City of Redmond

Memorandum

Date: 7/22/2025	**File No.** SS 25-050
Meeting of: City Council Study Session	**Type:** Study Session

TO: Members of the City Council
FROM: Mayor Angela Birney
DEPARTMENT DIRECTOR CONTACT(S):

Planning and Community Development	Carol Helland	425-556-2107

DEPARTMENT STAFF:

Planning and Community Development	Seraphie Allen	Deputy Director
Planning and Community Development	Jeff Churchill	Long Range Planning Manager
Planning and Community Development	Glenn Coil	Senior Planner

TITLE:
Establishing the 2025-26 Annual Comprehensive Plan Docket

OVERVIEW STATEMENT:
Staff is asking Council to establish the 2025-26 Annual Docket of Comprehensive Plan Amendments.

At the July 1, 2025, Committee of the Whole meeting, Council requested a study session to further discuss the implications for docketing a potential Council-initiated Land Use Map and concurrent Zoning Map amendment for 6900 188th Ave. NE, also known as the Redmond Flex site.

The "Docketing Threshold Criteria" and "Planning Commission Issues Matrix" has further analysis and discussion of this topic, as found in Attachment B of your packet.

Council will also provide direction on the inclusion of the Transportation Element and Master Plan update in the 2025-26 docket. The Planning Commission concluded that the application is consistent with the threshold criteria set forth in RZC 21.76.070.J.6 and recommends that it be added to the 2025-2026 Annual Docket.

The Planning Commission Report and Recommendation is attached.

☒ **Additional Background Information/Description of Proposal Attached**

REQUESTED ACTION:

☐ **Receive Information**   ☒ **Provide Direction**   ☐ **Approve**

REQUEST RATIONALE:

- **Relevant Plans/Policies:**
  Redmond 2050 Comprehensive Plan, Policy Pl-13
- **Required:**
  - The Growth Management Act, and specifically RCW 36.70A.130.2, requires and sets the legal framework for the continuing review and evaluation of comprehensive plans.
  - RZC 21.76.070.J establishes Redmond's procedures to create an annual docket of proposed Comprehensive Plan amendments and review proposed amendments.
- **Council Request:**
  N/A
- **Other Key Facts:**
  RZC states that Council must approve the Annual Comp Plan docket by August 31 of each year.

OUTCOMES:

Council adoption of an ordinance establishing the 2025-2026 Annual Docket of Comprehensive Plan Amendments will allow for review and consideration of docketed amendments by August 2026 in accordance with the procedural requirements set forth under state law and the Redmond Zoning Code.

COMMUNITY/STAKEHOLDER OUTREACH AND INVOLVEMENT:

- **Timeline (previous or planned):**
  Planning Commission held a public hearing on May 28, 2025.
- **Outreach Methods and Results:**
  The 2025-26 Docket was included on the City website, a 21-day notice for the public hearing was published, and was advertised in City publications.
- **Feedback Summary:**
  There was support for including the Transportation Master Plan update on the annual docket for 2025-26.

BUDGET IMPACT:

Total Cost:
$5,350,743 is the total value of the Community and Economic Development offer, which includes the staff time devoted to this work.

Approved in current biennial budget:　　　☒ **Yes**　　　☐ **No**　　　☐ **N/A**

Budget Offer Number:
0000304 - Community and Economic Development

Budget Priority:
Vibrant and Connected

Other budget impacts or additional costs:　　☐ **Yes**　　　☐ **No**　　　☐ **N/A**
If yes, explain:
N/A

Funding source(s):
General Fund

Budget/Funding Constraints:
N/A

☐ **Additional budget details attached**

COUNCIL REVIEW:

Previous Contact(s)

Date	Meeting	Requested Action
7/1/2025	Committee of the Whole	Provide Direction

Proposed Upcoming Contact(s)

Date	Meeting	Requested Action
8/4/2025	Business Meeting	Approve

Time Constraints:
RZC 21.76 requires that Council approve the Annual Review Docket by Aug. 31.

ANTICIPATED RESULT IF NOT APPROVED:
Delay in review and approval of items awaiting consideration.

ATTACHMENTS:
Attachment A: Planning Commission Report
Attachment B: Appendices