a lack of affordable middle-income housing, esp for seniors, lived here for 40 years, can't afford new place, & too much income/wealth to qualify for low-income housing

What outcomes would we see if we have effectively built e-TOD?

- People rate their quality of life as high
- There are people of all ages and abilities enjoying the area (visiting parks, shops, etc)
- Residents rate their quality of life as high: happy, healthy, and feeling part of the neighborhood
- Diversity!
- Reduction in traffic
- Reduction in poverty
- Quality of housing
- People wanting to move here, and also people staying for throughout different periods of their life.
- A vibrant and happy community where everyone feels like they belong.
- Fun, vibrant 24 hour neighborhood
- % of trips using transit increasing
- Many from the community utilizing freely, safely, building the community.
- Wider community is represented in the TOD area
- Reduced average vehicle miles traveled
- Fewer miles driven by gasoline (maybe more by electric car or bike)
- Climate change averted!
- Happy people
- Diverse neighborhood
- Acknowledge the original inhabitants of the land... Coastal Salish people with art, education from Indigenous artists.
- Would love to have a local indigenous food movement like that of The Sioux Chef, but I can dream 😊
- I myself am not religious, but I think that people would like to be able to be walking distance from a place of worship
- +1 ...great idea! (walking distance to worship)
- Lack of parking at Stations, but accessibility for those close by - due to hills, disabilities, age, difficulty walking, crossing roads, no bus stops etc

What sustainability features/options would you like to see emphasized in TOD around our light rail stations?

- Energy Efficient Buildings
- Tree Canopy
- Green Infrastructure
- Walk/Bike/Transit Alternatives to Cars
- Bioswales
- Green Roofs and Green Walls
- Reflective Roofs
- Gray Water Systems
- Bird-Friendly Windows and Structures
- Noise Mitigation
- Video and Audio Signage
- Shaded Areas
- Nature
- LEED Certified Buildings
- Electric Vehicle Charging Stations
- Electric Bike Charging Stations
- Solar Panels on Roofs
- High-Density Development
- Net Zero Carbon Emissions
- No Cars / A Car-Free Community
- HVAC units need to be resilient to temperatures of 125 degrees
- We need to look both at new buildings but also existing ones
- All new buildings should be ready for electric cars
- My HOA makes it impossible to put up solar panels on my townhouse
- Window blinds that are solar panels, they are up and coming right now

What should we focus on when we look at resiliency options?

- Walkable Services
- Climate Resiliency
- Economic Resiliency
- Futureproofing the Built Environment
- Renewable Energy (Generation)
- Storage for Emergency Provisions
- Permeable Sidewalks
- Earthquake-proofing
- Urban Forest, Trees, Tree Canopy, and Reducing the Urban Heat Island
- Havens from Smoke and Hazardous Air Quality
- Community Centers
- Multimodal Emergency Evacuations; Car-Free Evacuations

What other questions should we explore as we develop new policies and standards for TOD in Redmond?

- How do we better include diverse input?
- How to address parking for residents of TOD areas and those coming to take transit.
- Should taller buildings include rooftop design (like Atlanta)? Should they plan for solar access at the street level and for adjacent properties?
- Remember critical areas
- How much have we leaned on Microsoft? They (well, we, I work for MSFT) pledged to remove the entire historical carbon footprint of the company, and our city is definitely part of that footprint. (wondering how much we can lean on them for grants and subsidizing the sustainability features of new buildings and old building retrofits)
- Would still love to see the connected rooftops and make them into public space 😊

9/8 WORKSHOP

Introduction to Inclusive / Universal Design

[VIEW RECORDING](#)

Please note there were some technical difficulties during the workshop.

What aspects of our built environment can exclude segments of our community?

- Locked gates
- Fences
- Narrow sidewalks
- Uneven / lifted sidewalks
- Steep stairs/sidewalks
- Lack of sidewalks
- High-speed roads
- Car-centric design
- Areas not designed for women

What Universal Design Features would you use or like to see in Redmond?

- Changing tables in all restrooms
- Voice activated drinking fountains
- Frequently circulating shuttle around Redmond

What universal design features do you have experience working with?

- Sidewalk bumps/design a great thing to do, looks good
Helps with wayfinding too, for all users
- Signage – contrast and size – sometimes our signs are fairly small with small print and are hard for people to see/read

Are there any areas/features in our community (built environment) that need to be revisited to be more inclusive/universal?

- Gender neutral bathrooms
- Marymoor Park is largely car-centric and needs to be more walker friendly

Other Discussion/Questions:

- Could you talk about the timeline for Redmond 2050? Is this a 5-year process or when do we think we'll be done with this process?
 - Phase 1 (which includes housing, economic vitality, transportation, parks, and Overlake) will be done towards the end of the first quarter of 2023.
 - Phase 2 (human services, capital facilities, etc.) will be done by mid-2024
 - More information about phasing and timelines are online at www.redmond.gov/Redmond2050

REDMOND »»» 2050

Quarterly Update Policy Options & Alternatives

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September 21, 2021



Agenda

- What are policy options and alternatives?
- Community input received
- Council questions, interests for 9/28 study session

Objective:

Lay foundation for Council input on policy options and alternatives at next week's study session

Comprehensive Plan - Adopts Vision for the City



PHASE ONE

PHASE TWO

Continual
Support:



Community
Involvement



Environmental
Review

Functional & Strategic Plans - Defines How Vision will be Implemented



PHASE ONE

PHASE TWO

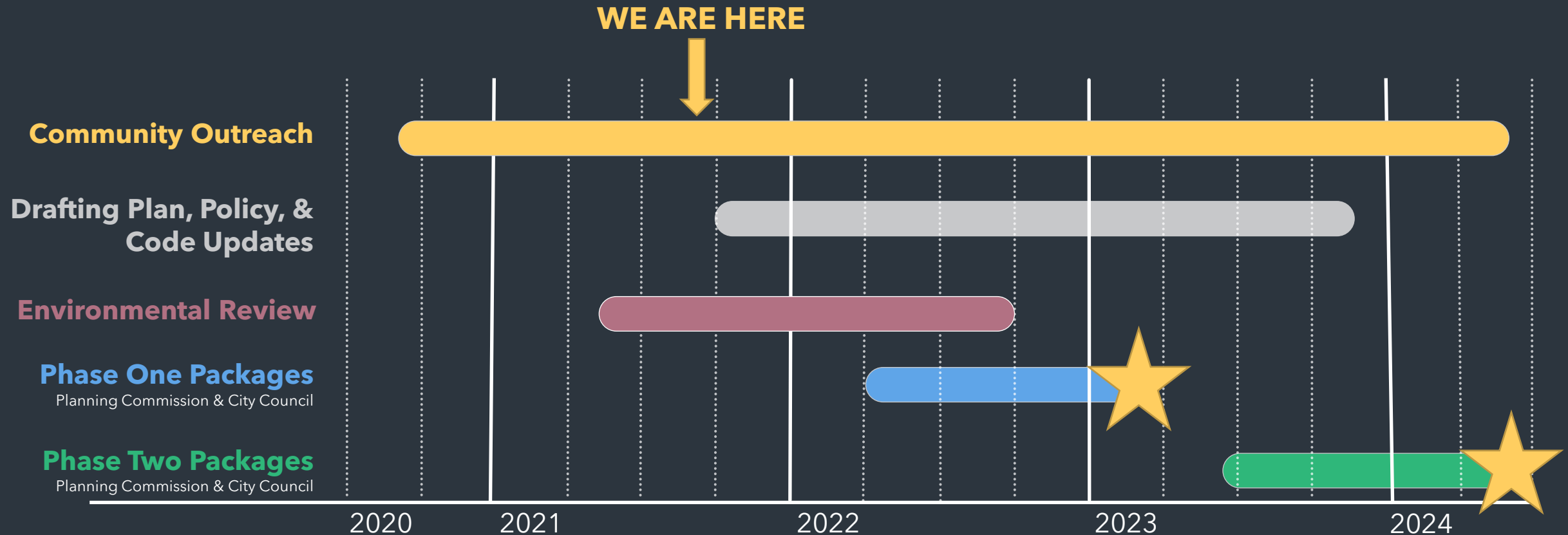
Financing & Implementation



BOTH PHASES

REDMOND
2050

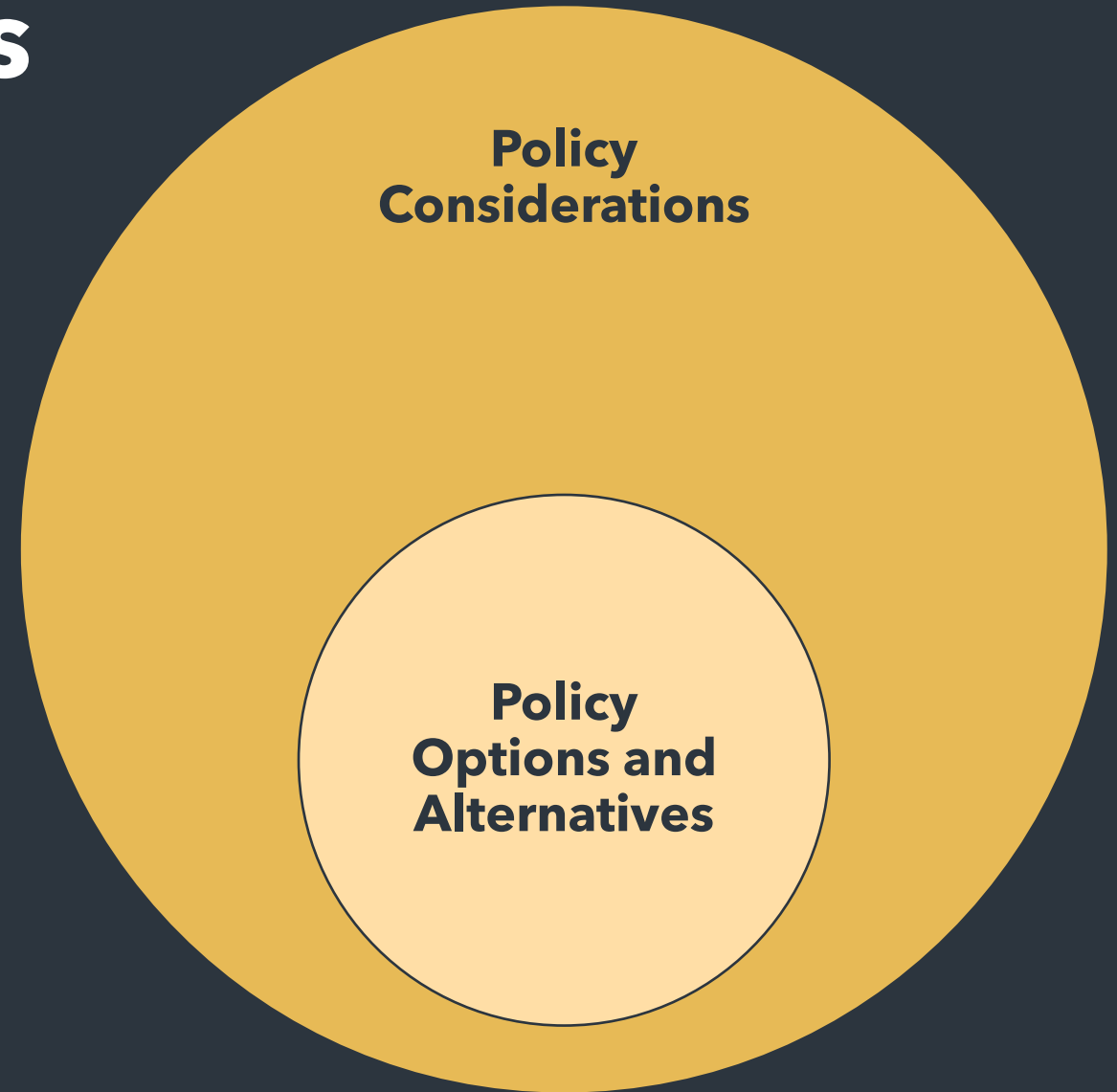
Redmond 2050 Timeline



Phase 1 addresses critical needs, expiring programs, etc.
Plan update must be completed by June 30, 2024

Policy Considerations

- Input from community
- Update outdated policies
- Regional and county requirements
- **Options and alternatives** are a subset of all policy considerations, where **themes, values, or adopted policies are in tension**
- **Which options/alternatives are best for Redmond?**



There **is** a policy option if:

Tension between themes, values, or plans



vs.



Different strategies produce **different outcomes**

S1► O1

S2► O2

There **is no** policy option if:

Required by County/Region/State



King County



Puget Sound Regional Council



Only one strategy exists

Different strategies produce **similar outcomes**

S1► O1

S2► O1

Housing: Missing Middle, e.g., Duplex, Triplex, Fourplex



Remove policy and regulatory barriers in all neighborhoods



Allow, but retain some restrictions in single-family neighborhoods.

Housing: Sustainability and Affordability

A



**Prioritize green
building incentives and
requirements**

B



**Prioritize affordability
incentives and
requirements**

Economic Vitality: **Manufacturing Land Uses & Jobs**

A



Strengthen policy & regulatory protections for manufacturing

B



Allow for more flexibility to support complementary uses

Transportation: New Project and Program Priorities

A



**Prioritize low
stress/high
comfort
facilities**

B



**Prioritize
access to light
rail**

C



**Give equal
weight to
projects**

Transportation: **Balancing Transportation Investments**



**Prioritize flexible
revenues for
maintenance**



**Prioritize flexible
revenues for new
mobility improvements**

Next Steps

Tonight

Council questions, interests for 9/28 study session

Next week

Council input: Housing, Economic Vitality, Transportation policy options and alternatives

Next quarter

Options and alternatives: Parks, Overlake

Early 2022

First draft policies and regulations published



Thank You

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Appendix

Equitable, Sustainable, and Resilient Transit-Oriented Development



What does equity & inclusion mean to our **built environment**?

- What are our community needs (especially historically marginalized and/or under-represented groups)?
- What policy and regulatory changes we should be making (revision or new policies/services)?

Transit-Oriented Development (TOD) near our light rail stations



Equitable TOD

- Within the context of the growth anticipated and the growth scenarios that are being reviewed, what does eTOD look like physically, and what development standards, performance metrics, services/amenities, etc. are needed?

Sustainable & Resilient TOD

- Will be using Sustainability & Resilience “lenses” for policies
- Working with Sustainability Advisory Committee and other stakeholders
- Climate change impacts

Hybrid and Virtual Workshops

DATE	DESCRIPTION
Wed, Aug 18	<i>Policy Options & Alternatives</i> Transportation & Economic Vitality policy updates
Thurs, Aug 19	<i>Equity in Our Built Environment / Overlake</i> Equitable, Sustainable, and Resilient Transit-Oriented Development (TOD)
Wed, Aug 25	<i>Policy Options & Alternatives</i> Housing policy updates
Thurs, Sept 2	<i>Overlake Neighborhood Updates</i> Accommodating Growth in Overlake - zoning and land use changes
Wed, Sept 8	<i>Equity in Our Built Environment / Overlake</i> Inclusive / Universal Design principles
Thurs, Sept 30	<i>Equity in Our Built Environment / Overlake</i> What's missing? Identifying the land use, services & amenities needs of our community
Tues, Oct 5	<i>Overlake Neighborhood Updates</i> Updating the vision for Overlake. (Includes a discussion of what do we want Overlake to look like and if we should formalize Overlake as an International District.)
Thurs, Oct 14	<i>Overlake Neighborhood Updates</i> Land uses & development standards for properties around light-rail stations