Legislation Details (With Text)

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On agenda:	11/10/2020	**Final action:**	11/10/2020
Title:	City of Redmond Utilities Strategic Plan Study Sessions		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Agenda Memo		

Date	Ver.	Action By	Action	Result
11/10/2020	1	Committee of the Whole - Planning and Public Works	presented	

TO: Committee of the Whole - Planning and Public Works
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Dave Juarez	425-556-2733

DEPARTMENT STAFF:

Public Works	Anne Dettelbach	Senior Planner
Public Works	Gary Schimek	EUSD Division Manager
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TITLE:
City of Redmond Utilities Strategic Plan Study Sessions

OVERVIEW STATEMENT:
During two Council study sessions, Public Works staff will provide the City Council with information needed to support their review and adoption of the City of Redmond Utilities Strategic Plan.

- The Utilities Strategic Plan provides a roadmap that will direct utility activities through 2050. The Plan builds on the Utilities Strategic Framework that was discussed and supported by the City Council in Fall 2019.

- During the first study session, staff will: a) provide an overview of the services provided by the four City-run utilities, b) describe the Plan's contents, and c) discuss how the Plan integrates with other City strategic planning efforts.

- During the second study session, staff will: a) discuss the outreach efforts that supported the Plan's development, b) detail the performance targets and measures associated with each strategy, c) provide examples of actions scheduled over the next two years, and d) briefly discuss potential mid and long actions.

The Final Draft Utilities Strategic Plan will be provided to the City Council for review after the first study session.

☐ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information** ☐ **Provide Direction** ☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
  The Utilities Strategic Plan will support implementation of the Redmond Comprehensive Plan, the City of Redmond 2021-22 Budget, the Community Strategic Plan, and the Environmental Sustainability Action Plan. The Plan will provide guidance that informs the development of Water, Wastewater, and Stormwater Utility functional plans, and the Solid Waste Master Plan and contracts.
- **Required:**
  N/A
- **Council Request:**
  N/A
- **Other Key Facts:**
  N/A

OUTCOMES:

The City of Redmond Utilities Strategic Plan will guide utility work from now until 2050. The plan includes a single mission statement for all four City-run utilities, and operating principles created to complement the City's Values. It identifies six objectives that the utilities must achieve to ensure the City continues to provide high quality utility services to the Redmond community. These include:

- Safely and responsibly manage City utility assets.
- Protect and restore the natural environment.
- Provide outstanding customer support and equitable services.
- Be the employer of choice for Utility staff.
- Coordinate City programs and processes to prepare for the future.
- Demonstrate regional leadership.

Each objective is accompanied by a set of specific strategies. There are 20 strategies in total. Each strategy includes a performance target that defines a desire outcome and a performance measure that will enable the City to evaluate our success in achieving that outcome.

The Utilities Strategic Plan Two-Year Action List details activities that the Utilities will take during the 2021-2022 budget biennium to enact the Plan's strategies. Potential mid-term and long-term actions are discussed elsewhere in the Plan.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
  January 2020-Community Survey on the Utilities Strategic Framework
  September 2020-Community Survey on the Utilities Strategic Plan
- **Outreach Methods and Results:**
  The City used the *LetsConnect Redmond* website to conduct the community surveys. The first survey received 200 visitors, with 40 individuals participating in the survey. The second community survey was viewed by 260 visitors and completed by 55 individuals.

- **Feedback Summary:**
  Overall, feedback indicated that the Redmond community supports the Utilities' proposed Mission, key objectives, and targeted 2-year actions. Survey findings are summarized in an appendix to the Utilities Strategic Plan.

BUDGET IMPACT:

Total Cost:
All action detailed on the Plan's Two-Year Action List are proposed to be funded as part of the submitted City of Redmond 2021-22 Budget.

Approved in current biennial budget: ☒ **Yes** ☐ **No** ☐ **N/A**

Budget Offer Number:
N/A

Budget Priority:
Healthy and Sustainable; Capital Investment Program

Other budget impacts or additional costs: ☐ **Yes** ☐ **No** ☒ **N/A**
If yes, explain:
N/A

Funding source(s):
The Stormwater, Water, and Wastewater Utilities are funded by enterprise funds that receive their revenue from utility customers. The Solid Waste/Recycling Utility is funded by a special revenue fund that also receives its revenue from customers paying for that service.

Redmond utilities often leverage the use of State and local grants to help pay for programmatic actions and capital investments.

Budget/Funding Constraints:
N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
10/29/19	Special Meeting	Provide Direction
6/9/20	Committee of the Whole - Planning and Public Works	Receive Information

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
12/8/2020	Study Session	Receive Information
1/12/2021	Study Session	Provide Direction
1/19/2021	Business Meeting	Approve

Time Constraints:

Adoption of the Plan at the January 19, 2021 City Council Regular Business Meeting will ensure the start of the Plan's implementation can coincide with the onset of the 2021-22 budget biennium.

ANTICIPATED RESULT IF NOT APPROVED:
If the Plan is not adopted, the Utilities will have to edit and alter the Plan and again seek Council's adoption or, utilize an alternative means of prioritizing and focusing utility actions.

ATTACHMENTS:
N/A