

and external stakeholders. The process documentation will improve the efficiency of onboarding and training new Council members. In addition, the reference materials will provide increased transparency of the legislative process and City government generally; and encourage and enable community involvement.

Sections of the Handbook will be brought online to the City Council's webpage as they are created, discussed with the Council, and approved for publication.

IV. PREVIOUS DISCUSSIONS HELD

The City Council has received monthly briefings on the City Council Handbook project at its Finance, Administration and Communication Committee of the Whole meetings.

V. IMPACT

A. Service/Delivery:

Increase the visibility and access to reference and process information for the Council and the Redmond Community.

B. Fiscal Note:

None

VI. ALTERNATIVES TO STAFF RECOMMENDATION

Not applicable

VII. TIME CONSTRAINTS

Not applicable

VIII. LIST OF ATTACHMENTS

Attachment A: Presentation

Attachment B: Council Handbook - Onboarding

Attachment C: Council Handbook - Public Participation Guide