



Memorandum

Date: 6/24/2025

Meeting of: Committee of the Whole - Parks and Environmental Sustainability

File No. CM 25-371

Type: Committee Memo

TO: Committee of the Whole - Parks and Environmental Sustainability

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Parks	Loreen Hamilton	425-556-2336
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DEPARTMENT STAFF:

Parks	Cameron Zapata	Senior Park Planner
Planning and Community Development	Glenn Coil	Senior Planner
Parks	Quinn Kuhnhausen	Facilities Manager

TITLE:

Capital Facilities Strategic Plan

OVERVIEW STATEMENT:

As part of the adopted 2025-2026 budget, the Parks & Recreation and Planning Staff, and Makers consulting team is leading the development of the Capital Facilities Strategic Plan. This plan will project future needs for general government facilities to support anticipated growth. The strategic plan is being developed in coordination with subject matter experts from the City of Redmond. Staff will provide a progress update on the project timeline.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☒ **Receive Information**

☐ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
 - Redmond 2050 Comprehensive Plan - Capital Facilities Element, Policies CF-1, CF-2, CF-3, CF-6
 - Redmond Community Strategic Plan
 - Redmond Environmental Sustainability Action Plan
- **Required:**
 - N/A

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- **Council Request:**
N/A
- **Other Key Facts:**
\$200,000 was allocated for this project in the 2025/2026 adopted budget.

OUTCOMES:

The completion of the Capital Facilities Strategic Plan will fulfill Growth Management Act and Comprehensive Plan requirements. The Completion of this plan will forecast the future need for general government facilities through 2050 to support future anticipated growth.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
N/A
- **Outreach Methods and Results:**
N/A
- **Feedback Summary:**
N/A

BUDGET IMPACT:

Total Cost:

\$169,966

Approved in current biennial budget:

☒ Yes

☐ No

☐ N/A

Budget Offer Number:

0000311

Budget Priority:

Vibrant and Connected, Healthy and sustainable

Other budget impacts or additional costs:

☐ Yes

☐ No

☒ N/A

If yes, explain:

N/A

Funding source(s):

One Time Budget 2025-2026

Budget/Funding Constraints:

Funded through one time budget in 2025-2026 and needs to be completed in this timeframe.

☐ **Additional budget details attached**

COUNCIL REVIEW:

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Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
N/A	None proposed at this time	N/A

Time Constraints:

Projects identified in the Plan will be incorporated into the City's updated Capital Investment Strategy (CIS) and Capital Improvement Plan (CIP), which will begin in 2025, in anticipation of the 2027-2028 City budget.

ANTICIPATED RESULT IF NOT APPROVED:

If the Capital Facilities Plan is not completed and adopted the City will not have a WA Grown Management Act (GMA) compliant Capital Facilities element for its Redmond 2050 Comprehensive Plan. New facility capital projects cannot be placed on the CIP. City will be unable to impost and collect impact fees for use on projects associated with growth.

ATTACHMENTS:

Attachment A: Approved Contract