



## Memorandum

**Date:** 10/14/2025  
**Meeting of:** City Council Study Session

**File No.** SS 25-063  
**Type:** Study Session

**TO:** Members of the City Council  
**FROM:** Mayor Angela Birney  
**DEPARTMENT DIRECTOR CONTACT(S):**

|      |                 |              |
|------|-----------------|--------------|
| Fire | Adrian Sheppard | 425-556-2201 |
|------|-----------------|--------------|

**DEPARTMENT STAFF:**

|      |                |                   |
|------|----------------|-------------------|
| Fire | Ameé Quiriconi | Deputy Fire Chief |
|------|----------------|-------------------|

**TITLE:**

Adoption of 2025-2050 Redmond Fire Department Functional Plan

**OVERVIEW STATEMENT:**

The City of Redmond Fire Department is proposing an amendment to the Capital Facilities Element of the Comprehensive Plan to include the 2025-2050 Fire Department Functional Plan, adopted by reference. This amendment ensures alignment between the City's long-range planning framework and the operational and capital needs of the Fire Department.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**      ☒ **Provide Direction**      ☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Redmond 2050 Comprehensive Plan  
King County Countywide Planning Policies  
  
Washington state Growth Management Act (GMA)
- **Required:**  
RZC 21.76.070 Criteria for Evaluation and Action  
RZC 21.76.070.J Comprehensive Plan Map and/or Policy Amendment
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

The Fire Functional Plan is a long-range planning document that identifies facility conditions, service area needs, and capital investment priorities through 2050. It provides the policy framework for future council decisions on capital projects but does not authorize construction. Its adoption fulfills GMA concurrency and adequacy requirements, integrates with Redmond 2050, and advances the city's commitment to equity, sustainability, and resilience.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
Public Hearing, 8/13/2025
- **Outreach Methods and Results:**  
Public Hearing (written and publicly provided)  
Prior community meetings during strategic planning (2021/2022)
- **Feedback Summary:**  
Written Comments attached

**BUDGET IMPACT:**

**Total Cost:**

N/A

**Approved in current biennial budget:**

☐ Yes

☐ No

☒ N/A

**Budget Offer Number:**

N/A

**Budget Priority:**

Safe and Resilient

**Other budget impacts or additional costs:**

☐ Yes

☐ No

☒ N/A

***If yes, explain:***

N/A

**Funding source(s):**

N/A

**Budget/Funding Constraints:**

N/A

☐ Additional budget details attached

**COUNCIL REVIEW:**

**Previous Contact(s)**

| Date      | Meeting                                | Requested Action  |
|-----------|----------------------------------------|-------------------|
| 9/16/2025 | Committee of the Whole - Public Safety | Provide Direction |

**Proposed Upcoming Contact(s)**

| Date      | Meeting          | Requested Action |
|-----------|------------------|------------------|
| 11/3/2025 | Business Meeting | Approve          |

**Time Constraints:**

Adoption needed before the adoption of the General Government Facilities Plan (forthcoming); Vision 2050 plan; and before Fire impact fees can be updated

**ANTICIPATED RESULT IF NOT APPROVED:**

- Increased facilities maintenance expenses due to degradation
- Potential decreases in levels-of-service due to facility inadequacies to meet increased demand
- Inability to update, collect, and utilize fire impact fees

**ATTACHMENTS:**

Attachment A: Redmond Planning Commission Report with Appendices

- Planning Commission Issues Matrix
- Public Hearing Notice
- Planning Commission Meeting Minutes
- Written Public Comments
- Technical Committee Report with Exhibits

*Att. A - Staff Compliance & Analysis*

*Att. B - 2025-2050 Redmond Fire Department Functional Plan - DRAFT*

Attachment B: Council Presentation