



Memorandum

Date: 11/12/2025

Meeting of: Committee of the Whole - Finance, Administration, and Communications

File No. CM 25-598

Type: Committee Memo

TO: Committee of the Whole - Finance, Administration, and Communications

FROM: Mayor Angela Birney

DEPARTMENT DIRECTOR CONTACT(S):

Public Works	Aaron Bert	425-556-2786
Parks	Loreen Hamilton	425-556-2336
Finance	Kelley Cochran	425-556-2748

DEPARTMENT STAFF:

Finance	David Amble	Real Property Manager
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TITLE:

Approval of Authorization to Execute Three Wireless Telecommunications Amendments for Novelty Hill, Fire Station 14, and Education Hill

OVERVIEW STATEMENT:

The City of Redmond has active leases with wireless telecom providers (telecoms) for wireless telecommunication facilities at several parks and public works properties throughout the City. Three telecom companies have requested amendments to the terms of their leases.

Proposed lease amendments will update lease terms for the following telecoms at specific city locations:

- AT&T: Novelty Hill Water Tank
- Crown Castle for Verizon: Fire Station 14
- Verizon: Education Hill Water Tank

Updated lease terms will allow the telecoms to update equipment, expand leasehold areas, and/or extend terms.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
N/A
- **Required:**

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N/A

- **Council Request:**

N/A

- **Other Key Facts:**

N/A

OUTCOMES:

Approval of the lease amendments will update the terms of the leases with the following:

- AT&T: Novelty Hill Water Tank - equipment modifications and revised rate structure
- Crown Castle for Verizon: Fire Station 14 - expansion of leasehold area and revised rate structure
- Verizon: Education Hill Water Tank - extension of lease for ten years

These amendments will continue the City's partnerships with the telecoms at city properties, and the City will continue to receive rental revenue.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**

N/A

- **Outreach Methods and Results:**

N/A

- **Feedback Summary:**

N/A

BUDGET IMPACT:

Total Cost:

N/A

Approved in current biennial budget:

☐ Yes

☐ No

☒ N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs:

☒ Yes

☐ No

☐ N/A

If yes, explain:

Revenues generated by these three leases will be approximately \$123,000 in 2026.

Funding source(s):

N/A

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Budget/Funding Constraints:

N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
11/18/2025	Business Meeting	Approve

Time Constraints:

Verizon's lease at the Education Hill Water Tank terminates January 14, 2026. AT&T and Crown Castle have no time constraints.

ANTICIPATED RESULT IF NOT APPROVED:

If the lease amendments with AT&T and Crown Castle are not approved, equipment modifications would not move forward. Lease terms would remain the same, and the City would not receive increased revenues

If the Verizon lease amendment is not approved, the lease would be terminated, and the City would lose revenue.

ATTACHMENTS:

Attachment A: Amendment to AT&T Lease at Novelty Hill Water Tank

Attachment B: Amendment to Crown Castle at Fire Station 14

Attachment C: Amendment to Verizon Lease at Education Hill Water Tank