



Memorandum

Date: 11/19/2024
Meeting of: Committee of the Whole - Public Safety and Human Services

File No. CM 24-556
Type: Committee Memo

TO: Committee of the Whole - Public Safety and Human Services
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Police	Chief Darrell Lowe	425-556-2521
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DEPARTMENT STAFF:

Police	Brian Coats	Deputy Police Chief
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TITLE:

Lake Washington School District 2024-2025 School Community Resource Officer Contract Agreement

OVERVIEW STATEMENT:

Staff is seeking Council approval to renew the Interlocal Agreement (ILA) between the City of Redmond and the Lake Washington School District (LWSD) for police services during the 2024-2025 school year.

The Redmond Police Department remains committed to strengthening its long-standing partnership with LWSD. Following careful review and input from police staff and the Council, the district transitioned from the School Resource Officer program to the Community Resource Officer (CRO) model under an MOU for the 2023-2024 school year. The attached ILA will extend these services through the remainder of the 2024-2025 school year.

Additional Background Information/Description of Proposal Attached

REQUESTED ACTION:

Receive Information Provide Direction Approve

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
LWSD MOU and Standard Operating Procedures
- **Required:**
N/A
- **Council Request:**
N/A
- **Other Key Facts:**
N/A

OUTCOMES:

This is a continuation of service the Redmond Police Department currently provides to the District and allows for funding to be received in consideration for services provided. In the past, an officer was assigned to the High School and Middle Schools as staffing allowed. Moving forward, the district intends to maintain a partnership with the police department but limited to one officer assigned to Redmond High School and its feeder schools.

In a collaborative effort between the LWSD and law enforcement agencies within the district, a Standard Operating Procedure Manual was created to assist in the communication, cooperation, and mutual understanding between the Community Resource Officers, school administrators and the student population.

The following are the five Purpose Statements of the Community Resource Officer program:

- Provide expertise, guidance, collaborative planning, and response to the district related to threats of harm, safety, and security in the context of the district’s Layered School Safety Program.
- Increase understanding of each agency’s operations and impacts on service and response.
- Help keep students out of the criminal justice system.
- Provide positive interactions between police officers, school staff, students, and families.
- Facilitate connection for school staff, students, and families to supportive community services.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

This agreement will allow for the City to receive \$121,766.40 from LWSD for services provided by the assigned Community Resource Officer for the 2024-2025 school year.

Approved in current biennial budget: Yes No N/A

Budget Offer Number:

228 Criminal Justice

Budget Priority:

Safe and Resilient

Other budget impacts or additional costs: Yes No N/A

If yes, explain:

N/A

Funding source(s):

General Fund

Budget/Funding Constraints:

N/A

Additional budget details attached

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
12/3/2024	Business Meeting	Approve

Time Constraints:

The approved contract will be retroactive to the beginning of the school year.

ANTICIPATED RESULT IF NOT APPROVED:

The police department would be unable to invoice and collect payment from LWSD for police services rendered during the 2024-2025 school year.

ATTACHMENTS:

Attachment A: LWSD and City of Redmond MOU

Attachment B: LWSD CRO Standard Operating Procedures 2024-2025