

# City of Redmond



## Agenda

Tuesday, September 7, 2021

4:30 PM

City Hall: 15670 NE 85th Street; Remote: Facebook (@CityofRedmond),  
Redmond.gov/rctlive, Comcast Ch. 21, Ziply Ch. 34, or 510-335-7371

### **Committee of the Whole - Parks and Human Services**

#### **Committee Members**

*Jessica Forsythe, Presiding Officer*

*Jeraloe Anderson*

*David Carson*

*Steve Fields*

*Varisha Khan*

*Vanessa Kritzer*

*Tanika Kumar Padhye*

**AGENDA**

1. Authorize the Mayor to sign a Memorandum of Understanding (MOU) with Eastrail Partners [CM 21-409](#)  
[Attachment A: Memorandum of Understanding](#)  
*Department: Parks and Recreation, 10 minutes*  
*Requested Action: Consent, September 21st*
2. Amend Park Rules RMC 9.31 and Amend Bail Schedule Resolution No. 1490 [CM 21-415](#)  
[Attachment A: Proposed Amended Park Rules Ordinance](#)  
[Attachment B: Proposed Amended Bail Schedule](#)  
*Department: Parks and Recreation, 10 minutes*  
*Requested Action: Consent, September 21st*
3. Redmond Senior and Community Center Update [CM 21-416](#)  
[Attachment A: Community and Stakeholder Outreach and Involvement](#)  
[Attachment B: Council Review Previous Contacts](#)  
[Attachment C: Presentation](#)  
*Department: Parks and Recreation/Public Works, 10 minutes*  
*Requested Action: Information Only*
4. Cost of Service Methodology Update - Project Details [CM 21-407](#)  
[Attachment A: Update Project SOW and Timeline](#)  
*Department: Parks and Recreation, 5 minutes*  
*Requested Action: Information Only*
5. Project Update - Idylwood Park Floating Dock Replacement [CM 21-408](#)  
*Department: Parks and Recreation, 5 minutes*  
*Requested Action: Information Only*
6. Human Services Strategic Plan Update [CM 21-423](#)  
[Attachment A: Draft Community Engagement Plan](#)  
*Department: Planning and Community Development, 10 minutes*  
*Requested Action: Information Only*



## Memorandum

**Date:** 9/7/2021

**Meeting of:** Committee of the Whole - Parks and Human Services

**File No.** CM 21-409

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Human Services

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Carrie Hite	425-556-2326
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**DEPARTMENT STAFF:**

Parks	Jeff Aken	Park Planning Manager
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**TITLE:**

Authorize the Mayor to sign a Memorandum of Understanding (MOU) with Eastrail Partners

**OVERVIEW STATEMENT:**

An MOU regarding the ongoing collaboration between the Eastrail Regional Advisory Council (RAC) and Eastrail Partners, a non-profit organization. The RAC approved the memo via consensus at the July 19, 2021 quarterly meeting and the next step would be for the Mayor to sign, pending City Council approval. This a successor to a prior MOU with Eastrail Partners from 2020 that has expired.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
PARCC Plan PR 52: PR-52 Coordinate with Eastside Rail Corridor Regional Advisory Committee partners on the planning and development of the Redmond Central Connector, and connections to the Eastside Rail Corridor and East Lake Sammamish Trail, as a regional trail with opportunities for community gathering, art, culture and historic interpretation, as well as for light rail transit, options for other transportation connections and utility placement.
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
This MOU is the successor to previous MOU, which included a fee for service, that expired in 2020 and this

would replace that and exist for two years. We intend to seek Council approval to authorize the Mayor to sign at the 9/21/2021 Business Meeting.

**OUTCOMES:**

The Eastrail RAC provides a forum to maintain a collaborative, regional planning process for the Eastrail that helps to achieve connectivity, multiple use and maximize public benefit. Eastrail Partners builds on that effort by engaging the community and local business in support of completing and activating the Eastrail.

Eastrail Partners is a non-profit organization, that formed in 2019 based on the recommendation of funding commission to advance the Eastrail project. Eastrail partners works closely with members of the RAC and diverse communities, the private sector, and non-profits to make the vision for the completed Eastrail a reality and improve equity through access to the trail.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
N/A

**Approved in current biennial budget:** ☐ Yes ☐ No ☒ N/A

**Budget Offer Number:**  
N/A

**Budget Priority:**  
N/A

**Other budget impacts or additional costs:** ☐ Yes ☐ No ☒ N/A

***If yes, explain:***  
N/A

**Funding source(s):**  
N/A

**Budget/Funding Constraints:**  
N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
11/2/2020	Committee of the Whole - Parks and Human Services	Receive Information
6/1/2021	Committee of the Whole - Parks and Human Services	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
9/21/2021	Business Meeting	Approve

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

The Eastrail Regional Advisory Council approved via consensus, but if not approved by City Council Redmond would not be a formal signatory of the MOU.

**ATTACHMENTS:**

Attachment A: RAC EP MOU

**MEMORANDUM OF UNDERSTANDING**  
**Regarding the Ongoing Partnership between the Eastrail Regional Advisory Council**  
**and Eastrail Partners**

This MEMORANDUM OF UNDERSTANDING is made by and among KING COUNTY, SNOHOMISH COUNTY, THE CITY OF BELLEVUE, THE CITY OF KIRKLAND, THE CITY OF REDMOND, THE CITY OF RENTON, THE CITY OF WOODINVILLE, A CENTRAL PUGET SOUND REGIONAL TRANSIT AUTHORITY, PUGET SOUND ENERGY, THE EASTSIDE GREENWAY ALLIANCE, and EASTRAIL PARTNERS (collectively, the “Parties”). This MOU sets forth the Parties’ mutual understanding regarding the ongoing collaboration between the Eastrail Regional Advisory Council and Eastrail Partners.

**RECITALS**

**WHEREAS**, King County, Snohomish County, the City of Bellevue, the City of Kirkland, the City of Redmond, the City of Renton, the City of Woodinville, a Central Puget Sound Regional Transit Authority (Sound Transit), Puget Sound Energy, and the Eastside Greenway Alliance are the members of the Eastrail Regional Advisory Council (RAC); and

**WHEREAS**, Eastrail Partners (EP) was formed at the recommendation of the Eastside Rail Corridor Funding Commission and with the support/endorsement of the RAC members to play a unique and valuable role in the development of the Eastrail corridor by fostering, increasing, and sustaining private sector, governmental, and community support for actions to implement the RAC vision for the corridor; and

**WHEREAS**, the RAC members and EP are working closely together to develop a 42-mile multiple-use corridor in east King and Snohomish counties, with connected and coincident segments commonly referred to as the Eastrail, Centennial Trail South, Cross Kirkland Corridor, and Redmond Central Connector and with its northern terminus located in the City of Snohomish, WA and its southern terminus located in the Cities of Renton, WA and Redmond, WA, respectively; and

**WHEREAS**, EP, since beginning operations in early 2020, has been an integral and effective contributor to the advancement of the work to develop the corridor, including the successful delivery of outcomes identified in the 2020 service agreement between the RAC and EP and cost shared by RAC members; and

**WHEREAS**, EP will continue to focus its resources and efforts on high priority actions contributing to the development of the corridor; and

**WHEREAS**, the RAC and EP seek to ensure ongoing close alignment and coordination in their respective actions contributing to the development of the corridor.

**NOW THEREFORE**, the Parties have reached the following understanding:

**Section 1: Ongoing Collaboration**

EP will continue to help shape the agenda of and participate in the quarterly RAC meetings and the regular meetings of the RAC Principals Staff Team, as means to ensure ongoing alignment of efforts

supporting high priorities. Additional contact between RAC members or staff and EP board members or staff is strongly encouraged as needed to support effective collaboration.

## **Section 2: Priorities for Action between EP and the RAC**

The subject partnership between EP and the RAC will primarily focus on the work areas noted below.

Additional areas of focus can be added as capacity allows to address new opportunities to advance the development of the Eastrail corridor.

- EP will continue to play a unifying role as primary point of contact on coordinated approaches for state and federal governmental engagement and funding opportunities, as a complement to and in association with legislative agenda actions by individual RAC member entities.
- The RAC will partner with EP to bring the RAC's support, and/or that of specific RAC members, to advocacy opportunities.
- EP will build and maintain relationships with Eastside-focused businesses, including possible facilitation of capital project delivery.
- EP, the RAC, and the Principals Staff Team will partner to continue developing and implementing a communications framework for shared work to ensure:
  - work plan goals are achieved,
  - good internal communications between staff, RAC members and EP, including communicating proactively with EP on project funding and status, and
  - good external communications on project status, trail closures and openings, and funding.
- EP, the RAC, and the Principals Staff Team will collaborate on the development, implementation, and/or support of community-activation events.
- By mutual agreement, the Parties can explore possible future EP service agreements.

## **Section 3: Term of this MOU**

This MOU will be in effect for two years from the approval of the parties, as determined by the last date of signature among the Parties. This agreement can be amended by the mutual agreement of the Parties. This MOU can be renewed by the mutual agreement of the Parties. Any Party may terminate its participation in this MOU by providing written notice of termination and the effective date thereof to each Party.

## **Section 4: Property Rights; Jurisdictional Authority**

Nothing herein is intended to limit or affect the Parties' jurisdictional authority over, or their individually-owned property interests in segments of the Eastrail

**IN WITNESS WHEREOF**, THE Parties hereto have executed this MOU, effective as of the date first written below.

**CITY OF BELLEVUE**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**CITY OF KIRKLAND**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**CITY OF REDMOND**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**CITY OF RENTON**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**CITY OF WOODINVILLE**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**KING COUNTY**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**SNOHOMISH COUNTY**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**PUGET SOUND ENERGY**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**SOUND TRANSIT**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**EASTSIDE GREENWAY ALLIANCE**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

**EASTRAIL PARTNERS**

By: \_\_\_\_\_  
Name:  
Title:  
Date:





## Memorandum

**Date:** 9/7/2021

**Meeting of:** Committee of the Whole - Parks and Human Services

**File No.** CM 21-415

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Human Services

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Carrie Hite	425-556-2326
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**DEPARTMENT STAFF:**

Parks	Jeff Aken	Park Planning Manager
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**TITLE:**

Amend Park Rules RMC 9.31 and Amend Bail Schedule Resolution No. 1490

**OVERVIEW STATEMENT:**

Propose Park Rules Amendment to section 9.31.460 to classify civil infractions as defined in RCW 7.80.120 and amend Resolution Bail Schedule Resolution 1490. The proposed updates are based upon a Councilmember Request to do a review after learning another jurisdiction was updating their infraction/fee schedule based on the new guidance adopted by the Washington State Legislature in 2021 in regard to maximum penalties. Following review by the City Attorney, two categories needed revision to be consistent with the RCW.

RMC 9.31.100 (Motor Vehicles-speed limits and 9.31.230 (Interference with a lifeguard) The attached ordinance updates and bail schedule were drafted by the City Attorney to comply with state statute. The City Council would take two actions if approved, amending the Park Rules ordinance, and adopting an amended Bail Schedule resolution.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Redmond Municipal Code (RMC) 9.31.460
- **Required:**  
RCW 7.80.120 monetary penalties and restitution.
- **Council Request:**  
City Council request an update at the April 1, Parks & Human Services Committee of the Whole.
- **Other Key Facts:**

RCW 7.80.120 was revised in 2021 and this update to Park Rules will bring us into compliance with these updates.

**OUTCOMES:**

This will bring the City into compliance with RCW 7.80.120 and revises the bail schedule to define categories of infractions (4 categories) and revised fees to comply with RCW.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
N/A

**Approved in current biennial budget:** ☐ Yes ☐ No ☒ N/A

**Budget Offer Number:**  
N/A

**Budget Priority:**  
N/A

**Other budget impacts or additional costs:** ☐ Yes ☐ No ☐ N/A  
*If yes, explain:*  
N/A

**Funding source(s):**  
N/A

**Budget/Funding Constraints:**  
N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

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**Date:** 9/7/2021

**Meeting of:** Committee of the Whole - Parks and Human Services

**File No.** CM 21-415

**Type:** Committee Memo

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Date	Meeting	Requested Action
4/6/2021	Committee of the Whole - Parks and Human Services	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
9/21/2021	Business Meeting	Approve

**Time Constraints:**

Approval of the updated ordinance and bail schedule will return us to compliance with the RCW.

**ANTICIPATED RESULT IF NOT APPROVED:**

The City would be out of compliance with RCW 7.80.120

**ATTACHMENTS:**

Attachment A: Proposed amended park rules ordinance

Attachment B: Proposed amended bail schedule

CODE

**CITY OF REDMOND  
ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE OF THE CITY OF REDMOND,  
WASHINGTON AMENDING RMC 9.31.460 IN ORDER TO  
CLASSIFY THE CIVIL INFRACTIONS FOUND IN  
ARTICLE III OF RMC 9.31, PARK RULES, PROVIDING  
FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE  
DATE

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WHEREAS, RMC 9.31.460 provides that any violation of those sections contained in Article III of RMC 9.31, Park Rules, is a civil infraction; and

WHEREAS, RCW 7.80.120 requires that all civil infractions must be classified as class 1, class 2, class 3, or class 4 infractions, with specified monetary penalties; and

WHEREAS, the Redmond Parks and Recreation Director has recommended that RMC 9.31.460 be amended to classify the civil infractions provided for therein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1.      Classification.      This ordinance is of a general and permanent nature and shall become a part of the City Code.

Section 2.      Amendment of RMC.      RMC 9.31.460 is hereby amended to read as follows:

**9.31.460    Infractions.**

(A) Failure to perform any act required or the performance of any act prohibited by Article III of this chapter shall be designated as ~~[AN]~~ a civil infraction.

(B) Any person cited for a violation of Article III of this chapter shall be subject to the applicable infraction rules for courts of limited jurisdiction (IRLJ).

(C) Any person found to have committed ~~[AN]~~ a civil infraction ~~[UNDER THIS CHAPTER]~~ shall be assessed a monetary penalty ~~[OF NOT MORE THAN \$500.00. PENALTIES FOR VIOLATIONS SHALL BE SET BY RESOLUTION PASSED BY THE CITY COUNCIL]~~ as provided in RCW 7.80.120, as the same now exists or as hereafter amended, based on the following infraction classifications:

<u>Section</u>	<u>Title</u>	<u>Class of Infraction</u>
<u>9.31.060</u>	<u>Food waste, washing of clothes or animals prohibited.</u>	<u>3</u>
<u>9.31.070</u>	<u>Parking lots and roadways - Games prohibited.</u>	<u>3</u>
<u>9.31.080</u>	<u>Motor vehicles - Parking</u>	<u>3</u>
<u>9.31.090</u>	<u>Motor vehicles on roads and trails.</u>	<u>1</u>
<u>9.31.100</u>	<u>Motor vehicles - Speed limits.</u>	<u>2</u>
<u>9.31.110</u>	<u>Washing of Vehicles</u>	<u>3</u>

<u>9.31.120</u>	<u>Motor vehicles - Trucks and commercial vehicles.</u>	<u>1</u>
<u>9.31.130</u>	<u>Trail use.</u>	<u>3</u>
<u>9.31.140</u>	<u>Overnight moorage.</u>	<u>3</u>
<u>9.31.150</u>	<u>Tents and shelters</u>	<u>3</u>
<u>9.31.160</u>	<u>Ice.</u>	<u>3</u>
<u>9.31.170</u>	<u>Fishing</u>	<u>3</u>
<u>9.31.180</u>	<u>Pets in City park facilities</u>	<u>3</u>
<u>9.31.190</u>	<u>Disturbances by animals prohibited.</u>	<u>3</u>
<u>9.31.200</u>	<u>Horseback riding.</u>	<u>3</u>
<u>9.31.210</u>	<u>Littering</u>	<u>3</u>
<u>9.31.220</u>	<u>Swimming rules.</u>	<u>3</u>
<u>9.31.230</u>	<u>Interfering with lifeguard</u>	<u>1</u>
<u>9.31.240</u>	<u>Swimming/scuba diving in boat launch areas prohibited.</u>	<u>3</u>
<u>9.31.250</u>	<u>Operation of motorized models prohibited.</u>	<u>3</u>
<u>9.31.260</u>	<u>Amplified music and public address systems.</u>	<u>3</u>
<u>9.31.270</u>	<u>Signs, Posters, and notices.</u>	<u>3</u>

A bail schedule for such infractions shall be set by resolution passed by the City Council.

(D) A finding that an infraction has been committed shall not give rise to any other legal disability which is based upon conviction of a crime.

Section 3.      Severability.      If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4.      Effective Date.      This ordinance shall take effect and be in full force five days after its passage and publication of a summary as provided by law.

ADOPTED by the Redmond City Council this \_\_\_\_ day of  
\_\_\_\_\_, 2021.

CITY OF REDMOND

\_\_\_\_\_  
ANGELA BIRNEY, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL XANTHOS, CITY CLERK, MMC

(SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
JAMES E. HANEY, CITY ATTORNEY

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
APPROVED BY THE MAYOR:  
PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO.



**CITY OF REDMOND**  
**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF REDMOND, WASHINGTON, AMENDING THE BAIL  
SCHEDULE ESTABLISHED BY RESOLUTION NO. 1490  
FOR CIVIL INFRACTION VIOLATIONS OF ARTICLE III  
OF RMC 9.31, PARK RULES

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WHEREAS, the Redmond City Council has adopted an ordinance amending RMC 9.31.460 to classify all civil infractions for violations of Article III of RMC 9.31 according to the classification system provided in RCW 7.80.120; and

WHEREAS, the King County District Court requires that a bail schedule be adopted by resolution of the City Council for all such infractions; and

WHEREAS, Resolution No. 1490 of the City of Redmond, passed by the Redmond City Council on January 2, 2018, establishes a bail schedule for civil infraction violations of Article III of RMC 9.31, but the schedule requires amendment to be consistent with RCW 7.80.120.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Bail Schedule for Violations of Article III of RMC 9.31 - Civil Infractions. The bail schedule adopted by Resolution No. 1490 of the City of Redmond is hereby amended to read as follows:

Section	Title	<del>[FEE]</del> <b><u>Amount</u></b>
9.31.060	Food waste, washing of clothes or animals prohibited.	\$50
9.31.070	Parking lots and roadways - Games prohibited.	\$50
9.31.080	Motor vehicles - Parking	\$50
9.31.090	Motor vehicles on roads and trails.	\$250
9.31.100	Motor vehicles - Speed limits.	<del>[\$100]</del> <b><u>\$125</u></b>
9.31.110	Washing of Vehicles	\$50
9.31.120	Motor vehicles - Trucks and commercial vehicles.	\$250
9.31.130	Trail use.	\$50
9.31.140	Overnight moorage.	\$50
9.31.150	Tents and shelters	\$50
9.31.160	Ice.	\$50
9.31.170	Fishing	\$50
9.31.180	Pets in City park facilities	\$50
9.31.190	Disturbances by animals prohibited.	\$50
9.31.200	Horseback riding.	\$50
9.31.210	Littering	\$50
9.31.220	Swimming rules.	\$50
9.31.230	Interfering with lifeguard	<del>[\$500]</del> <b><u>\$250</u></b>
9.31.240	Swimming/scuba diving in boat launch areas prohibited.	\$50
9.31.250	Operation of motorized models prohibited.	\$50
9.31.260	Amplified music and public address systems.	\$50
9.31.270	Signs, Posters, and notices.	\$50

Section 2.      Effective Date.    This resolution shall become effective upon passage.

ADOPTED by the Redmond City Council this \_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF REDMOND

\_\_\_\_\_  
ANGELA BIRNEY, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL XANTHOS, CITY CLERK, MMC                      (SEAL)

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
RESOLUTION NO.



## Memorandum

**Date:** 9/7/2021

**Meeting of:** Committee of the Whole - Parks and Human Services

**File No.** CM 21-416

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Human Services

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Carrie Hite	425-556-2326
Public Works	Dave Juarez	425-556-2733

**DEPARTMENT STAFF:**

Parks	Loreen Hamilton	Deputy Director
Public Works	Eric Dawson	Senior Engineer

**TITLE:**

Redmond Senior and Community Center Update

**OVERVIEW STATEMENT:**

Staff is presenting an update on the Redmond Senior & Community Center. The update will include information on: public art integration, Opsi Architecture contract amendment timeline, and the next funding discussion.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**
  - Envision Redmond Senior Center Building Stakeholders Report March 2020
  - Redmond Community Strategic Plan
  - 2017 Community Priorities for the Future of Redmond's Community Centers Report
  - Redmond Comprehensive Plan
  - Redmond Parks, Arts, Recreation, Culture, and Conservation (PARCC) Plan
  - Redmond Facilities Strategic Management Plan
  - 2017-2022 Redmond Capital Investment Program (CIP). Redmond Zoning Code 21.10.070B
- **Required:**

City Comprehensive Plan: FW-23, CC-12, PR-19, PR-35, PR-36, PR-37, PR-38, UC-19, UC-20, DT-12, and DT-15,

Redmond Zoning Code-RZC 21.10.070B

- **Council Request:**

On July 20, 2021, Council provided direction to proceed with the design and construction of the Redmond Senior & Community Center at a total cost of \$44 million.

- **Other Key Facts:**

N/A

**OUTCOMES:**

The desire to build and open a Senior and Community Center within three years has been well documented by stakeholders, citizens, and City Council.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

See Attachment A - Community and Stakeholder Involvement and Outreach

- **Outreach Methods and Results:**

See Attachment A - Community and Stakeholder Involvement and Outreach

- **Feedback Summary:**

See Attachment A - Community and Stakeholder Involvement and Outreach

**BUDGET IMPACT:**

**Total Cost:**

\$44 million

**Approved in current biennial budget:**

☐ Yes

☒ No

☐ N/A

**Budget Offer Number:**

CIP

**Budget Priority:**

Infrastructure, Healthy and Sustainable, Vibrant and Connected

**Other budget impacts or additional costs:**

☒ Yes

☐ No

☐ N/A

***If yes, explain:***

The City has \$21.25M currently set aside in the CIP, a State Capital Budget appropriation of \$1.25 million, and a proposed general fund year end cash set aside of \$8.5M. Staff will be requesting Councilmanic bonds to fund the remainder of the project.

**Funding source(s):**

CIP-\$21.25M

State Capital Adopted Budget-\$1.25M

Combination of General Fund Year end cash and/or Councilmanic Bonds: \$21.5M

**Budget/Funding Constraints:**

General Fund year end cash from 2019-2020 and Councilmanic Bonds are requested to complete this project. Councilmanic Bond amounts will remain below the 50% threshold required by the City's fiscal policies.

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	See Attachment B: Council Review Previous Contacts	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
9/14/2021	Committee of the Whole - Planning & Public Works	Provide Direction
9/21/2021	City Council - Business Meeting	Approve

**Time Constraints:**

N/A

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

Attachment A - Community and Stakeholder Involvement and Outreach  
Attachment B - Council Review Previous Contacts  
Attachment C - Presentation

**Redmond Senior and Community Center Update**  
**Attachment A – Community/Stakeholder Outreach and Involvement**

- **Timeline (previous or planned)**

01/09/2020	Stakeholder Conference Call
01/15/2020	Public Meeting - Facilitated by EnviroIssues and Patano
01/16/2020	Lunch Briefing with Seniors
01/23/2020	Public Meeting - Facilitated by EnviroIssues and Patano
02/06/2020	RYPAC Senior Center Discussion
02/10/2020	Community Centers Open House - Facilitated by Patano
02/24/2020	Stakeholder Meeting #1 - Facilitated by EnviroIssues
03/05/2020	Stakeholder Meeting #2 - Facilitated by EnviroIssues
12/14/2020	Project Update for Stakeholder Group and “Meet and Greet” with Architect Team
01/11/2021	Project Stakeholder Group Meeting #1
01/25/2021	Project Stakeholder Group Meeting #2
02/01/2021	Outreach to Local Businesses, Nonprofits, Partners, Organizations, Community Members, BIPOC Communities, etc., Leading Up to Public Meetings
02/17/2021	First Online Questionnaire Launches (Closed On 03/10/2021)
02/24/2021	Virtual Public Meeting #1 (Senior Focused Daytime & General Public Evening)
03/01/2021	Outreach to Local Businesses, Nonprofits, Partners, Organizations, Community Members, BIPOC Communities, etc., Leading Up to Public Meetings
03/01/2021	Project Stakeholder Group Meeting #3
03/22/2021	Project Stakeholder Group Meeting #4
03/24/2021	Virtual Public Meeting #2 (Senior Focused Daytime & General Public Evening)
03/24/2021	Second Online Questionnaire Launches (Closed on 04/03/2021)
05/24/2021	Project Stakeholder Group Meeting #5
06/14/2021	Project Stakeholder Group Meeting #6
Monthly Briefings	Parks and Trails Commission
Monthly Briefings	Arts and Culture Commission
Monthly Briefings	Senior Advisory Committee

**Redmond Senior and Community Center Update**  
**Attachment B – Council Review Previous Contacts**

<b>Date</b>	<b>Meeting</b>	<b>Requested Action</b>
09/17/2019	Business Meeting	Receive Information
12/03/2019	Business Meeting	Receive Information
02/11/2020	Study Session	Receive Information
02/25/2020	Committee of the Whole - Finance, Administration, and Communications	Receive Information
03/03/2020	Committee of the Whole - Parks and Human Services	Receive Information
06/02/2020	Committee of the Whole - Parks and Human Services	Receive Information
06/23/2020	Study Session	Receive Information
07/07/2020	Committee of the Whole - Parks and Human Services	Receive Information
07/28/2020	Study Session	Receive Information
08/04/2020	Committee of the Whole - Parks and Human Services	Receive Information
08/11/2020	Committee of the Whole - Planning and Public Works	Provide Direction
09/01/2020	Committee of the Whole - Parks and Human Services	Provide Direction
09/15/2020	Business Meeting	Approve
10/22/2020	Special Meeting	Approve
12/01/2020	Committee of the Whole - Parks and Human Services	Receive Information
01/05/2021	Committee of the Whole - Parks and Human Services	Approve
01/19/2021	Business Meeting	Approve
02/09/2021	Committee of the Whole - Planning and Public Works	Approve
02/16/2021	Business Meeting	Approve
03/09/2021	Study Session	Receive Information
04/06/2021	Committee of the Whole - Parks and Human Services	Receive Information
04/20/2021	Business Meeting	Approve
05/04/2021	Committee of the Whole - Parks and Human Services	Receive Information
06/01/2021	Committee of the Whole – Parks and Human Services	Receive Information
06/22/2021	Study Session	Receive Information
07/06/2021	Business Meeting	Receive Information
07/20/2021	Business Meeting	Approve
08/24/2021	Committee of the Whole – Finance, Administration, and Communications	Receive Information





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# **Parks & Human Services Committee of the Whole Redmond Senior and Community Center**

September 7, 2021

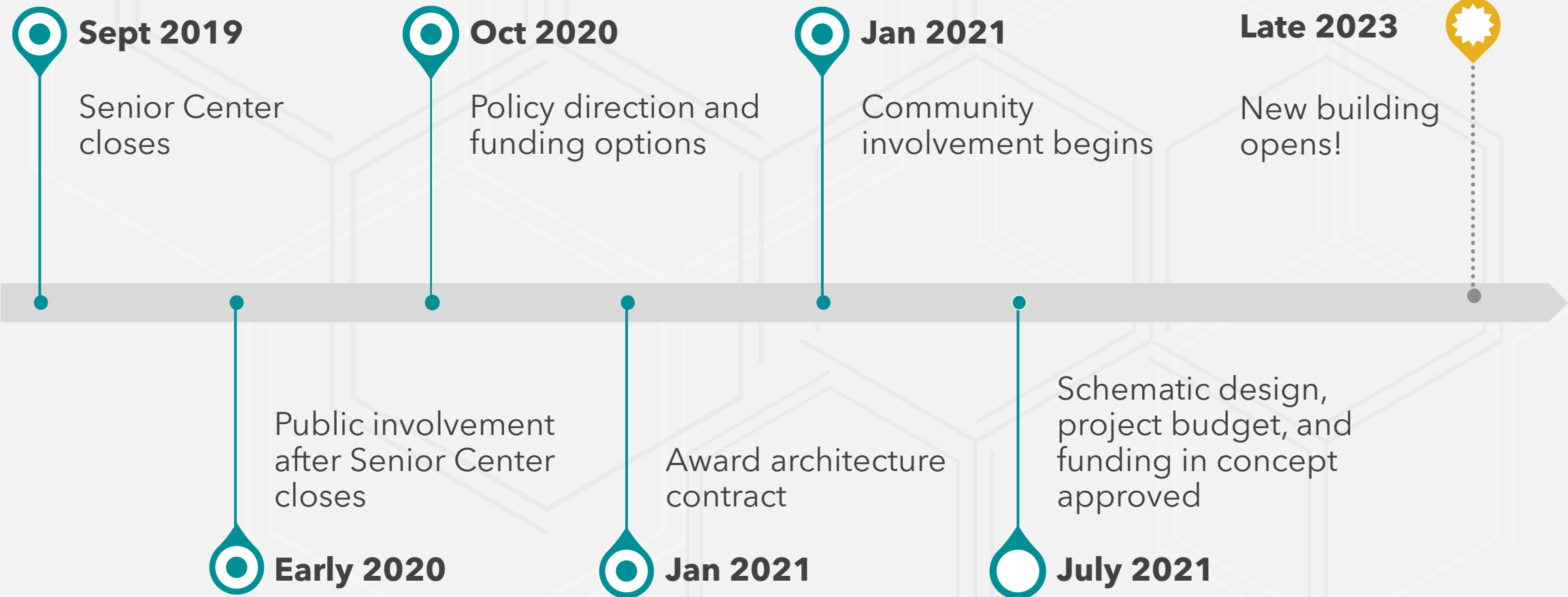


# Project Timeline

# Overall Project Timeline



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# City Council Touchpoints



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- ☒ 3/9/2021 - Study Session - Program Information & Preliminary Public Feedback
- ☒ 5/4/2021 - PHS Committee of the Whole- Preliminary Cost Estimates & Building Size
- ☒ 6/22/2021 - Study Session - Rough Schematic Design & Cost
- ☒ 7/6/2021 - Update on Building Design & Cost Estimate
- ☒ 8/24/2021 - FAC Committee of the Whole - Funding Package Presented
- ☐ Fall 2021 - Study Session - Funding Plan



# Upcoming City Council Decisions



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- ☒ 1/19/2021 - Approve Architect Agreement
- ☒ 2/16/2021 - Approve Owner's Rep Agreement
- ☒ April/May 2021 - Approve GCCM Pre-Construction Agreement
- ☒ **July 20, 2021 - Approve Schematic Design & Project Budget**
- ☐ Fall 2021 - Approve Funding Plan & Budget Appropriation
- ☐ Fall 2021 - Approve Amendment for Design Contracts
- ☐ 4<sup>th</sup> Quarter 2021 - Reimbursement Resolution
- ☐ Early 2022 - Approve Early Construction Package
- ☐ April 2022 - Approve MACC, Architect, and Owner's Representative Amendments for Construction
- ☐ Mid 2022 - Approval of Bond Issuance



# Opsis Architecture Design Amendment

# Capital Outlay Schedule



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Expenditure	2020	2021	2022	2023	Total
Design	\$130,000	\$3,400,000	\$1,050,000	\$0	\$4,580,000
Construction	\$200,000	\$0	\$14,750,000	\$24,750,000	\$39,700,000

# Soft Cost Information



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Architecture and Engineering	\$4.4M
Construction Management	\$1.6M
Permits and Impact Fees	\$1.0M
Furnishings	\$0.8M
1% for Arts	\$0.3M
Structural Analysis and Demolition of previous Senior Center	\$0.3M
Project Contingency (5% of all costs)	\$2.0M
<b>Soft Cost Total</b>	<b>\$10.4M</b>





# Public Art Master Plan

# Joe Thurston - Nehalem, OR

Purpose:

- Develop an Arts Master Plan
- Identify opportunities and locations for additional public art calls
- Identify opportunities and locations for specific public art integration
- Prepare an integrated art design plan for at least 3 project elements
- Select one of the identified art installation sites for artist use



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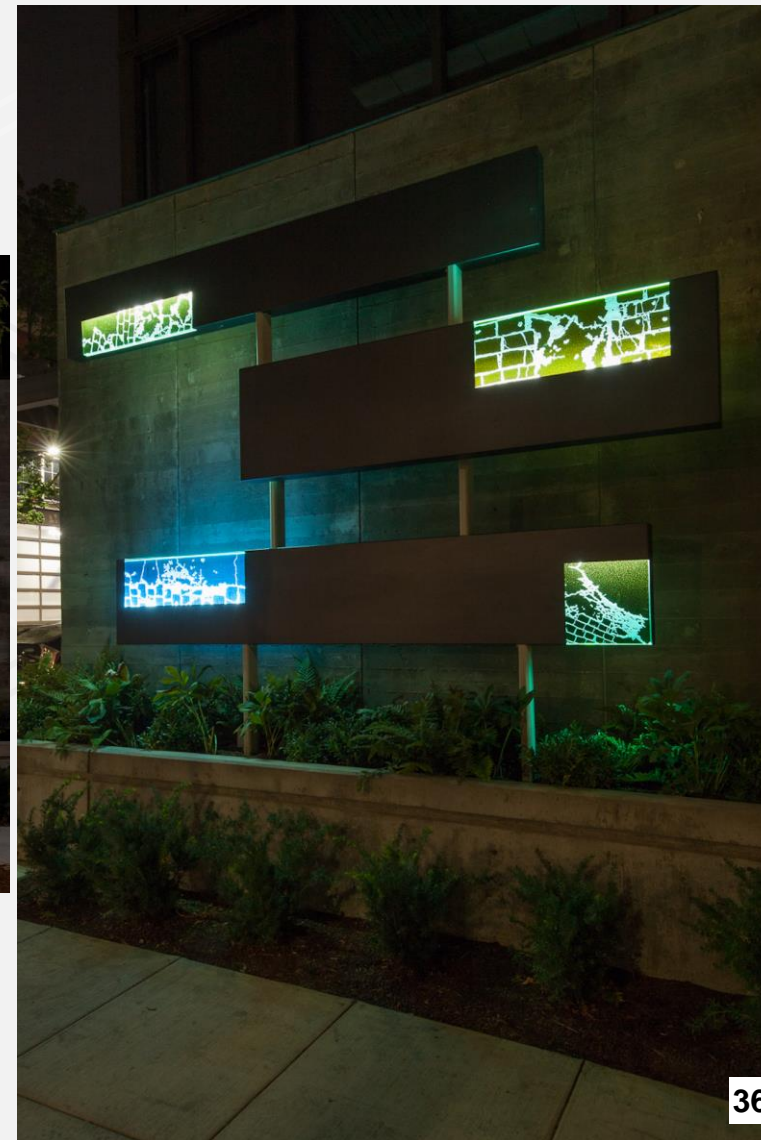








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# Thank you

Carrie Hite, Parks and Recreation Director  
[chite@redmond.gov](mailto:chite@redmond.gov) | 425-556-2326

Chip Corder, Finance Director  
[ccorder@redmond.gov](mailto:ccorder@redmond.gov) | 425-556-2189

Loreen Hamilton, Parks and Recreation Deputy Director  
[lharrison@redmond.gov](mailto:lharrison@redmond.gov) | 425-556-2336

Eric Dawson, Project Manager  
[ecdawson@redmond.gov](mailto:ecdawson@redmond.gov) | 425-556-2867





## Memorandum

**Date:** 9/7/2021

**Meeting of:** Committee of the Whole - Parks and Human Services

**File No.** CM 21-407

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Human Services

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Carrie Hite	425-556-2326
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**DEPARTMENT STAFF:**

Parks	Loreen Hamilton	Parks Deputy Director
Parks	Amanda Deml	Recreation Manager

**TITLE:**

Cost of Service Methodology Update - Project Details

**OVERVIEW STATEMENT:**

Provide the project details to City Council regarding the Parks and Recreation Department's update to the 2017/18 Cost of Service Methodology that was adopted by the City Council in January 2018. The project is driven by policy direction in the Parks, Arts, Recreation, Culture and Conservation (PARCC) Plan to define, establish and implement financial goals, cost recovery targets, and a subsidy allocation model to inform recreation program decision-making. This update will include reviewing and assuring definition of direct and indirect costs are accurately in use, clarifying categories of services, and placement of all programs and services within those categories and proposing changes as warranted. The department will be working again with GreenPlay, LLC., the consultant who provided direction and support with our original methodology creation, to perform this review and update.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Cost of Service and Cost Recovery Methodology Report - December 2017; PARCC Plan.
- **Required:**  
N/A
- **Council Request:**  
In January 2018, City Council adopted the Cost of Service and Cost Recovery Methodology.

- **Other Key Facts:**

This update will include both an internal focus with staff as well as a more robust community engagement effort and assist with engaging our commissions, City Council, and general public to obtain input for recategorization and other policy changes needed to provide robust service to the community at all tiers of the policy.

**OUTCOMES:**

This update project will ensure the Cost of Service Methodology utilized by the Parks and Recreation Department will provide successful recovery from the pandemic and future sustainability of the Parks and Recreation funds.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**

Detailed in Attachment A\_Update Project SOW and Timeline

- **Outreach Methods and Results:**

Detailed in Attachment A\_Update Project SOW and Timeline

- **Feedback Summary:**

N/A

**BUDGET IMPACT:**

**Total Cost:**

\$41,990

**Approved in current biennial budget:**

☒ Yes

☐ No

☐ N/A

**Budget Offer Number:**

000217 Community Recreation; 000249 Arts and Community Events (offers containing the activities/events the Cost of Service Methodology is applied to and the professional services funding for the consultant).

**Budget Priority:**

Healthy and Sustainable; Vibrant and Connected.

**Other budget impacts or additional costs:**

☐ Yes

☒ No

☐ N/A

***If yes, explain:***

N/A

**Funding source(s):**

General Fund; Recreation Activity Fund; Arts Activity Fund; Community Events Fund; Parks Levy Fund.

**Budget/Funding Constraints:**

N/A

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
5/5/2020	Committee of the Whole - Parks and Human Services	Receive Information
3/2/2021	Committee of the Whole - Parks and Human Services	Receive Information

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

The Cost of Service Methodology was adopted with an eight-year implementation timeline. The Parks and Recreation Department has implemented portions of this plan, hit cost recovery goals for some programs, and found deficiencies in other parts of the plan. With the COVID-19 pandemic, the Parks and Recreation Department has experienced significant budget shortfalls and will recover staff, activities and services in the 2021-2022 biennium.

Policy recommendations will be brought to City Council to update this plan in early 2022 as proposed in the Cost of Service Methodology to ensure successful recovery and future sustainability of the Parks and Recreation funds.

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

Attachment A: Update Project SOW and Timeline



## The Original Project

The original project was driven by policy direction in PR-33 of the Parks, Arts, Recreation, Culture and Conservation (PARCC) Plan calling for the establishment and implementation of financial goals, cost recovery targets, and a subsidy allocation model to inform recreation program decision-making.

In 2017, the Project Team

- Became familiar with the Pyramid Methodology;
- Reviewed existing policy, guidelines, and practices;
- Defined categories of programs and services;
- Worked with staff, the commission, and citizen stakeholders to understand community values through sorting workshops to place categories of services on appropriate pyramid tiers using a benefits filter;
- Determined appropriate methodology for allocation of overhead and indirect cost;
- Compared select proposed fees with those of other comparable jurisdictions;
- Recommended the best cost recovery practices; and,
- Acknowledged current cost recovery levels using 2015 data and used them to determine appropriate target levels to attempt to reach stated cost recovery goals for the future.

As a result of the project, City Council adopted an umbrella policy statement setting the underlying principles of the cost recovery and service pricing approach, including:

- a) Basic level of service is free (supported by tax revenues);
- b) Fees are a responsible and necessary supplement;
- c) Community benefit equates to the use of tax dollars;
- d) Individual benefit equates to the use of fees;
- e) The greater the individual benefit, the higher cost recovery rate;
- f) Policy considers economic climate, alternative providers, and market rate; and
- g) Fee reductions are available for economic need.

Over time, the Department was to implement recommended policy and practice changes while annually evaluating the cost of service and recalibrate existing parks and recreation fees to meet established goals. Year one was recommended as a planning year, allowing additional research into programs and services and a better understanding of potential cost savings and fee adjustments that could be used to meet new cost recovery targets. Year one was to also include staff training and process improvements.

## The Project Update

Much has changed in recent years including staff and policy-maker turnover and a pandemic of proportions that created an unprecedented major impact on the community and the City's operations, and likely a change in community views. This in turn disrupted the ability for a smooth implementation of the project recommendations and provides an opportunity for the rethinking of financial goals. This update could result in:

- Further clarification or addition of categories.
- Movement of a category to a more appropriate tier.
- Movement of a program or service to a different category.
- Reassignment of costs or recalculation of cost recovery.

- Refinement of cost recovery targets based on any or all of the items bulleted above.

Engagement of all full-time staff, the establishment of a project champions and implementation team will be critical to the success of this update.

## Timeline for Cost Recovery Project

GreenPlay typically completes projects such as these within 5-6 months, depending upon the time necessary for staff to provide financial data. **We anticipate starting this project in September 2021.**

Cost of Service, Subsidy Allocation and Cost Recovery Update Proposed Project Timeline					
Tasks and Key Meetings – (months)	1	2	3-4	5	6
A. Strategic Kick-Off and Determination of Critical Success Factors	X				
B. Workshop 1	X				
C. Workshop 2		X			
D. Workshop 3				X	
E. Costing of Services		X	X	X	
F. Draft and Final Report & Presentations					X

### I. STRATEGIC KICK-OFF (SKO) AND DETERMINATION OF CRITICAL SUCCESS FACTORS (TASK A)

Upon award of the project, GreenPlay will provide a **Detailed Work Plan** for discussion at a virtual Strategic Kick-Off to formalize the timeline and details of the process. We will also provide a material request list for staff to provide us necessary information.

### II. STAFF REFRESHER AND UPDATE OF COST RECOVERY MODEL (TASKS B-D)

The Pyramid Methodology Update will engage your staff, stakeholders, and decision makers, through consensus building exercises. It includes a series of three (3) multi-day meetings to conduct Cost Recovery/Resource Allocation Workshops. These include 5-6 half or full-day staff workshops, many individual and team meetings, and a minimum of three to four public sorting meetings, in addition to daytime stakeholder and staff sorting meetings (1/2 day staff workshops, individual and team meetings as necessary, and staff training). These are supplemented by an ongoing conference calls with the project team to ensure that there is clear understanding and that all aspects of the project are moving forward seamlessly.

Ideally, placement for programs and services is based on sound philosophical underpinnings, programmatic objectives, financial rationale, and a consistently applied definition of cost and cost methodology for all programs and services. Care will be taken to assure that category and tier assignments are consistent and support the Department's mission, goals, and values, and that it is clear how to consider new offerings and programs and services as you evolve.

### **III. COSTING OF SERVICES (TASK E)**

GreenPlay will work with appropriate staff (programming, budget analysts, etc.) to re-measure full cost accounting for all programs and services based on the developed cost recovery philosophy and policy. This task will be carried on simultaneously with the workshop series and in preparation for final decisions about program delivery strategies. GreenPlay will review to assure zero-based budgeting templates are in use and working.

### **IV. DRAFT AND FINAL REPORT DELIVERABLES (TASK F)**

GreenPlay will:

- Update current policy, as necessary; work with staff to determine appropriate level of taxpayer support for program and service categories based on cost recovery goals, and appropriate fee strategies for services that should not be based on cost recovery (e.g., those that should be based on market-driven rates). The policy will include fee assistance strategies and other pricing policies and best practices to ensure access for all citizens.
- Assist staff with recalibration of existing parks and recreation costs based on Parks and Recreation philosophy and policies including cost layers identified by the Department.
- Assure a sustainable and justifiable model for calculating fees for parks and recreation services, analyze park and recreation program fees, recommend new fees and/or fee adjustments, and verify the alignment of the fees with park and recreation policies.
- Report on other matters that come to our attention that, in our professional opinion, the Department should consider. This would include any service or program where the Department currently charges for services as well as areas where the Department may charge, but currently does not, based on the Department's practices or the practices of comparable agencies.

#### **Presentations**

GreenPlay will present detailed information to your appropriate advisory and governing bodies as identified in the Strategic Kick-off meeting. This is intended to be open to the public including key stakeholders. GreenPlay will then revise your final policy document for final submission.



## Memorandum

**Date:** 9/7/2021

**Meeting of:** Committee of the Whole - Parks and Human Services

**File No.** CM 21-408

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Human Services

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Parks	Carrie Hite	425-556-2326
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**DEPARTMENT STAFF:**

Parks	Dave Tucheck	Operations and Facilities Manager
Parks	Eric O'Neal	Contract Administrator

**TITLE:**

Project Update - Idylwood Park Floating Dock Replacement

**OVERVIEW STATEMENT:**

Staff will provide an update on the Idylwood Park Dock Replacement Project. This project is now entering the construction phase and is scheduled to be complete this year. The new dock will improve accessibility, user safety, and enhance fish habitat. The existing concrete floating dock has reached the end of its useful life.

☐ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
CIP Portfolio Management
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

The replacement of the Idylwood Park floating dock will enhance the user experience while improving safety and

accessibility. The existing concrete float will be removed from the lake and a new aluminum dock of the same size will be installed. New dock grating will allow for light to pass through to decrease native fish predation.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
Planned communications are scheduled for September to notify the public of the construction impacts anticipated in October. The dock will be out of service for approximately ten days.
- **Outreach Methods and Results:**  
City website, social media and physical signage at Idylwood Park
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:**

**Total Cost:**  
\$179,953

**Approved in current biennial budget:** ☒ Yes ☐ No ☐ N/A

**Budget Offer Number:**  
CIP - Project # 50011905.18.01.03

**Budget Priority:**  
CIP

**Other budget impacts or additional costs:** ☒ Yes ☐ No ☒ N/A

***If yes, explain:***

A transfer of \$25,146 of CIP funding from the Grass Lawn Synthetic Turf Replacement Project (2022), to the CIP Project to replace the Idylwood dock has been authorized by the CIP Governance Committee and shared with City Council at the second quarterly CIP update. Both projects are funded in the current biennium. It has been identified this amount can be moved from the Grass Lawn Field 2 Synthetic Turf Replacement General CIP Project without compromising the turf replacement project scope.

**Funding source(s):**  
CIP

**Budget/Funding Constraints:**  
Project permits for working on Lake Sammamish expire on 12/31/21.

☐ **Additional budget details attached**

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

This project is currently on schedule and on budget.

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

N/A



## Memorandum

**Date:** 9/7/2021

**Meeting of:** Committee of the Whole - Parks and Human Services

**File No.** CM 21-423

**Type:** Committee Memo

**TO:** Committee of the Whole - Parks and Human Services

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Planning and Community Development	Carol Helland	425-556-2107
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**DEPARTMENT STAFF:**

Planning and Community Development	Brooke Buckingham	Human Services Manager
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**TITLE:**

Human Services Strategic Plan Update

**OVERVIEW STATEMENT:**

The City has contracted with Equitable Future to develop the Human Services Strategic Plan. Staff will provide an update on activities to date.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Redmond Comprehensive Plan, Human Services Strategic Plan
- **Required:**  
N/A
- **Council Request:**  
N/A
- **Other Key Facts:**  
The Human Services Strategic Plan is updated once every five years. The last update was in 2016.

**OUTCOMES:**

The Strategic Plan will identify existing and emerging community human services needs in a dynamic environment and identify key strategies and actions that are grounded in equity and social justice.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
Community engagement activities will start in September. Additional community and stakeholder check-ins will occur throughout the project, and further refinements will be made based on input received.
- **Outreach Methods and Results:**  
Outreach will include an online survey disseminated through community-based organizations (CBOs), in-person outreach events, and Let's Connect. Participants and CBOs will receive stipends for their time and efforts. See attached draft engagement plan for more details.
- **Feedback Summary:**  
None at this time.

**BUDGET IMPACT:**

**Total Cost:**

\$39,000 was approved in the budget. The contract award is \$39,000 with approximately 25% designated for participant stipends.

**Approved in current biennial budget:** ☒ Yes ☐ No ☐ N/A

**Budget Offer Number:**

000248 - Housing and Human Services

**Budget Priority:**

Vibrant and Connected

**Other budget impacts or additional costs:** ☐ Yes ☐ No ☒ N/A

**If yes, explain:**

N/A

**Funding source(s):**

General Fund

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

Date	Meeting	Requested Action
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N/A	Item has not been presented to Council	N/A
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**Proposed Upcoming Contact(s)**

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

**Time Constraints:**

Staff anticipates adoption by early 2022 in order to inform budget and funding deliberations.

**ANTICIPATED RESULT IF NOT APPROVED:**

N/A

**ATTACHMENTS:**

Attachment A: Draft Community Engagement Plan

# City of Redmond Human Services Strategic Plan

## Community Engagement Plan



August 2021  
Prepared by Equitable Future, LLC

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## Introduction

The City of Redmond Human Services department seeks to develop its 2021 five-year Strategic Plan. They partnered with Equitable Future, a Tacoma-based anti-racism and justice consulting firm, to engage the Redmond community in building a plan that will document the department's values, priorities, and guide its investments. This document outlines Equitable Future's community engagement efforts.

## Project Description

City of Redmond Human Services partnered with Equitable Future to facilitate community engagement and develop the department's five-year strategic plan. As noted earlier, this strategic plan will inform Human Services' values, priorities, and guide investments of their time and grantmaking. And most importantly, it will be informed by Redmond community stakeholders. Engagement methods include one-on-one stakeholder interviews, focus groups with local service providers and Human Services Commissioners, and a community survey.

## Summary of Community Engagement Methods

Equitable Future will take a multi-pronged and multi-phased approach to engaging the Redmond community. Most importantly, the Equitable Future team will meet community members where they are and engage them in meaningful and productive conversations. Table 1, on page two, outlines each phase of our community engagement methods, its purpose, relevant materials, and anticipated timeline.

**Table 1: Engagement Methods and Materials**

	<b>Stakeholder Interviews</b>	<b>Provider Focus Groups</b>	<b>Community Survey</b>	<b>Commissioners Focus Group</b>	<b>Strategic Plan Input</b>
<b>Purpose</b>	These interviews will help inform the strategic plan's values and will allow the EF team to gather insight on policy priorities and nuances of policy implementation.	These focus groups will help inform the strategic plan's values and include a focus on the grantmaking process.	This English- and Spanish-language survey will gather insight from Redmond community members—with an emphasis on those who use or need services—regarding the plan's values and policy priorities.	This focus group opportunity will focus on gathering input on the strategic plan's values and grantmaking procedures.	This opportunity will allow the Equitable Future team to “gut check” the input gathered from the first round of community engagement.
<b>Methodology</b>	About ten (10) virtual one-on-one/small group conversations, audio recorded and auto transcribed. English, only.	Up to three virtual small to medium sized conversations, audio recorded, and auto transcribed. English, only.	Fielded online and in-person. Please see page eight for more details.	One focus group with available commissioners with the option for commissioners to email responses to open-ended questions.	One webinar for community members. And follow up emails to previously engaged stakeholders and providers.
	Interview guide with a set of the same questions for everyone and specific follow ups by individual.	Focus group guide with Miro frames for facilitation.	Survey questions in English and Spanish including messaging guidance for dissemination. For in-person dissemination we will also have tablets, paper surveys, pens, disinfectant wipes, and face masks.	Facilitation guide.	Facilitation guide (webinar only) and feedback questions (webinar and follow up email)
<b>Timeline</b>	Early- to mid-September	Mid- to late-September	Late-September to early-October	November 8	December or January

## Contingency Planning and Risk Management

At the point of creating the Human Services Strategic Plan Community Engagement Plan (August 2021), the COVID-19 virus is surging due in part to the highly contagious Delta variant. The United States Centers for Disease Control and Prevention (CDC) is recommending all individuals regardless of vaccination status remain masked while visiting indoor public spaces. And on August 23<sup>rd</sup>, all Washington State community members must remain masked indoors and outdoors when social distancing isn't possible. The Equitable Future team is tracking changes to regulations regarding COVID-19. We will prioritize the health and safety of the Redmond community and our team throughout the community engagement process.

Everyone on the Equitable Future and City of Redmond Human Services team is fully vaccinated. When conducting any in person community engagement we will remain masked and maintain six-feet social distance between individuals. This includes outdoor and indoor engagement. We remain committed to effective, efficient, and equitable community engagement and will follow CDC guidance as required. The Equitable Future team will regularly communicate with the City of Redmond Human Services team throughout the community engagement process in case engagement plans require amendments.

## Community Engagement Plan

Equitable Future will use multiple forms of community engagement throughout the strategic plan development process so that we can meet community members where they are and build a strategic plan that represents community needs. These methods include:

1. **Pre-Engagement Activities:** Introducing Equitable Future team members to local service providers and small businesses. This will be done to gauge interest and availability to promote the community survey (i.e., posting a flyer, tabling, etc.).
2. **One-on-One Stakeholder Interviews:** Engaging conversations with key community leaders who can inform the Strategic Plan's values, policy priorities, and answer questions policy implementation.
3. **Service Provider Focus Groups:** Interactive small- to medium-sized conversations that will allow the Equitable Future team to gather input from providers who apply for and manage grant funding from City of Redmond Human Services.
4. **Community Survey:** A brief and effective dual-language survey that will help us gather input and feedback from Redmond community members.
5. **Continued Feedback on the Draft Plan:** Stakeholders and service providers who previously participated in engagement will have the opportunity to review a draft version of the strategic plan and provide feedback. Equitable Future

will also host one public webinar for community members to learn about on-going work, ask questions, and provide feedback. This webinar will be auto translated into the top five languages spoken by Redmond community members. Individuals who desire human translation can call the Human Services department 72-hours ahead of the event to make desired arrangements.

## Pre-Engagement Activities

The Equitable Future team will conduct in-person pre-engagement activities to introduce ourselves to staff at local non-profits and business owners at local restaurants and hot spots. In building relationships with locals who host spaces that community members access we hope to find locations where we can post flyers about the community survey or table to gather responses in real time.

The list of potential destinations can be found in Appendix A.

## One-on-One Stakeholder Interviews

Equitable Future will conduct one-on-one interviews with the key stakeholders listed in Table 2 on page seven. Human Services department staff will send an introductory email to these stakeholders (copying relevant Equitable Future team members) to facilitate the interview scheduling process. These conversations will be held virtually on Zoom and, if granted consent from participants, will be recorded and transcribed. City of Redmond Councilmembers will have the opportunity to participate in one of three small group interviews. Equitable Future aims to facilitate these one-on-one stakeholder interviews in early- to mid-September.

Interview questions can be found in Appendix B.

**Table 2: Stakeholder Interview Participants**

<b>Stakeholder Department or Organization</b>	<b>Stakeholder Name(s)</b>
City of Redmond Human Services	Brooke Buckingham and Alaric Bien
City of Redmond Parks and Recreation	Marty Boggs, Carrie Hite, Jeff Aken, and potentially a Senior Center Advisory Committee member.
City of Redmond Councilmembers	Jeralee Anderson (Position 6), David Carson (Position 7), Steve Fields (Position 2), Jessica Forsythe (Position 3), Varisha Khan (Position 1), Vanessa Kritzer (5), Tanika Padhye (Position 4)
City of Redmond Office of the Mayor	Mayor Angela Birney
City of Redmond Police Department	Chief Darrell Lowe and Lieutenant Julie Beard
City of Redmond Fire Department	Chief Adrian Sheppard
Lake Washington School District	Johnny Phu (Director of Student Services)
Local Faith-Based Leaders	Josh McQueen (Overlake Christian Church, Community Pastor), Rev. Lara Bolger (Redmond United Methodist Church, Pastor), and representatives from Hindu, Muslim, Veda, and other religions represented in the Redmond community.
King County Library System: Redmond	Mary Comstock or Marian LaBeck
King County District Court: Community Court in Redmond	Erika Cooley
Eastside for All	Debbie Lacy

## Service Provider Focus Groups

Service providers at community-based organizations who have applied for funding from Redmond Human Services in the past two years will be invited to participate in a two-hour focus group with Equitable Future. Equitable Future will offer three focus group opportunities in late-September for service providers to select from. In early September, Redmond Human Services staff will send an email regarding the focus groups to these organizations. That same week, Equitable Future will follow up with individual invitations to participate in a focus group. Service providers who participate in a focus group will receive a \$50 honorarium. Participants will also be asked if their organization would be interested in spreading the word about the community survey. (More details regarding this strategy are on page 9).



The focus group screening form and question guide can be found in Appendix C.

## Commissioners Focus Group

Equitable Future will invite Human Services Commissioners to participate in a two-hour focus group during their November meeting on the 8<sup>th</sup>. The timing of this focus group is important as the Equitable Future team anticipates being able to bring early findings from community engagement (which will inform the report on existing conditions and needs) for Commissioners to respond to. In addition to providing input on findings Commissioners can also answer questions about their grantmaking procedures so that Equitable Future can recommend improvements to their processes. The focus group guide will be developed after stakeholder interviews, service provider focus groups, and the community survey to incorporate initial findings into the discussion.

## Community Survey

Equitable Future will launch a brief and effective survey (in English and Spanish) with for community members to share their priorities. To ensure Redmond residents see and respond to the survey we'll use a couple of dissemination tactics, outlined below.

Survey text is in development and can be found in Appendix D.

**Survey Name:** We will use a catchy survey name that translates into Spanish to garner attention for our work. Ideas include:

- Well-being for All
- Building Community Well-being

**Survey Goal:** We'll aim to reach between 500 and 600 Redmond community members through in-person and virtual engagement.

## Community-Based Dissemination

We'll use the information we gathered and trust we built in our pre-engagement activities to inform where we will conduct community-based survey dissemination. The Equitable Future team will table or host pop-up survey fielding where community members access services, shop, or dine. This will help us ensure we connect to community members who are not connected to larger community-based organizations or other civic services. At these pop-ups we'll also bring a white board where visitors can respond to a larger question in case they do not want to respond to a survey. The first 200 in-person respondents will receive a \$15 gift card.

### Let's Connect!

Equitable Future will work with Redmond Human Services to add information to Let's Connect. This information will include regular updates about the strategic planning

process and include a link to respond to our survey. Redmond residents can take the survey online.

Redmond residents who complete the survey via Let's Connect will be entered into a raffle for \$50. There will be three prizes. Winners can choose to have the money sent to their account (via CashApp, PayPal, or Venmo) or have it donated in their honor to a local community-based organization of their choice.

### Service Provider Partnerships

Equitable Future will partner with local service providers to disseminate the survey. Equitable Future will connect with providers during the time of focus groups. Interested participants will receive a link to a sign-up form where they will share their organization name, weblink to their organization donation page, and a brief explanation of how they will share the survey with their clients and stakeholders. Organizations who sign up will receive a link to the community survey (Spanish and English) and information about the survey. Organizations are expected to make a good faith effort to disseminate the survey through their channels. In mid-October, Equitable Future will follow up with organizations. Those organizations who can provide proof of sharing the survey (i.e., screenshot photos of e-mails or social media posts) will receive a \$150 stipend.

We will also partner with the local school district to disseminate the survey to high school students. Ideas includes Latinos Unidos or other school clubs. Equitable Future and Redmond Human Services will work with RYPAC and Youth Eastside Services to share the survey.

### Human Services Commissioners

Equitable Future and City of Redmond Human Services staff will ask Human Services Commissioners to share this survey with their networks.

### Engaging the Advisory Committee

The Advisory Committee includes three Human Services Commissioners, one youth liaison, and Cecilia Martínez-Vásquez (City of Redmond Diversity, Equity, and Inclusion Manager). We will engage with them throughout the project timeline to leverage their expertise.

- **Late August:** Review community engagement plan and question guides
- **October or November:** Participate in conversation about initial findings and recommendations for strategic plan
- **January:** Participate in a conversation to review developed findings, recommendations, and draft Strategic Plan.

## Appendix A: Pre-Engagement Activities

This is a growing list of places the Equitable Future team can visit during Redmond neighborhood walks. We will refine this list by mid-August and develop a plan for conducting this step of engagement.

### Community Hubs

- Marymoor Community Center (programming will start in September)
- Hopelink (Food Bank services resume in September)
- Redmond Regional Library (NE 85TH ST)
- Redmond Senior Center (curbside lunch program)
  - Drop off paper survey day one, return filled out survey to receive a gift card
- Safe Parking – Overlake
  - Paper surveys with gift cards
- Avon Villa

### Grocery Stores + Restaurants

- Shalimar Grocery
- Mayuri International Food Bazar (Redmond Town Center and Overlake)
- Latino Stores in Redmond:
  - La Quemada - 16260 Redmond Way #4, Redmond, WA 98052
  - La Superior - 17026 Avondale Way, Redmond, WA 98052
- Taquerias
  - Agave Cocina - 17158 Redmond Way #180, Redmond, WA 98052
  - Taqueria el Gallo - 16720 Redmond Way # A, Redmond, WA 98052
- Taco trucks
  - Bandido Mexican Grill - 8005 161st Avenue Northeast, Redmond, WA 98052
- Jawhara Cafe

### Religious Centers

- Overlake Christian Church
- Iglesia Latinoamericano
- Iglesia Cristiana Creekside
- Open Kitchen at Redmond United Methodist Church

## Appendix B: Stakeholder Interview Guide

### Introduction

Welcome! Thank you so much for taking the time to chat with me. City of Redmond Human Services contracted with Equitable Future to help develop the department's five-year strategic plan. We've developed a robust community engagement plan that includes stakeholder interviews (like the conversation we'll be having today), focus groups with local service providers, and an online survey for Redmond community members. We're gathering this input to learn what values and priorities the Redmond community would like to see centered in the Redmond Human Services strategic plan.

Our conversation today includes a few sections of open-ended questions. There are no wrong answers; your unique perspective is exactly what we're looking for so please answer these questions in the way that resonates best with you.

I'll ask questions about what role you play in community here in Redmond, what you've noticed happening in the Redmond community over the past few years, and how you think Human Services can create a strategic plan that helps with the work you do. **Is there anything else you'd like to talk about today?**

### Data Security

Information from all our community engagement efforts will be synthesized into themes. I may quote some of the people who participated in engagement if what they share resonates with the themes culled from all engagement efforts. If my team would like to quote you, we will reach out via email and ask for your consent and ask how you would prefer to be credited.

Our conversation will remain anonymous. But because of your visible role in community, I cannot guarantee confidentiality. Only members of the Equitable Future team will see the notes associated with this interview or listen to the audio (if you consent to an audio recording). Interview notes will be tossed away six months following the end of the project.

**Do you have any questions about data security?**

**Do you consent to having our conversation audio recorded?**

[Turn on Otter recording if you received consent]

### Getting to Know the Stakeholder + Warm Up Questions

1. Please introduce yourself. Tell me your name and what role you play in the Redmond community.
2. How long have you been serving in this role?
3. What inspires the work you do?
4. When you think of the Redmond community, what comes to mind? What do you love? What do you wish were better?

### **Questions about Redmond**

5. What do you think are the most pressing needs among Redmond community members?
  - a. PROBE: What about Redmond community members who fall below the poverty line or face the cumulative impacts of systemic marginalization (this includes people of color, immigrants, refugees, people with mental and physical disabilities, people with low or no incomes, and people who lack sufficient housing)?
6. What types of changes have you noticed among Redmond community members over the last two years (since 2019)?
  - a. PROBE: What about Redmond community members who fall below the poverty line or face the cumulative impacts of systemic marginalization?
7. How can Human Services play a role in mitigating the community's most pressing needs?

### **Questions for Library, School, and Police, Fire, and Parks Department Leads**

8. What types of problems do you find your staff or team solving? Are they typical for the role you and your team play in Redmond?
9. What types of skills do your staff need to solve the problems they're facing?
10. Human Services serves a lot of needs for community, including some of the things you might work on in your role. How can Human Services better support these community needs so that your staff can focus on [original purpose of job here (i.e., librarian services, safety, education, etc.)]?

### **Questions about the Strategic Plan**

13. What types of values might Redmond Human Services need to embody to implement a strategic plan that connects community members to the services they need?

14. What policy issues do you think will need more attention in the next five years?

## Wrap Up

15. What do you envision for the Redmond community?

16. Is there anything else you'd like to share with me today?

## Sharing Our Community Survey

I mentioned earlier that we're also fielding a survey to gather insights on how to generate community well-being. We're hoping that 600 Redmond community members will respond to our survey. This includes anyone who lives, works, worships, shops, or recreates here. **Would you be interested in sharing out our survey with your networks?** If so, I'll follow up via email with a survey link when it's ready.

## Appendix C: Focus Group Guide

### Focus Group Screening Form Questions

Equitable Future will send service providers an invitation to participate in focus groups. Those who are interested will be directed to a Calendly scheduling page where they can select one of three focus groups. Once they select a date and time, they will be asked the following questions.

1. We'll be hosting three focus groups. Please designate which focus group you'd like to attend below.
  - a. Option 1
  - b. Option 2
  - c. Option 3
2. Please enter your contact information
  - a. Name
  - b. Agency
  - c. Job Title
  - d. E-mail address
3. You will receive \$50 as a thank you for your participation. How would you like to receive your \$50 gift?
  - a. CashApp
  - b. PayPal
  - c. Venmo
  - d. I'd prefer a donation to my organization: (please share donation link here)
4. (If "a") What is your CashApp name?
5. (If "b") What is your PayPal name?
6. (If "c") What is your Venmo name?
7. (If "d") Please share the link to your organization's donation page.

### Focus Group Guide

#### Introduction (2 minutes)

Welcome to our focus group. The purpose of today's conversation is to hear your thoughts and ideas for the City of Redmond Human Services Strategic Plan, which will

guide the work of the City over the next five years. We're interested in what types of actions Human Services can take to support your work. In addition to these focus groups with service providers we're holding one-on-one interviews with stakeholders like City employees and elected officials and fielding a community survey. We're hoping to reach 600 Redmond community members with a focus on community members who face the impacts of systemic marginalization or access services like the ones you all provide. The survey is in English and Spanish. At the end of our focus group, we'll share more about this survey and an opportunity for you all to earn \$150 for your organization if you help share out the survey!

Our focus group will take place here on Zoom. We'll also use a tool called Miro to gather input. Miro is an online and virtual white board and using it for our conversation today is optional. We'll go through a brief training on how to use the platform and then get started with the conversation. If you need help, please let us know and Adrienne will be available to help you. If you don't want to use Miro, that's okay! You can share your thoughts in the Zoom chat or out loud when we're all sharing ideas.

### Expectations for Focus Group: Data Security and Stipend Payment (5 minutes)

- Today's focus group will be two hours. We'll have one scheduled break but please take additional space as you need it.
- Please minimize multi-tasking as much as possible! We know it's a challenge in today's virtual world. If you need to direct your attention elsewhere, please let us know by messaging us in the chat. That way we'll know not to call on you in discussion!
- To help retain the information you share with us, we'd like to audio-record this conversation. This will be a recording of audio, only. **Do we have your permission to audio record this conversation? Please let us know we have your consent by saying "yes" or displaying a thumbs up.**
  - Note consent. Start recording after introduction to Miro.
- The Equitable Future team members are the only people who will have access to the audio recordings and raw notes from this conversation.
- We'll compile what you share with us with what service providers in other focus groups share. We'll gather themes and only report information by theme. Your name will not be found anywhere in the final report. If we quote you, we'll attribute your quote to "service provider" or "focus group participant".
- You will receive \$50 to thank you for your participation.

### Basic Engagement Process (5 minutes)



- We'll ask one question at a time, and you'll have about two minutes to think of your response. You can add your thoughts on sticky notes in Miro or send them via chat.
- Then we'll give you another two minutes to read what other people have shared.
- And finally, we'll open for conversation! We'll spend about 10-15 minutes talking through your responses for each question.

### Miro Training (15 minutes)

- Share link to Miro board
- Walk through tutorial

**Introductions:** On one or more sticky notes, please jot down your name, pronouns, what organization you represent, and what your organization does within the Redmond community.

### Draft Questions (1 hour 20 minutes, about 10-minutes per question)

1. What strengths or gifts does your organization offer?
2. What types of barriers make it challenging for your organization to serve its mission? Barriers can be anything from issues with facilities, funding, reaching out to your clients, etc.
3. What can City of Redmond Human Services do to remove those barriers? Try to think specifically within the context of what Human Services department has resources and authority to do. (List a few relevant examples from responses to question two).
4. City of Redmond seeks to be a true partner in the grantmaking process. Not only do they want to provide funding so you can provide services, but they also want to make sure you're connected to resources to make your work easier. What types of resources would make your work easier?
5. In an ideal world, what role does the City of Redmond play in supporting your work?
6. What types of supports does your organization need to remain resilient against COVID-19?
7. What types of supports do your clients need to remain resilient against COVID-19 and other systemic issues?

8. What else do you want us to know?

### Sharing our Community Survey ["Survey Name"]

I mentioned earlier that we're also fielding a survey to gather insights on how to generate community well-being. We're hoping that 600 Redmond community members will respond to our survey. This includes anyone who lives, works, worships, shops, or recreates here. We're asking local organizations to share this survey with their clients and key stakeholders. Organizations who help will receive a \$150 stipend. We're hoping organizations can share the survey online to minimize paper use. If you're interested in sharing the survey with your stakeholders and clients please use the following link to sign up: [link to be created].

## Appendix D: Human Services Commissioner Focus Group Guide

Questions will be developed after Equitable Future develops initial findings from community engagement efforts with stakeholders, service providers, and via the community survey.

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## Appendix E: Community Survey Questions

### Strategic Planning Questions

**1. What types of services do you think would help Redmond residents live safer, happier, and healthier lives? (Please select up to three options).**

- Access to internet or technology
- Affordable child care
- Alcohol or substance use treatment
- Employment
- Food access
- Mental health counseling
- Medical or dental care
- Learning to read and speak English
- Legal counseling and representation
- Rent or Utility assistance
- None of the above
- Other: \_\_\_\_\_

**2. Think back to the start of the Covid-19 pandemic (early 2019). Since then, what types of things have you needed help with? (Please select all that apply)**

- Access to internet or technology
- Affordable child care
- Alcohol or substance use treatment
- Employment
- Food access
- Mental health counseling
- Medical or dental care
- Learning to read and speak English
- Legal counseling and representation
- Rent or Utility assistance
- None of the above
- Other: \_\_\_\_\_

**3. In the last 3 months (since June or July 2021) what types of things have you needed help with? (Please select all that apply)**

- Access to internet or technology
- Affordable child care
- Alcohol or substance use treatment
- Employment
- Food access
- Mental health counseling

- Medical or dental care
- Learning to read and speak English
- Legal counseling and representation
- Rent or Utility assistance
- None of the above
- Other: \_\_\_\_\_

**4. Do you feel like you know how to access the services you need?**

- Yes
- No
- I personally don't need to access these types of services.

**5. (If no) Why weren't you able to access the services you needed? (Check all that apply)**

- I didn't know where to go for help
- I wasn't eligible for services
- There wasn't any funding for the type of help I needed
- The services available weren't right for me
- I didn't have transportation to get to the service provider
- There was a language barrier
- I was uncomfortable (embarrassed) to ask for help
- Feared it would impact my immigration status
- Other (please specify): \_\_\_\_\_

**6. What do you think are the biggest needs for Redmond area youth and young people?**

- Mental health counseling
- Safer streets for walking, biking, and rolling (i.e., wheelchair access)
- Access to technology
- Homework help and extra help (i.e., help with studies and academics)
- Mentorship
- Job training or apprenticeships
- Extracurricular activities (i.e., sports, music, art, etc.)
- None of the above
- I'm not sure
- Other: \_\_\_\_\_

**7. Climate change and resiliency to climate related emergency disasters is critical for Redmond to be a safe community for all. Do you feel the Redmond community is prepared for climate events in the next five years such as flooding, heat, snow, and smoke?**

- Yes, we are prepared for flooding

- No, we are not prepared for flooding
- Yes, we are prepared for increased heat
- No, we are not prepared for increased heat
- Yes, we are prepared for smoke events
- No, we are not prepared for smoke events
- Yes, we are prepared for major snow storms
- No, we are not prepared for major snow storms

**8. How has the Covid-19 pandemic impacted your sense of well-being and safety?**

- Very strong negative impact
- Negative impact
- No impact
- Strong positive impact
- Very strong positive impact

**9. How has COVID-19 impacted your income and employment status? (Please select all that apply).**

- I lost my job
- I faced cuts to the hours I work at my job
- My income decreased
- My income stayed the same
- My income increased
- I got a new job in the same field
- I got a new job in a different field
- None of the above
- Other (please describe):

**10. The number of hate crimes and discrimination based on race and perceived immigration status have increased greatly since the start of the Covid-19 pandemic. Please select all the statements that apply to you.**

- I've heard of these types of hate crimes and discrimination happening in Redmond
- I've survived this type of hate crime or discrimination in Redmond
- I'm worried about this type of hate crime or discrimination happening in Redmond
- None of the above
- Other:

**11. If you're comfortable, please tell us a little more about how Covid-19 has impacted you.**

**12. What are two things you love about the Redmond community?**

**13. What you think needs to happen to make Redmond a better place to live, work, play, worship, and gather?**

**14. When you imagine Redmond five years into the future, what characteristics (i.e., justice, sustainability, community, resilience, etc.) do you hope Redmond prioritizes?**

## Demographics

**15. Which of the following best represents your racial or ethnic heritage? Please select all that apply.**

- American Indian or Alaska Native
- Black or African American
- East Asian
- Latino/a/x
- Middle Eastern or North African
- Native Hawaiian or Pacific Islander
- South Asian
- White
- Open ended: please describe your nationality, race, ethnicity and/or underrepresented identity

**16. What is your age?**

- Below 15 years
- 15 to 25
- 26 to 26
- 37 to 47
- 58 to 69
- 70 to 80
- 80 +

**17. What is your household's estimated annual income? (open-ended)**

**18. What type of housing do you have?**

- I own my home ("home" refers to a house, duplex, apartment, etc.)
- I rent my home ("home" refers to a house, duplex, apartment etc.)
- I'm staying with friends or family
- I am unhoused
- I prefer to describe myself: \_\_\_\_\_

**19. How are you connected to the Redmond community? (Please select all that apply)**

- I live here
- I work here
- I worship here
- I socialize here
- I shop here (includes groceries, small stores, restaurants)
- I go to school here
- I access social services here

**20. Would you like to enter our raffle? You'll have the chance to win \$50 or have \$50 donated to a non-profit organization of your choice!**

- Yes
- No

**21. (If yes): Please share your contact information**

- Name
- E-mail Address
- Cash-App account
- Pay-Pal account
- Venmo account
- Non-profit donation link:

**22. (If no): Thanks for taking our survey!**