



## Memorandum

**Date:** 5/13/2025

**Meeting of:** Committee of the Whole - Finance, Administration, and Communications

**File No.** CM 25-287

**Type:** Committee Memo

**TO:** Committee of the Whole - Finance, Administration, and Communications

**FROM:** Mayor Angela Birney

**DEPARTMENT DIRECTOR CONTACT(S):**

Finance	Kelley Cochran	425-556-2748
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**DEPARTMENT STAFF:**

Finance	Haritha Narra	Deputy Finance Director
Finance	Hailey Zurcher	Financial Planning Manager

**TITLE:**

Adoption of an Ordinance for the 2025-2026 Budget Adjustment #1

**OVERVIEW STATEMENT:**

An Ordinance amending Ordinance No. 3196 by adjusting the City's 2025-2026 Biennial Budget to recognize new and increased revenue sources, appropriate funds for projects and programs previously approved by Council, and make minor corrections identified throughout the biennium.

**General Fund (100): \$222,038**

**a) Wildland Reimbursement - \$105,763**

The Fire Department sent firefighters on a Wildland deployment to California to assist with wildfires. The Department of Natural Resources, DNR, through the Emergency Management Division (EMAC), is reimbursing the Fire Department for the work. The total reimbursement is \$185,763, with \$80,000 already included in the 2025-2026 budget.

**b) Department of Commerce World Cup Grant - \$100,000**

On January 21, 2025 (AM No. 25-005), City Council approved a grant from the Washington Department of Commerce to promote Tourism in advance of the 2026 World Cup Games.

**c) King County Basic Life Support Reimbursements - \$16,275**

King County reimburses the City of Redmond for Basic Life Support (BLS) work. The allocations are provided to the City after the budget process is complete, with the final allocation letter presented in December. This adjustment will align the City's BLS expenditure and revenue budgets with the allocations provided by King County.

**Fire Equipment Reserve Fund (020): \$416,000**

**d) Washington State Department of Transportation Grant - \$400,000**

On April 1, 2025 (AM 25-047), Council approved a \$400,000 grant from the Washington State Department of Transportation for the purchase of an electric fire engine. The expenditure for the purchase is already included in the 2025-2026 adopted budget.

**e) Microsoft One Sound Donation - \$16,000**

On April 1, 2025 (AM 25-048), Council approved a \$16,000 donation from Microsoft as part of their 50<sup>th</sup> anniversary campaign, One Future One Sound. The donation is to be utilized for the purchase of an electric fire engine.

**General Government Maintenance Fund (099): \$1,000,000****f) Connecting Housing to Infrastructure Program (CHIP) Grant - \$1,000,000**

On April 15, 2025 (AM No. 25-058), City Council approved \$1,000,000 in CHIP funding to contract with Plymouth Housing for Utility Improvement Costs for the Redmon Permanent Supportive Housing development.

**Recreation Activity Fund (110): \$229,500****g) King County Veterans, Seniors, and Human Services Levy (VSHSL) Grant - \$229,500**

On March 4, 2025 (AM No. 25-030), City Council approved a \$229,500 VSHSL Grant to support Senior Lunch Services at the Redmond Senior & Community Center.

**Advanced Life Support (ALS) Fund (122): \$888,655****h) King County Advanced Life Support Reimbursements - \$888,655**

King County reimburses the City of Redmond for all Advanced Life Support (ALS) work. The allocations are provided to the City after the budget process is complete, with the final allocation letter presented in December. This adjustment will align the City's ALS expenditure and revenue budgets with the allocations provided by King County.

**Transportation Benefit District Fund (150): \$200,000****i) Highway Safety Improvement Program (HSIP) Grant - \$200,000**

On March 4, 2025 (AM No. 25-016), City Council approved a \$200,000 HSIP grant awarded by the WSDOT City Safety Program. This grant will fund the Citywide Speed Audit study, which is included in the Local Road Safety Plan.

**Transportation Capital Fund (316): \$1,518,000****j) Highway Safety Improvement Program (HSIP) Grant - \$1,518,000**

On March 4, 2025 (AM No. 25-015), City Council approved a \$1,518,000 HSIP grant awarded by the WSDOT City Safety Program. This grant will fund the 148<sup>th</sup> Ave NE Safety Corridor Project, which is a priority project in the Local Road Safety Plan. This project was approved to be added into the CIP during the March 4 City Council meeting.

**General Government Capital Fund (319): \$72,500****k) Association of Washington Cities Energy Audit Grant - \$72,500**

On March 4, 2025 (AM No. 25-020), City Council approved the acceptance of a \$72,500 grant from the Association of Washington Cities. This grant will inform energy upgrades and renovations of the Public Safety Building, and support an energy audit of the building.

**Stormwater Operating Fund (405): \$338,603****I) Department of Ecology Grant - \$338,603**

On March 18, 2025 (AM NO. 25-034), City Council approved a WA State Department of Ecology grant to create a stormwater facility retrofit plan for the High School Creek Watershed. The plans developed through this funding will inform four retrofit construction projects that will help improve habitat conditions and water quality in High School Creek.

☒ **Additional Background Information/Description of Proposal Attached**

**REQUESTED ACTION:**

☐ **Receive Information**

☒ **Provide Direction**

☐ **Approve**

**REQUEST RATIONALE:**

- **Relevant Plans/Policies:**  
Fiscal Policies
- **Required:**  
RCW 35A.33.120 Funds-Limitations on expenditures-Transfers and adjustments.
- **Council Request:**  
N/A
- **Other Key Facts:**  
N/A

**OUTCOMES:**

This budget adjustment is necessary to align city financial records to account for Council decisions and corrections to the existing budget.

**COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:**

- **Timeline (previous or planned):**  
N/A
- **Outreach Methods and Results:**  
N/A
- **Feedback Summary:**  
N/A

**BUDGET IMPACT:****Total Cost:**

\$4,885,296

Date: 5/13/2025

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Approved in current biennial budget:

☐ Yes

☒ No

☐ N/A

Budget Offer Number:

N/A

Budget Priority:

N/A

Other budget impacts or additional costs:

☐ Yes

☒ No

☐ N/A

If yes, explain:

N/A

Funding source(s):

N/A

Budget/Funding Constraints:

N/A

☐ Additional budget details attached

#### COUNCIL REVIEW:

##### Previous Contact(s)

Date	Meeting	Requested Action
N/A	Item has not been presented to Council	N/A

##### Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
5/20/2025	Business Meeting	Approve

##### Time Constraints:

All budget adjustments for the 2025-2026 biennium must be approved no later than December 31, 2026.

#### ANTICIPATED RESULT IF NOT APPROVED:

The adopted budget would not align city financial records with decisions made and corrections in budgeted funds.

#### ATTACHMENTS:

Attachment A: Ordinance: 2025-2026 Budget Adjustment #1

Attachment B: Summary of 2025-2026 Budget Adjustment #1