



Legislation Details (With Text)

File #: CM 21-078
Type: Committee Memo **Status:** Approved for Study Session
File created: 3/5/2021 **In control:** Committee of the Whole - Planning and Public Works
On agenda: 3/9/2021 **Final action:** 3/9/2021
Title: Initial Report on CIP Proviso
Sponsors:
Indexes:
Code sections:
Attachments: 1. Agenda Memo

| Date | Ver. | Action By | Action | Result |
|----------|------|--|----------------------------|--------|
| 3/9/2021 | 1 | Committee of the Whole - Planning and Public Works | Approved for Study Session | |

TO: Committee of the Whole - Planning and Public Works

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

| | | |
|--------------|----------------|--------------|
| Finance | Kelley Cochran | 425-556-2748 |
| Public Works | Dave Juarez | 425-556-2733 |

DEPARTMENT STAFF:

| | | |
|--------------|--------------|-------------------------------|
| Public Works | Jon Spangler | Construction Division Manager |
|--------------|--------------|-------------------------------|

TITLE:

Initial Report on CIP Proviso

OVERVIEW STATEMENT:

Per the CIP Proviso that was approved with the 2021-2022 budget, an initial report is required as follows:

Initial Report to be provided to Council on or before March 31st, 2021 will provide a summary description of the progress through March 1st, 2021, and includes the status, evaluations and expected recommendations from work completed in 2020, of changes and anticipated improvements to the CIP budgeting and monitoring process. This report will also include an outline and schedule of how changes and associated improvements to the CIP process will be implemented in the form of a budget revision prior to December 31st, 2021. Council shall determine acceptance by motion during a regularly scheduled council business meeting within two scheduled business meetings after receipt.

Presentation and report will provide a high-level overview of data gathered to date. Elements include financial and capital delivery definitions, project and program planning standards, overview of current risk analysis process, discussion of the capital investment strategy and equity issues. Finance will provide an update on discussions with the state auditor's office. Staff will request clarification on specific Proviso elements and on the potential for project adjustments while the proviso process is progressing.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

- Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**
N/A
- **Council Request:**
CIP Proviso from 2021-2022 budget
- **Other Key Facts:**
N/A

OUTCOMES:

Update the Council on progress, receive clarification on specific proviso elements

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

Initial Proviso Report deadline is 3/31/21

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

| Date | Meeting | Requested Action |
|------|--|------------------|
| N/A | Item has not been presented to Council | N/A |

Proposed Upcoming Contact(s)

| Date | Meeting | Requested Action |
|-----------|---------------|-------------------|
| 3/26/2021 | Study Session | Provide Direction |

Time Constraints:

Initial Proviso Report deadline is 3/31/21

ANTICIPATED RESULT IF NOT APPROVED:

Council could restrict funding

ATTACHMENTS:

Attachment A: Request for clarification on specific Proviso elements - not yet attached